



CITY OF BEVERLY HILLS
PUBLIC WORKS DEPARTMENT

MEMORANDUM

TO: PUBLIC WORKS COMMISSION

FROM: Trish Rhay, Assistant Director of Public Works
Jack Merluzzo, Utility Services Manager
Caitlin Sims, Senior Management Analyst

DATE: September 8, 2016

SUBJECT: SPECIFIC INFORMATION AND DEPARTMENT UPDATES

ATTACHMENTS:

1. City Council Items Tracking
2. Public Works Department Master Plans Update
3. Public Works Commission Ad-Hoc Sub-Committees

This report transmits information regarding upcoming items for the City Council meeting, as well as answers to questions that have been raised at previous Public Works Commission meetings.

Question: Is there a method of ensuring remotely that the solarbees located at the City's reservoirs are working?

Answer: There is not a way of remotely ensuring that the solarbees working at the City's reservoirs are functioning properly. However, the Department of Drinking Water ("DDW") requires that the City inspect each reservoir each day, so there is a staff person visiting each reservoir site each day that can verify that the solarbees – and gridbees located at Greystone and some of the City's larger reservoirs – are working properly.

The City has also completed lead testing at all of the City's public drinking fountains. All completed tests have concluded that lead levels are significantly below the U.S. Environmental Protection Agency's (EPA) standards.

Attachment 1

CITY COUNCIL ITEMS TRACKING

The following items from the Public Works Department (PW) are currently agendized for the most-recent City Council meetings, as well as upcoming meetings. If there are any changes to these items, staff will provide an update at the September 8, 2016, Public Works Commission meeting.

August 16, 2016	
Formal Session	
Consent Calendar	<p>AWARD OF A CONTRACT TO THE LOWEST RESPONSIBLE BIDDER, ALL AMERICAN ASPHALT, FOR THE FY15-16 STREET AND ALLEY IMPROVEMENTS WITHIN THE CITY OF BEVERLY HILLS, CALIFORNIA, IN THE AMOUNT OF \$3,025,000; APPROVAL OF THE PLANS AND SPECIFICATIONS THEREFOR; AND APPROVAL OF ISSUANCE OF A PURCHASE ORDER IN THE AMOUNT OF \$3,327,500 TO ALL AMERICAN ASPHALT FOR THE PROJECT.</p> <p><i>Approved agreement and corresponding purchase order.</i></p>
August 30, 2016	
Study Session	
A Item	<p>UPDATE/CLARIFICATION ON WATER CAPACITY CHARGES FOR FIRE SERVICES</p> <p>CONSIDERATION OF A WATER SUPPLY FEE</p> <p>REQUEST BY COUNCILMEMBER KRASNE TO CONSIDER ADVERTISING IN CITY-OWNED PARKING FACILITIES</p>
Formal Session	
Consent Calendar	<p>AGREEMENT WITH CHP ENTERPRISES DBA KEN PORTER AUCTIONS FOR AUCTION SERVICES TO DISPOSE OF SURPOSE CITY EQUIPMENT</p> <p>ACCEPTANCE OF THE CONTRACT WORK FOR THE DRILLING OF SHALLOW WATER WELLS AT MAPLE YARD BY CASCADE DRILLING L.P. IN THE FINAL AMOUNT OF \$842,782.50 AND AUTHORIZATION OF CITY CLERK TO RECORD A NOTICE OF COMPLETION</p> <p>RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BEVERLY HILLS AUTHORIZING THE CITY MANAGER TO AWARD A CONTRACT TO THE LOWEST RESPONSIBLE BIDDER FOR THE LA BREA SUBAREA WELL DRILLING PROJECT AND APPROVING PLANS AND SPECIFICATIONS</p> <p>AGREEMENT WITH TIRE CENTERS LLC FOR HEAVY-DUTY TIRE SERVICE; & ISSUANCE OF A PURCHASE ORDER IN THE AMOUNT OF \$70,000.00 TO TIRE CENTERS LLC FOR THESE SERVICES</p> <p>APPROVAL OF A PURCHASE ORDER TO BRAGG INVESTMENT COMPANY DBA COASTLINE EQUIPMENT FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$89,518.85 FOR PURCHASE OF ONE JOHN DEERE 204K WHEEL LOADER</p>
September 6, 2016	
Study Session	
C Item	GREEN STREETS AND WATER EFFICIENT LANDSCAPE PROJECT ON BURTON WAY MEDIAN
Formal Session	
Parking Authority & City Council Consent Calendar	JOINT RESOLUTION OF THE CITY OF BEVERLY HILLS AND BEVERLY HILLS PARKING AUTHORITY ESTABLISHING AN ELECTRIC VEHICLE CHARGING POLICY IN CITY AND PARKING AUTHORITY PARKING FACILITIES
Parking Authority Public Hearing	RESOLUTION OF THE BOARD OF THE PARKING AUTHORITY OF THE CITY OF BEVERLY HILLS AMENDING THE PARKING AUTHORITY SCHEDULE OF PARKING FACILITY RATES FOR THE FISCAL YEAR 2016/17 TO ESTABLISH FEES RELATED TO ELECTRIC

