



CITY OF BEVERLY HILLS
PUBLIC WORKS SERVICES DEPARTMENT
MEMORANDUM

TO: PUBLIC WORKS COMMISSION

FROM: Chad Lynn, Assistant Director of Public Works Services
Caitlin Sims, Senior Management Analyst

DATE: April 18, 2016

SUBJECT: STATUS OF PUBLIC WORKS SERVICES DEPARTMENT MASTER PLANS

ATTACHMENTS: 1. List of Department Master Plans

The Chair and Vice Chair have requested a comprehensive list of all of the Public Works Services Department's "master" and regulatory plans.

The attached list identifies these plans and outlines their purpose, why they were completed (regulatory, best practice), how often they are updated, when they were most recently updated and when staff anticipates they will next be updated.

Staff will be available to answer any questions from the Commission at the meeting.

Public Works Services & Capital Assets
Department Master Plans
Updated 4/12/16

| Topic Area | Plan | Purpose | Type | Approving Agency | Frequency Updated | Last Adopted | Next Update |
|----------------|---|--|--------------------------------------|--|---|----------------------------------|--|
| Water | Water Master Plan | Identifies and assesses existing and future water infrastructure, maintenance, and Capital Improvement Project water needs | Best Practice | n/a | Every 5 Years (best practice) | 2002 | Anticipated 2017 (following completion of modeling system) |
| Water | Groundwater Sustainability Plan - Hollywood Basin | Manages and regulates the groundwater in the Hollywood Basin to ensure the long-term sustainability of the Basin. New requirement under the 2014 Sustainable Groundwater Management Act (SGMA). Requires all local public agencies utilizing the Hollywood Basin to coordinate to develop the Plan. | Regulatory | Department of Water Resources | GSP not required for Low Priority Basin under SGMA; Hollywood Basin is a Low Priority Item and is exempt from SGMA. | n/a (new regulatory requirement) | Not applicable for low priority Groundwater Basins |
| Water | Groundwater Sustainability Plan - Central Basin | Manages and regulates the groundwater in the Hollywood Basin to ensure the long-term sustainability of the Basin. New requirement under the 2014 Sustainable Groundwater Management Act (SGMA). Requires all local public agencies utilizing the Hollywood Basin to coordinate to develop the Plan. | Regulatory | Department of Water Resources | Once a Groundwater Sustainable Plan (GSP) is developed, it is reviewed every 5 years | n/a (new regulatory requirement) | Groundwater Sustainable Agency (GSA) developed by June 30, 2017; Alternative GSA developed and submitted by January 1, 2017. GSPs completed by 2020/2022 to be updated every 5 years |
| Water | Urban Water Management Plan | Support long-term resource planning to ensure that adequate water supplies are available to meeting existing and future water demands. | Regulatory | Department of Water Resources | Every 5 Years ending in "0" or "5" | 2010 | Preparation of 2015 UWMP underway; will be presented to PWC at April Meeting; Must be adopted by CC and submitted to State DWR by June 30, 2016 |
| Water | Water Enterprise Plan | Identifies the City's ten-year strategy related to the City's water supply and identify the portfolio of actions/projects needed to meet this goal. | Council Directed | n/a | As needed-recommended every 5 to 10 years | 2015 | Unscheduled at this time |
| Wastewater | Sanitary Sewer Management Plan | Describes the activities the City uses to manage the wastewater collection system, including maintaining or improving the condition of the collection system infrastructure, providing adequate sewer capacity, and minimizing the number and impact of sanitary sewer overflows that occur. Must be adopted to comply with the Statewide General Waste Discharge Requirements for Sanitary Sewer Systems | Regulatory | State Water Resources Control Board | Every 5 Years | 2012 | Anticipated 2017 |
| Wastewater | Wastewater Master Plan/ Sewer Master Plan | Provides infrastructure assessment, assesses flow capacity, sewer integrity and creates schedule for wastewater/sewer mains replacement | Best Practice | n/a | n/a | 2010 | Unscheduled at this time |
| Stormwater | Enhanced Watershed Management Program (EWMP) Plan | Describes activities to implement requirements of the MS4 Permit on a watershed scale through customized strategies control measures, and best management practices (BMPs). Prescribes compliance strategy for the Ballona Creek Watershed Management Group and Beverly Hills to comply with the MS4 Permit. | Regulatory | Los Angeles Regional Water Quality Control Board | Upon direction from the Los Angeles Water Quality Control Board | Under review by LARWQCB | Plan updates will be based upon the adaptive management process. The Ballona Creek Watershed Management Group (BC-WMG) will update the plan based upon the effectiveness of control measures and BMPs. The plan is expected to be approved in April 2016. |
| Stormwater | Coordinated Integrated Monitoring Plan (CIMP) | The process for collecting data to meet the goals and requirements of the Monitoring and Reporting Program (MRP) as part of the MS4 Permit. The CIMP provides information on sample collection and analysis methodologies. The CIMP is comprised of five required elements including: 1) Receiving Water Monitoring 2) Stormwater Outfall Monitoring 3) Non-stormwater (NSW) Outfall Monitoring 4) New Development/Redevelopment Effectiveness Tracking 5) Regional Studies and 6) Trash and Plastic Pellets Monitoring. | Regulatory | Los Angeles Regional Water Quality Control Board | Upon direction from the Los Angeles Water Quality Control Board | Under review by LARWQCB | The Ballona Creek Watershed Management Group (BC-WMG) can update the CIMP based upon the adaptive management process allowed by the MS4 permit. Changes in the plan will be dependent on data results, necessity to implement enhanced monitoring frequency, and changes to monitoring locations. Changes to the CIMP can be done annually if necessary. |
| Stormwater | Storm Drain System Master Plan | Assessment of capacity and condition of storm drain lines and catch basins in the City and management of infrastructure and storm drains | Best Practice | n/a | n/a | 1999 | Unscheduled at this time |
| Sustainability | Beverly Hills Sustainable City Plan | Provides tool kit for City to use in part or in whole to address sustainability issues | City Council Direction | n/a | n/a | 2009 | Anticipated FY 2016-17 |
| Solid Waste | Zero Waste Plan | Identifies zero waste goals for the City and outlines a course and programs to help the City meet that goal. | Best Practice/City Council Direction | n/a | n/a | Never been completed | Development underway |
| Streets | Pavement Management Plan | Helps the City to plan, budget, fund, design, construct, monitor, evaluate, maintain and rehabilitate the pavement network to provide the maximum benefits from the available funds. A pavement management plan/program provides a set of tools or methods that provide the optimum strategies for providing and maintaining pavements over a given time period. | Regulatory | LA County Metropolitan Transportation Authority | Every 3 years | 2014 | Anticipated 2016 |