



CITY OF BEVERLY HILLS

PUBLIC WORKS SERVICES DEPARTMENT

MEMORANDUM

**TO:** PUBLIC WORKS COMMISSION

**FROM:** Trish Rhay, Assistant Director of Public Works Services – Infrastructure & Field Operations   
Michelle Tse, Senior Management Analyst *msl*

**DATE:** May 11, 2015

**SUBJECT:** WATER "WILL SERVE" LETTERS

**ATTACHMENT:** 1. Sample "Will Serve" Letters

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This item was originally agendized for the April 9, 2015, Public Works Commission Regular Meeting, but has been carried over to the May 11, 2015, Commission Meeting.

At the March 12, 2015, Meeting, the Commission requested copies of previously submitted "will serve" letters for review and comment. Attached are sample water "will serve" letters prepared by Public Works Services staff.

PUBLIC WORKS DEPARTMENT  
(310) 285-2467  
FAX: (310) 278-1838

345 Foothill Road  
Beverly Hills, CA 90210-3713

May 10, 2005

Linda A. Siegel, PE  
Fusco Engineering, Inc.  
16795 Von Karman, Suite 100  
Irvine, California 92606

Re: Will Serve Letter  
9200 Wilshire Blvd  
Beverly Hills, Ca 90211

Dear Linda A. Siegel:

Please be advised that the Public Works Department has completed review of all City-owned water and wastewater infrastructures and appurtenances contiguous to the project site. The City is able to provide service according to the preliminary information provided.

If you have any questions or if I can be of any assistance, please contact me at (310) 285-2493

Sincerely,

Marcel Garrubba  
Water Operations Supervisor

Cc: File  
Vincent Chee, Project Civil Engineer  
Engineering Permit Coordinator

April 11, 2012

Amy Walters  
Assistant Environmental Planner  
LSA Associates, Inc.  
20 Executive Park, Suite 200  
Irvine, CA 92614  
949.553.0666 (Phone)

Re: Will Serve Letter for Proposed Melrose Triangle Project.

Dear Ms. Amy Walters:

Please be advised that the Beverly Hills Water Utility has completed review of all City-owned water infrastructures and appurtenances contiguous to the project site. Beverly Hills Water Utility is able to provide water services according to the preliminary information provided under the following conditions:

The proposed project estimates the water demand to be about 46,184 gallons per day.

1. The following infrastructure issues and upgrading in the project must be completed for the City of Beverly Hills Water Utility to supply the estimated flow with adequate pressure:
  - a. The existing City of Beverly Hills Cast Iron (CI) waterlines in Almont Drive (10" CI), Melrose Avenue (12" CI) and Santa Monica Boulevard North (6" CI) will need to be replaced with the following: Almont Drive (10" Ductile Iron (DI)), Melrose Avenue (12" DI) and Santa Monica Boulevard North (10" DI)
  - b. The City of Beverly Hills owns and operates a Pressure Reducing Valve Station (PRV) at the intersection of Santa Monica Boulevard North and Melrose that will need to be replaced with new DI piping and Cla-Valves. The new vault

Amy Walters  
Assistant Environmental Planner  
LSA Associates, Inc.  
20 Executive Park, Suite 200  
Irvine, CA 92614  
April 11, 2012  
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must be traffic rated with a hydraulically-operated access hatch.

If you have any questions or if I can be of any assistance, please contact me at (310) 285-2495.

Sincerely,

Kevin Watson  
Water Operations Manager

Cc:  
File  
Jeff Kolin, City Manager  
Jonathan Lait, AICP, City Planner  
David Gustavson, Director of Public Works  
Chris Theisen, Assistant Director of Public Works  
Anne Garvey-Zaworski, Principal Engineer

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345 Foothill Road  
Beverly Hills, CA 90210-3713

January 29, 2007

William M. Albert  
Consultant to CIM Group/CIM Hancock, L.P. Development  
305 N. Second Avenue, #333  
Upland, CA 91786-6064

Re: Will Serve Letter for Fire Protection Water Services  
901 Hancock Avenue/8759 Santa Monica Boulevard  
West Hollywood, Ca

Dear Mr. Albert:

Please be advised that the Beverly Hills Water Utility has completed review of all City-owned water infrastructures and appurtenances contiguous to the project site. Beverly Hills Water Utility is able to provide water services according to the preliminary information provided under the following conditions:

- CIM Hancock, L.P., has made provision for a mechanical fire protection booster pump within the referenced development.
- Beverly Hills Water Utility is not responsible for the operation and maintenance of the the aforementioned mechanical equipment nor is Beverly Hills Water Utility responsible for any damages caused by fire or otherwise in the event that the booster pump should fail to provide adequate fire protection.

If you have any questions or if I can be of any assistance, please contact me at (310) 285-2495.

William Albert  
901 Hancock/8759 Santa Monica  
January 9, 2007  
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Sincerely,

Kevin Watson  
Water Operations Manager

Cc: File  
Vincent Chee, Project Civil Engineer  
Engineering Permit Coordinator

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