

**CITY OF BEVERLY HILLS
MINUTES – SPECIAL BUDGET STUDY SESSION #2
May 7, 2015
1:00 p.m.
City Council Chambers**

PRESENT: Mayor Gold
Councilmember Brien
Councilmember Bosse
Councilmember Krasne
Mahdi Aluzri, Interim City Manager
Cheryl Friedling, Deputy City Manager (Economic Development)
Lolly Enriquez, Assistant City Attorney
Don Rhoads, Director of Administrative Services/CFO
Don Harrison, Budget and Revenue Officer
Erick Lee, Division Commander
Greg Barton, Deputy Fire Chief
Susan Healy-Keene, Director of Community Development
Aaron Kunz, Deputy Director of Transportation
David Schirmer, Chief Information Officer
George Chavez, Director of Public Works Services
Trish Rhay, Assistant Director of Public Works Services/Infrastructure and Field Operations

A – DIRECTION

- 1) Introduction
Item discussed at the May 5, 2015 Special Budget Study Session.
- 2) Economic Overview and Revenues
Item discussed at the May 5, 2015 Special Budget Study Session.
- 3) Budget Overview
Item discussed at the May 5, 2015 Special Budget Study Session.
- 4) Departments (changes, work plan highlights, Enhancements, new CIPs)
 - a) Policy & Management
Item discussed at the May 5, 2015 Special Budget Study Session.
 - b) City Attorney
Item discussed at the May 5, 2015 Special Budget Study Session.
 - c) City Clerk
Item discussed at the May 5, 2015 Special Budget Study Session.

d) Administrative Services

Director of Administrative Services/CFO Don Rhoads presented the Administrative Services Department's Organization Chart, reviewed the changes in the Department's budget and positions from the FY 14/15 Total Adopted budget versus the FY 15/16 Total Proposed Budget. Mr. Rhoads highlighted items from the Department's FY 15/16 Work Plan and reviewed the budget enhancement requests.

e) Police

Division Commander Erick Lee gave a brief overview of the Police Department's Programs and Organization Chart and reviewed the changes in the Department's budget and positions from the FY 14/15 Total Adopted budget versus the FY 15/16 Total Proposed Budget. Mr. Lee gave a brief overview of the budget changes from FY 14/15, highlighted items from the Department's FY 15/16 Work Plan and detailed the Department's budget enhancement requests. Mr. Lee clarified the amounts presented versus the numbers in the Proposed FY 15/16 Budget Book, the number of Annuitants covered by the enhancement request, and the phases and implementation schedule for the Body Camera Pilot. Mayor Gold asked staff to report back to Council after the second phase has been completed at a later Study Session.

Mr. Lee reviewed the FY 2015/2016 CIP programs and clarified the goal and schedule of the proposed Citizen's Program. Interim City Manager Mahdi Aluzri explained that the program is also intended to encourage participation and assistance with recruitment. Mr. Lee answered Council questions regarding the Upgrade of 9-1-1 Infrastructure Work Plan Highlights.

f) Fire

Deputy Chief Greg Barton gave a brief overview of the Fire Department's Organization Chart, detailed the changes in the Department's budget from the FY 14/15, presented the FY 15/16 Work Plan Highlights, budget enhancement request and the new FY 15/16 Fire Department Capital Improvement Program. Council thanked Deputy Chief Barton for his presentation and did not have questions about the presentation.

g) Community Development

Community Development Director Susan Healy-Keene gave a brief overview of the Department's Organizational Chart, reviewed the FY 14/15 versus FY 15/16 budget without the proposed enhancements. Ms. Healy-Keene detailed the changes in the Department budget from 14/15, highlighted several development, technology, and Council priority Work Plan items for FY 15/16 and presented the Department's budget enhancement request. Ms. Healy-Keene pointed out that the one-time request for the Microfilm Machine Viewer, Scanner & Printer has been eliminated. She also answered Council questions about the enhancement request for Consulting Services for the Southeast Area Planning and explained that five of the ongoing enhancement requests are offset by revenue.

Ms. Healy-Keene and Interim City Manager Mahdi Aluzri clarified that Code Enforcement reports water violations to the Department of Public Works Services who currently has the primary responsibility of addressing those issues. Mr. Aluzri added that staff is still in

the process of identifying needed resources and will return to Council at a later Study Session to present their findings. Ms. Healy-Keene and Mr. Aluzri answered Council questions about desk audit and job reclassifications. Mr. Aluzri answered Council questions about Metro reimbursement for the Transportation Planning Analyst. Ms. Healy-Keene reviewed the new FY 15-16 CIP and Deputy Director of Transportation Aaron Kunz answered Council questions about Measure R.

h) Information Technology

Chief Information Officer David Schirmer gave a brief overview of the Information Technology (IT) Department's Organizational Chart, presented the changes from FY 14/15, and reviewed the FY 15/16 work plan highlights. Mr. Schirmer presented the budget enhancement requests and the drivers behind each request then concluded his presentation with a review of the new FY 15/16 CIP. Mr. Schirmer confirmed that a technology replacement fund exists to cover the ever changing needs of new technology and answered Councilmember Bosse's question about the City's technology services compared to other cities. Mayor Gold expressed optimism about the development of future services. Division Commander Erick Lee and Mr. Schirmer answered Mayor Gold's questions about the Interagency Communications Inoperability System (ICIS) and Los Angeles Regional Interoperable Communications System (LA-RICS). Mr. Schirmer answered Councilmember Krasne's questions about the City's involvement with the Beverly Hills Unified School District.

i) Public Works Services

Public Works Services Director George Chavez briefly reviewed the Department's organizational chart and the services each division provides, provided an overview of the Department's budget changes from FY 14/15 to 15/16 then detailed the changes. Council asked for clarification on the water capacity servicing and charging procedures. Mr. Chavez highlighted the FY 15/16 work plans and Mayor Gold touched upon the need to be aggressive with the creation of a formal emergency plan for outside agency water main breaks.

Mr. Chavez detailed and answered Council questions about the one-time and ongoing budget enhancement requests. Assistant Director of Public Works Services/Infrastructure and Field Operations Trish Rhay clarified that the amount requested for the On-Call Street Repair Services is an estimate based on services rendered during the past five years. Mr. Chavez answered Council questions about the Custom Pole Replacement Program enhancement request. Mr. Aluzri clarified that the request is to address non-standard light poles in the business center. Councilmember Krasne asked Mr. Chavez to look into dual-arm lighting. Mr. Aluzri clarified that the request for the Building Engineering Services Staffing is part of the contractual service agreement for the City's HVAC system, plumbing and electrical.

Mr. Chavez concluded his presentation with an overview of the new 15/16 Capital Improvement Programs (CIP) and confirmed the grand total of the enhancement requests. Mayor Gold asked staff to detail the three project manager enhancements during discussions of the Water Master Plan.

j) Capital Assets

Item not discussed.

- k) Community Services
Item not discussed.
- l) Parking Authority
Item not discussed.
- 5) Budget Review Committee Presentation
Item not discussed.
- 6) CIP
Item not discussed.
- 7) City Council Additional Priorities and Direction
Item not discussed.

The Budget Study Session adjourned at 3:40 p.m. to Tuesday, May 12, 2015 at 2:30 p.m.

PASSED, Approved and Adopted
this 8th day of June, 2015



BYRON POPE, City Clerk



JULIAN A. GOLD, M.D., MAYOR