

**CITY OF BEVERLY HILLS
MINUTES – BUDGET STUDY SESSION #2
May 8, 2014
Council Chambers
02:30 P.M.**

PRESENT: Mayor Bosse

**Vice Mayor Gold
Councilmember Brien
Councilmember Mirisch
Councilmember Krasne
Jeff Kolin, City Manager
Larry Wiener, City Attorney
Byron Pope, City Clerk
Don Rhoads, Director of Administrative Services/CFO
David Snowden, Police Chief
Erick Lee, Division Commander
Ralph Mundell, Fire Chief
Susan Healy Keene, Director of Community Development
Tony Lee, Police Lieutenant
David Yelton, Plan Review and Building Inspection Manager
David Schirmer, Chief Information Officer
Karl Kirkman, Risk Manager**

A - DIRECTION

- 1.** Budget Overview and Financial Analysis by City Manager Jeff Kolin and Chief Financial Officer/Director of Administrative Services Don Rhoads

Item not discussed.

- a)** Department Overview Presentations
- i)** Policy and Management

Item not discussed.

- ii)** City Attorney

Item not discussed.

- iii)** City Clerk

City Clerk Byron Pope presented the City Clerk department's budget for fiscal year 2014/2015. The presentation included accomplishments, challenges facing the department, changes to the budget from the prior fiscal year, work plan highlights, and budget enhancements.

City Clerk Pope responded to questions from Council.

Council directed staff to return at a future meeting with more information regarding the Public Records Act and how it affects paperless agendas on personal computer devices.

iv) Administrative Services

Director of Administrative Services/CFO Don Rhoads presented his department's proposed budget for the Administrative Services department. His presentation included accomplishments, challenges, changes in the department's budget from the prior fiscal year, work plans highlights for the upcoming fiscal year, and proposed budget enhancement requests.

Chief Information Officer David Schirmer responded to questions regarding the City's network security.

City Manager Kolin responded to questions about cost recovery for damaged City property.

Risk Manager Karl Kirkman responded to questions regarding an employee safety program.

v) Police

Chief Dave Snowden presented the Police Department's proposed fiscal year 2014/2015 budget. The presentation included the department's accomplishments, challenges facing the department, changes in the department from the prior fiscal year, and work plan highlights. Division Commander Erick Lee presented the department's proposed budget enhancements and capital improvement projects.

Chief Snowden and Mr. Lee responded to Council questions.

City Manager Kolin commented on a question regarding police department recruitments.

Lieutenant Tony Lee responded to questions regarding overtime in the Crime Suppression unit.

vi) Fire

Fire Chief Ralph Mundell presented the Fire Department's proposed fiscal year 2014/2015 budget. The presentation included accomplishments, challenges facing the department, changes in the department from the prior fiscal year, work plan highlights, budget enhancement requests, and capital improvement projects.

City Manager Kolin responded to questions regarding ISIS and equipment depreciation.

Police Division Commander Erick Lee responded to questions regarding 911 calls from cell phones.

Chief Mundell responded to various questions from Council.

vii) Community Development

Director of Community Development Susan Healy Keene presented her department's proposed budget for fiscal year 2014/2015. Her presentation included accomplishments over the last fiscal year, challenges facing the department, changes in the budget from the prior fiscal year, work plan highlights, proposed budget enhancements, and an overview of the department's capital improvement projects.

Ms. Healy Keene responded to questions from Council.

Plan Review and Building Inspection Manager David Yelton responded to questions regarding plan check review and inspections.

City Manager Kolin responded to questions regarding the upcoming large developments in the City occurring over the next year.

viii) Information Technology

Item not discussed.

ix) Public Works Services

Item not discussed.

x) Capital Assets Department

Item not discussed.

xi) Community Services

Item not discussed.

xii) Non-Departmental

Item not discussed.

b) Budget Review Committee Presentation

Item not discussed.

Budget Study Session Minutes
May 8, 2014

- c) Unfunded Liabilities Discussion
Item not discussed.
- d) Enterprise Funds Discussion
Item not discussed.
- e) Capital Improvement Program
Item not discussed.
- f) Review of Budget Enhancements
Item not discussed.
- g) Additional City Council Priorities
Item not discussed.

The Budget Study Session recessed at 5:22 p.m.

PASSED, Approved and Adopted
this 20th day of May, 2014



BYRON POPE, City Clerk



LILI BOSSE, MAYOR

This meeting was televised on City of Beverly Hills Municipal Government Television Access, BHN/10, Time Warner Cable.