



CITY OF BEVERLY HILLS
455 N. Rexford Drive
Beverly Hills, CA 90210
Room 280-A

**PUBLIC WORKS COMMISSION
REGULAR MEETING MINUTES**

December 10, 2015
8:00 A.M.

MEETING CALLED TO ORDER

Date/Time: December 10, 2015 / 08:07 am

PLEDGE OF ALLEGIANCE

ROLL CALL

Commissioners Present: Commissioners Felsenthal, Pressman, Wolfe, Vice Chair
Aronberg, Chair Shalowitz
Commissioners Absent: None
Staff Present: George Chavez, Mark Cuneo, Chad Lynn, Trish Rhay, Alain
Romero, Caitlin Sims, Michelle Tse, Audrey Wright

ORAL COMMUNICATIONS

1. AUDIENCE COMMENTS

Any person wishing to address the Commission on any matter not on the agenda may do so at this time. Please use the microphone provided, clearly stating your name for the official record and courteously limiting your remarks to three (3) minutes so others may have the opportunity to speak.

Speakers: None

2. REPORT FROM THE CHAIRPERSON

Mayor's Cabinet Meeting – Chair Shalowitz attended the Meeting of November 24, 2015; Minutes are available online.

A. 2015 ACCOMPLISHMENTS – Chair Shalowitz read the Department's list of major accomplishments.

3. COMMISSIONER AND SUBCOMMITTEE REPORTS

None

APPROVAL OF AGENDA

By Order of the Chair, the agenda was approved as amended, moving Items B1 and B2 to be heard immediately following Item A1.

APPROVAL OF MINUTES

1. Approval of Minutes from the Public Works Commission Regular Meeting of November 12, 2015.

Motion: MOVED by Vice Chair Aronberg, SECONDED by Commissioner Wolfe to approve the minutes as presented (5-0).

AYES: Commissioners Felsenthal, Pressman, Wolfe, Vice Chair Aronberg, Chair Shalowitz

NOES: None

CARRIED

A. REPORTS FROM PRIORITY AGENCIES

1. METROPOLITAN WATER DISTRICT (MWD) DIRECTOR
None

(Taken Out of Order)

B. CONTINUED AND NEW BUSINESS

1. **BEVERLY HILLS UNIFIED SCHOOL DISTRICT WATER CONSERVATION EFFORTS**
Ms. Sims provided an oral report on the School District's water conservation. The City Attorney's Office has privacy concerns over releasing water consumption data. Accounts in violation of 'Stage D' were presented. Item to be agendaized in January.
2. **OVERVIEW OF COUNCILS OF GOVERNMENTS**
Ms. Sims provided an overview on Councils of Governments (COGs). COGs engage in activities to accomplish goals and secure funding. Beverly Hills belongs to the Westside Cities COG; Mayor Gold, M.D. and Councilmember Brien, M.D. are the City's representatives.

(Return to Order)

A. REPORTS FROM PRIORITY AGENCIES

2. INFORMATION TECHNOLOGY – WATER TRACKER

Mr. Romero of Information Technology provided an update.

- a. **Water Tracker Log-in** – The following were discussed: Log-in; Usage; Reports; Continuous Flow; and Pending (Display of Estimated Costs). Ms. Tse stated a work station will be at the Farmer's Market and office hours will be held at the library to sign up account holders. 310 285 2467 is the number to call with questions.
- b. **Phase II Implementation** - None

3. CAPITAL ASSETS – WATER CAPITAL IMPROVEMENT PROJECTS

City Engineer Mr. Cuneo provided an update.

- a. **Water Treatment Plant** – The project is on schedule and construction is 35-40% complete. Staff will look for ways to speed up the timetable. Engineering is working with Water Operations Staff to plan for bringing the Plant back online.

- b. **Shallow Groundwater Well** – The City received the drilling permit from Los Angeles County. A site walk with the driller was completed and equipment mobilization will soon occur. The wells should be complete in February. The new water supply requires revision to the City's water supply permit.
- c. **Greystone Reservoir Rehabilitation** – City Council awarded the construction contract on November 17, 2015. Construction should begin mid-January. Staff is reviewing the schedule with the contractor to speed up the process.

C. OTHER BUSINESS

1. UPDATE ON TIERED WATER RATES

Ms. Rhay provided an update. City Council approved the Commission's recommended multi-class, multi-tiered rate structure. The 45 day notice is complete and the first reading will occur at the January 5, 2015, City Council Meeting. Effective date would be thirty days after Council approval.

2. UPDATE ON CABRILLO RESERVOIR

Ms. Rhay provided an update. The City is using *Cabrillo* water in operations and is looking to expand for other uses. Regulatory compliance is necessary for potable use. Mr. Chavez stated the City is in discussions with Los Angeles County concerning regulations surrounding water use.

3. UPDATE ON CITY WATER CONSERVATION EFFORTS

Ms. Tse provided an update on the attached report, briefly discussing the City's letter to the State Board. The current drought mandate will be extended through October 2016. Staff is verifying the legality of water shut off/restrictors with the City Attorney's Office. The Commission identified Chair Shalowitz as the next Hearing Officer to hear Level 2 Penalty Surcharge Appeals for January and February 2016.

4. UPDATE ON WATER-RELATED POSITIONS RECRUITMENT

Mr. Chavez provided an update. Interviews were held and offers made for the Water Conservation Administrator and Water Resource Manager; acceptance is pending. Funding has been received for both positions along with two Project Manager Positions.

5. UPDATE ON CURRENT PROJECTS

None

6. COMMENTS FROM COMMISSIONERS, PUBLIC WORKS DIRECTOR & STAFF

- a. "We Do It For You" Beverly Hills Recycling Video

D. ADJOURNMENT

Date / Time: December 10, 2015 / 11:04 am

PASSED AND APPROVED THIS 14th DAY of JANUARY, 2016

Sandra Aronberg, Chair