



CITY OF BEVERLY HILLS

PUBLIC WORKS SERVICES DEPARTMENT

MEMORANDUM

TO: PUBLIC WORKS COMMISSION

FROM: Trish Rhay, Assistant Director of Public Works Services, Infrastructure & Field Operations *TR*
Caitlin Sims, Senior Management Analyst *CS*

DATE: August 11, 2015

SUBJECT: WATER ENTERPRISE PLAN MONTHLY REPORT

ATTACHMENT: None

At its July 9, 2015, meeting, the Public Works Commission requested monthly updates on the status of the implementation of the Water Enterprise Plan ("WEP"). This report provides an update regarding the implementation of the WEP.

By way of background, the City Council, at its May 18, 2015, meeting, voted to preliminarily adopt the WEP framework as recommended by the Public Works Commission. The City Council requested clarification on program costs and staff workloads as outlined in the WEP, and directed that staff return to City Council with this information at a future meeting. Staff will be presenting the final WEP and providing the clarifications requested by the City Council at the August 18, 2015, meeting.

Additionally, staff has begun work on the items identified under Year 1 of the WEP which includes initiating the hiring process for the Conservation Administrator and Water Resource Manager positions. Staff expects the Conservation Administrator and Water Resources Manager positions to be filled within the next three to four months, depending on the finalization of the job specifications and the recruitment process. Depending on the outcome of the August 18th City Council meeting, staff may also recruit and hire two Project Managers to oversee the Department's major upcoming projects. Staff will provide additional information on the Project Manager workload forecast during the August 11, 2015, Public Works Commission meeting.

Staff is currently in the midst of developing Request for Proposals ("RFP") related to siting and design work for additional groundwater development in the Central Basin. Staff is also developing another RFP to engage a water banking expert in order to fully identify the opportunities and risks of pursuing water banking for the City.

The other Year 1 program identified in the WEP is promoting water conservation. Staff has been moving forward with its conservation efforts, supporting enhancements to the Water Tracker system, and providing water conservation rebates and programs for Beverly Hills water customers. Details regarding the City's conservation program efforts have been separately agendaized for discussion during the August 11, 2015, Public Works Commission meeting; a separate agenda report provides more details on the City's conservation efforts.