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VEHICLE CHARGING	
Consent Calendar	APPROVAL OF A BLANKET PURCHASE ORDER TO J.W. D'ANGELO COMPANY IN THE NOT-TO-EXCEED AMOUNT OF \$115,000; APPROVAL OF A BLANKET PURCHASE ORDER TO FERGUSON ENTERPRISES, INC. IN THE NOT-TO-EXCEED AMOUNT OF \$115,000; AND APPROVAL OF A BLANKET PURCHASE ORDER TO B. MOSCHETTI WATER WORKS, INC. IN THE NOT-TO-EXCEED AMOUNT OF \$115,000
	RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BEVERLY HILLS AUTHORIZING THE ACCEPTANCE OF AN EASEMENT FOR STORM DRAIN PURPOSES AND THE EXECUTION OF A QUITCLAIM DEED TO WANDA BEVERLY HILLS PROPERTIES LLC, TERMINATING THE CITY'S EXISTING STORM DRAIN EASEMENT OVER A PORTION OF THE PROPERTY LOCATED AT 9900 WILSHIRE
	APPROVAL OF A PURCHASE AND SALE AGREEMENT BETWEEN THE CITY OF BEVELRY HILLS AND INTERNATIONAL COFFEE AND TEA FOR THE LAND AND IMPROVEMENTS LOCATED AT 1941-1949 S. LA CIENEGA BOULEVARD, 1959 S. LA CIENEGA BOULEVARD, AND 1956 CHARITON STREET IN THE CITY OF LOS ANGELES
	APPROVAL OF AMENDMENT NO. 3 TO AN AGREEMENT BETWEEN THE CITY OF BEVERLY HILLS AND CORDOBA CORPORATION FOR ENGINEERING SUPPORT SERVICES ASSOCIATED WITH THE IMPLEMENTATION OF THE WESTSIDE SUBWAY EXTENSION AND APPROVAL OF AN APPROPRIATION OF \$567,110 FROM THE GENERAL FUND; AND APPROVAL OF A PURCHASE ORDER TO CORDOBA CORPORATION FOR SUPPORT SERVICES IN THE AMOUNT OF \$567,220
Public Hearing	RESOLUTION OF THE COUNCIL OF THE CITY OF BEVERLY HILLS AMENDING THE COMPREHENSIVE SCHEDULE OF TAXES, FEES, AND CHARGES TO ADD FEES RELATED TO ELECTRIC VEHICLE CHARGING FOR FISCAL YEAR 2016-17.
	RESOLUTION OF THE COUNCIL OF THE CITY OF BEVERLY HILLS AMENDING THE COMPREHENSIVE SCHEDULE OF TAXES, FEES, & CHARGES TO ESTABLISH A CITATION FEE FOR VIOLATION OF BEVERLY HILLS MUNICIPAL CODE 7-3.212C REGARDING PROHIBITIONS AND RESTRICTIONS ON PREFERENTIAL PARKIGN PERMITS
September 20, 2016	
Study Session	
A Item	NORTH SANTA MONICA BOULEVARD RECONSTRUCTION PROJECT WATER CONSERVATION UPDATE AND LONG-TERM WATER EFFICIENCY POLICY
Formal Session	
Consent Calendar	AMENDMENT NO. 1 TO THE AGREEMENT WITH CIVILTEC PROFESSIONAL SERVICES FOR A NOT-TO-EXCEED AMOUNT OF \$250,000
	APPROVAL OF A PURCHASE ORDER TO WONDRIES FLEET GROUP FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$XXX FOR PURCHASE OF TWO FORD POLICE CAPTAIN VEHICLES, SEVEN FORD POLICY PATROL VEHICLES, ONE CHEVROLET POLICE DETECTIVE VEHICLE, TWELVE FORD, THREE CHEVROLET, AND ONE DODGE PUBLIC WORKS VEHICLE
	APPROVAL OF A BLANKET PURCHASE ORDER TO HARRINGTON INDUSTRIAL PLASTICS, LLC IN THE NOT-TO-EXCEED AMOUNT OF \$120,000; AND APPROVAL OF A BLANKET PURCHASE ORDER TO

