



CITY OF BEVERLY HILLS

PUBLIC WORKS SERVICES DEPARTMENT

MEMORANDUM

TO: PUBLIC WORKS COMMISSION

FROM: Trish Rhay, Assistant Director of Public Works Services, Infrastructure & Field Operations
Vince Damasse, Water Resources Manager

DATE: February 11, 2016

SUBJECT: UPDATE ON WILL SERVE POLICY DEVELOPMENT & GROUNDWATER EXACTION FEE STUDY

ATTACHMENT: None

WILL SERVE POLICY DEVELOPMENT

At the request of the Public Works Commission, staff is in the process of reviewing its current water will serve processes. Staff has conducted research including a survey of best management practices regarding Water Availability/Will Serve procedures and protocols. Staff is gathering the information and is anticipating to present its preliminary findings at the April 2016 Public Works Commission Meeting.

Staff will be making potential recommendations to standardizing its Will Serve processes including but not limited to implementing standardized Will-Serve checklists and letters, submittal procedures, developing improved standard and site specific conditions of approval and establishing time limits for the expiration of Will-Serve letters to limit the City's liability.

GROUNDWATER EXACTION FEE STUDY

At the request of the Public Works Commission, staff has hired a Consultant (Bucknam & Associates, Inc.) to conduct a groundwater exaction fee study for new development. The work is currently in progress. The Consultant is completing the research and assessment phase of the work followed by the financial analysis phase, and finally the development of the final report. A draft report is anticipated to be presented to the Public Works Commission at the April 2016 meeting.