



CITY OF BEVERLY HILLS
PUBLIC WORKS DEPARTMENT
MEMORANDUM

TO: PUBLIC WORKS COMMISSION

FROM: Erick Lee, Deputy Director of Public Works 

DATE: December 15, 2016

SUBJECT: CHAIR AND VICE-CHAIR ROTATION AND RECOGNITION OF OUTGOING CHAIR

ATTACHMENTS: None

This item serves to provide information on the effects of the Commission Standardization process on the Public Works Commission. As this report is informational, no direct action from the Commission is needed.

Elections vs. Rotations

In the past, the Chair and Vice Chair served one year terms and elections for these positions were held at the conclusion of this period. All the City Commissions underwent a standardization process within the last year, and Ordinance No. 15-O-2673, adopted by the Council on February 3, 2015, amended the City's Municipal Code regarding Commissions' structure, absentee policy and Chair/Vice Chair rotations just to name a few.

As a result of these changes, the Chair and Vice Chair positions no longer go through the election process, as in the past. However, the terms are rotational starting on January 1st and ending on December 31st and are based on seniority. Therefore, the upcoming Chair will be Mr. Jeff Wolfe, and the upcoming Vice Chair will be Mr. Jerrold Felsenthal. Terms will start on January 1, 2017, and end on December 31, 2017.

Under Ordinance No. 15-O-2673, upcoming Chairs and Vice Chairs can decline to serve in their new roles. If this is the case, the declining Commissioner will be rotated at the end of the seniority line and will not be able to assume the Chair/Vice Chair role until all the other Commissioners assumed the Chair/Vice Chair position.

Terms of Office

Ordinance No. 15-O-2673 also amended the Commissions' terms of office. Appointments for Commissioners shall be for an initial term of two (2) years. At the discretion of the City Council, Commissioners may be reappointed for a second term. Appointments to a second term may be for up to four (4) years. Appointees who have served two (2) successive terms shall not be eligible for reappointment to the same Commission.

Currently, Commissioner Pressman's term is set to expire June 30, 2017, and Commissioner Shalowitz's term is set to expire December 31, 2017. Therefore, the following will be the seniority rotational line as of January 1, 2017:

1. Chair Jeff Wolfe
2. Vice Chair Jerrold Felsenthal
3. Commissioner Sandra Aronberg