CITY COUNCIL ITEMS TRACKING

	<p>USA BLUEBOOK IN THE NOT-TO-EXCEED AMOUNT OF \$55,000</p> <p>AGREEMENT WITH XXX TO PROVIDE ENGINEERING SERVICES FOR DESIGN OF NON-POTABLE DISTRIBUTION PIPELINE FOR CABRILLO RESERVOIR FOR AN AMOUNT NOT-TO-EXCEED \$XX</p> <p>RESOLUTION OF THE COUNCIL OF THE CITY OF BEVERLY HILLS AUTHORIZING THE ACCEPTANCE OF AN EASEMENT FOR SANITARY SEWER PURPOSES AND THE EXECUTION OF A QUITCLAIM DEED TO 1004 N. REXFORD DR, LLC, AS TO AN UNDIVIDED 50% INTEREST; DASH HOLDINGS LLC, AS TO AN UNDIVIDED 10% INTEREST; 12 CREEK ROAD LLC, AS TO AN UNDIVIDED 10% INTEREST; ENTPI, LLC AS TO AN UNDIVIDED 10% INTEREST, & FAR OCEAN MANAGEMENT LLC, AS TO AN UNDIVIDED 10% INTEREST, TERMINATING THE CITY'S PUBLIC UTILITY EASEMENT OVER A PORTION OF THE PROPERTY LOCATED AT 1004 N REXFORD DRIVE</p>
Public Hearing	<p>RESOLUTION OF THE COUNCIL OF THE CITY OF BEVERLY HILLS AMENDING THE COMPREHENSIVE SCHEDULE OF TAXES, FEES, & CHARGES TO ADD PARKING CITATIONS FOR ILLEGAL USE AND PURCHASE OF PREFERENTIAL PARKING PERMITS, AND AMEND THE BIKE SHARE FEES FOR FISCAL YEAR 2016-17</p>

