



CITY OF BEVERLY HILLS

PUBLIC WORKS SERVICES DEPARTMENT

MEMORANDUM

TO: PUBLIC WORKS COMMISSION

FROM: Caitlin Sims, Senior Management Analyst

DATE: January 14, 2016

SUBJECT: CHAIR AND VICE-CHAIR TRANSITION

ATTACHMENT: 1. Ordinance No. 15-O-2673

This item provides information related to the Commission Standardization process and more specifically, how it will affect the Chair and Vice Chair transition within the Public Works Commission. This information complements the Commission Training Workshop previously held on December 5, 2015.

Elections vs. Rotations

In the past, the Chair and Vice Chair have generally served one year from July 1 to June 30, and elections for these positions were held each June. All the City Commissions underwent a standardization process within the last year, and Ordinance No. 15-O-2673, adopted by the Council on February 3, 2015, amended the City's Municipal Code regarding Commissions' structure, absentee policy, Chair/Vice Chair rotations, just to name a few.

As a result of these changes, the Chair and Vice Chair positions no longer go through the election process. The terms are now rotational starting on January 1st and ending on December 31st and are based on seniority. The Chair for 2016 will be Sandra Aronberg, and the Vice Chair will be Jeff Wolfe. Terms start on January 1 and end December 31, 2016.

Under Ordinance No. 15-O-2673, upcoming Chairs and Vice Chairs can decline to serve in their new roles. If this is the case, the declining Commissioner will be rotated at the end of the seniority line and will not be able to assume the Chair/Vice Chair role until all of the other Commissioners have assumed the Chair/Vice Chair position.

Terms of Office

Ordinance No. 15-O-2673 also amended the Commissions' terms of office. Appointments for Commissioners shall be for an initial term of two (2) years. At the discretion of the City Council, Commissioners may be reappointed for a second term. Appointments to a second term may be for up to four (4) years. Appointees who have served two (2) successive terms shall not be eligible for reappointment to the same Commission.

Currently, Commissioner Jerrold Felsenthal's first term is set to end on June 30, 2016. He would be eligible for reappointment by the City Council prior to that date. Commissioner Sandra Aronberg's and Commissioner Jeff Wolfe's first terms ended on November 13, 2015; both were reappointed to the Public Works Commission by the City Council at its November 17, 2015. Commissioner Wolfe's second term ends on December 31, 2019, and Commissioner

Aronberg's second term ends on June 30, 2020. The term end dates are staggered based on seniority.

Based on the seniority rotation schedule as outlined in the Ordinance, the next two Commissioners scheduled to serve as Chair will be Commissioners Jeff Wolfe and Jerrold Felsenthal.