



CITY OF BEVERLY HILLS
PUBLIC WORKS DEPARTMENT
MEMORANDUM

TO: PUBLIC WORKS COMMISSION

FROM: Trish Rhay, Assistant Director of Public Works
Caitlin Sims, Senior Management Analyst

DATE: November 10, 2016

SUBJECT: COMMISSION INVOLVEMENT IN DEVELOPING THE PLAN TO IMPLEMENT RECOMMENDATIONS FROM THE MANAGEMENT STUDY OF THE WATER SUPPLY AND DISTRIBUTION PROGRAM

ATTACHMENTS: None

RECOMMENDATION

Staff recommends confirmation of a subcommittee for involvement in developing an implementation plan for the Management Study.

DISCUSSION

Representatives from Matrix Consulting Group presented the findings of the Management Study of the Water Supply and Distribution Program at the October 13, 2016, Public Works Commission meeting. The Study was presented to the Public Works Commission at its October 13, 2016, meeting and additional discussion on the Study is anticipated at the November 2016 Public Works Commission meeting.

The completed Study includes 135 recommendations for implementation. The majority of these recommendations are those related to improving the efficiency of water operations and enhancing long-term planning efforts. Few of these operational recommendations will produce significant cost savings in the near-term and, thus, will not greatly reduce or eliminate the need for a water rate increase. However, many of these recommendations would increase efficiencies, which will provide many benefits for the water utility.

The first recommendation in the Study is that “The Public Works Director, Assistant Public Works Director – Infrastructure and Field Operations, Finance Director, Information Technology Director, and City Engineer should review the proposed plan of implementation and the summary of recommendations in the report...modify the plan of implementation as appropriate, and submit the revised plan of implementation to the Office of the City Manager.” This work will begin over the next several months.

Staff is seeking direction from the Public Works Commission as to how they would like to be involved in this process.

NEXT STEPS

Following input from the Public Works Commission, staff will begin developing the proposed implementation plan.