Attachment 2

Topic Area	Plan	Purpose	Type	Approving Agency	Frequency Updated	Last Adopted	Next Update (Anticipated)	Notes
Water	Water Master Plan	Identifies and assesses existing and future water infrastructure, maintenance, and Capital Improvement Project water needs	Best Practice	n/a	Every 5 Years (best practice)	2002	2017	Staff will soon begin the development of an updated hydraulic model and, subsequently, the Water Master Plan will be updated.
Water	Groundwater Sustainability Plan - Central Basin	Manages and regulates the groundwater in the Hollywood Basin to ensure the long-term sustainability of the Basin. New requirement under the 2014 Sustainable Groundwater Management Act (SGMA). Requires all local public agencies utilizing the Hollywood Basin to coordinate to develop the Plan.	Regulatory	Department of Water Resources	Every 5 years (following initial adoption of Groundwater Sustainable Plan (GSP))	n/a (new regulatory requirement)	2020	Groundwater Sustainable Agency (GSA) developed by June 30, 2017; Alternative GSA developed and submitted by January 1, 2017. GSPs completed by 2020/2022 to be updated every 5 years
Water	Urban Water Management Plan	Support long-term resource planning to ensure that adequate water supplies are available to meeting existing and future water demands.	Regulatory	Department of Water Resources	Every 5 Years ending in "0" or "5"	2010	2016	2015 UWMP was approved by the City Council on June 21, 2016, and was submitted to the State by June 30, 2016, as required by State law.
Water	Water Enterprise Plan	Identifies the City's ten-year strategy related to the City's water supply and identify the portfolio of actions/projects needed to meet this goal.	Council Directed	n/a	As needed	2015	n/a	Unscheduled at this time
Wastewater	Sanitary Sewer Management Plan	Describes activities the City uses to manage the wastewater collection system, including maintaining/improving the condition of the collection system infrastructure, providing adequate sewer capacity, and minimizing the number and impact of sanitary sewer overflows that occur. Must be adopted to comply with the Statewide General Waste Discharge Requirements for Sanitary Sewer Systems.	Regulatory	State Water Resources Control Board	Every 5 Years	2012	2017	Staff anticipates that work will begin on this project in the coming months.
Wastewater	Wastewater Master Plan/ Sewer Master Plan	Provides infrastructure assessment, assesses flow capacity, sewer integrity and creates schedule for wastewater/sewer mains	Best Practice	n/a	n/a	2010	n/a	Unscheduled at this time
Stormwater	Enhanced Watershed Management Program (EWMP) Plan	Describes activities to implement requirements of the MS4 Permit on a watershed scale through customized strategies control measures, and best management practices (BMPs). Prescribes compliance strategy for the Ballona Creek Watershed Management Group and Beverly Hills to comply with the MS4 Permit.	Regulatory	Los Angeles Regional Water Quality Control Board	Upon direction from the Los Angeles Regional Water Quality Control Board	Anticipated 2016 (Under review by LARWQCB)	anticipated 2021 (Upon direction from LARWQCB)	Plan updates will be based upon the adaptive management process. The Ballona Creek Watershed Management Group (BC-WMG) will update the plan based upon the effectiveness of control measures and BMPs.
Stormwater	Coordinated Integrated Monitoring Plan (CIMP)	The process for collecting data to meet the goals and requirements of the Monitoring and Reporting Program (MRP) as part of the MS4 Permit. The CIMP provides information on sample collection and analysis methodologies. The CIMP is comprised of five required elements including: 1) Receiving Water Monitoring 2) Stormwater Outfall Monitoring 3) Non-stormwater (NSW) Outfall Monitoring 4) New Development/Redevelopment Effectiveness Tracking 5) Regional Studies and 6) Trash and Plastic Pellets Monitoring.	Regulatory	Los Angeles Regional Water Quality Control Board	Upon direction from the Los Angeles Regional Water Quality Control Board	Anticipated 2016 (Under review by LARWQCB)	anticipated 2021 (Upon direction from LARWQCB)	The Ballona Creek Watershed Management Group (BC-WMG) can update the CIMP based upon the adaptive management process allowed by the MS4 permit. Changes in the plan will be dependent on data results, necessity to implement enhanced monitoring frequency, and changes to monitoring locations. Changes to the CIMP can be done annually if necessary.
Stormwater	Storm Drain System Master Plan	Assessment of capacity and condition of storm drain lines and catch basins in the City and management of infrastructure and storm drains.	Best Practice	n/a	n/a	1999	n/a	Not a priority at this time because the storm drain system has not changed significantly since the Plan was last adopted.
Sustainability	Beverly Hills Sustainable City Plan	Provides tool kit for City to use in part or in whole to address sustainability issues.	City Council Direction	n/a	n/a	2009	2017	Workplan item for FY 2016-17
Solid Waste	Zero Waste Plan	Identifies zero waste goals for the City and outlines a course and programs to help the City meet that goal.	Best Practice/City Council Direction	n/a	n/a	Never been completed	2016	Plan will be developed in consultation with the Solid Waste RFP.
Streets	Pavement Management Plan	Helps the City to plan, budget, fund, design, construct, monitor, evaluate, maintain and rehabilitate the pavement network to provide the maximum benefits from the available funds. A pavement management plan/program provides a set of tools or methods that provide the optimum strategies for providing and maintaining pavements over a given time period.	Regulatory	LA County Metropolitan Transportation Authority	Every 3 years	2014	2016	Staff scheduling meeting with the Street & Sidewalk Improvements Ad Hoc Committee in the near future to review the Pavement Management Plan.

Attachment 3

**Public Works Commission
Ad-Hoc Subcommittee Assignments**

Sidewalk Repair & Pavement Planning	Ad Hoc	Commissioner Pressman Vice-Chair Wolfe
Water Conservation & Education	Ad Hoc	Chair Aronberg Vice-Chair Wolfe
Solid Waste Franchise	Ad Hoc	TBD Commissioner Shalowitz
Burton Way Green Streets	Ad Hoc	*To be named as Project nears
2017-18 Budget	Ad Hoc	Sitting Chair Sitting Vice-Chair
Beverly Gardens Park Project	Ad Hoc	Commissioner Shalowitz Commissioner Pressman
LED	Ad Hoc	Commissioner Shalowitz Commissioner Felsenthal
FIBER IT Technology Committee	Ad Hoc	Vice-Chair Wolfe

Updated: August 2016