



CITY OF BEVERLY HILLS
City Hall Room 280-A
455 N. Rexford Drive
Beverly Hills, CA 90210

MINUTES
PUBLIC WORKS COMMISSION REGULAR MEETING
December 11, 2014
8:30 A.M.

The meeting was called to order at 8:34 a.m.

A. ROLL CALL

Commissioners Present: Felsenthal, Wolfe, Aronberg, Shalowitz and Pressman.
Commissioners Absent: None.

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Wolfe.

C. COMMISSION MINUTES

Consideration of the Minutes of the Public Works Commission Special Meeting of November 13, 2014. MOTION by Commissioner Pressman, SECONDED by Commissioner Aronberg to approve as amended. Absent objection by the Commission, the Minutes are approved by order of the Chair. **CARRIED 5/0**

D. ORAL COMMUNICATIONS FROM THE AUDIENCE None.

E. REPORT FROM THE CHAIRPERSON

Mayor's Cabinet Meeting

Commissioner Aronberg attended the meeting of November 26, 2014.

Other Items of Interest

Regarding the Commission's priorities and the City Council Priority Setting, Mr. Chavez stated the WEP was recognized as an "A" priority. Per Ms. Tse, the priority list is being finalized and will be circulated. Ms. Rhay introduced Josette Descalzo, the new Environmental Compliance and Sustainability Manager. Regarding upcoming storms, crews have begun inspecting and cleaning alley drains. Routine storm pre-checks and preparations have occurred.

F. NEW BUSINESS

1. Utility Bill Design Update

Mr. Cartagena provided an update. A process to implement the new bill design was discussed. Chair Shalowitz stated a deliverable should be ready by March. The new design is laid out and Mark Brower is working with Munis to secure an outside vendor to develop software for the bill format. Chair Shalowitz suggested Staff work with Finance to design matching icons between Munis and Water Tracker.

2. LED Streetlight Project

Ms. Rhay provided an update. PWS' next energy savings project is changing out street lights to LED's. One company has been in contact with the City Manager's Office. In the upcoming year, Staff will be looking into this process and will return with more defined information. Mr. Chavez stated this project was discussed in the City Council priority session; it will be a time consuming and complex project but will provide significant savings to the City. Harvey Gobas will provide cost savings information. Ms. Rhay will discuss with Assistant City Manager, Mr. Aluzri, and bring information back to the Commission.

3. Assignment of the City's Solid Waste Franchise Agreement

Ms. Rhay provided an update. The City's current commercial and residential refuse and recycling provider, Crown Disposal (Crown) holds an agreement with the City that is valid through 2018 with two options to extend to 2022. Crown gave the City notice on November 22nd that they are selling their assets to Recology and are asking for approval of the assignment. There is an aggressive timeline; Crown would like City Council approval in January. An ad hoc committee was formed to work through the re-assignment which must be approved by City Council. Staff will keep the Commission apprised.

4. Water Treatment Plant Overview

Ms. Rhay provided an update consisting of background and operational information. Staff is working on a new contract with Hazen & Sawyer for chemistry monitoring. It is possible to complete a long term option to redesign the plant to make it better. The WEP is a long term solution; some additions are planned along with repairs. The Plant will be down roughly three months during rehabilitation.

5. Beverly Hills Emergency Water System Storage Capacity Evaluation

Mr. Gobas and Mr. Swan provided an update. The City's current water storage consists of 10 reservoirs containing 43 million gallons. The total amount of water consumed for all City of Beverly Hills Municipal Accounts in FY 2014-15 was 360,000 gallons a day or .36 Million Gallons per Day (MGD). Emergency scenarios were discussed for peak (April to September) and off-peak (October to March) months. Ms. Rhay stated there is no analysis on MWD's seven day water supply requirement. Regarding whether the City's reservoirs are earthquake rated, Mr. Cuneo stated recent steel tank replacements brought the above ground units up to code; underground tanks were designed to move with the earth. Mr. Chavez stated emergency preparedness will be a big initiative to enable the Department to prepare and be proactive. The Department will work with the Health and Safety Commission to establish a local plan. He asked the Commission for an Emergency Preparedness Sub-Committee. In the event the City's access to MWD water is stopped, there is a plan in place to call for a local emergency and rationing. Most of the City's consumption is by choice; roughly 60% of water is used for irrigation. Ms. Rhay stated Stage 'E' restriction is set by the City Manager based on the severity of an incident.

The Water Emergency Preparedness Sub-Committee will consist of Commissioner Felsenthal and Chair Shalowitz. For topics outside of water that fall under the purview of PWS, the PWS Emergency Preparedness Policy Sub-Committee will consist of Vice-Chair Aronberg and Commissioner Wolfe.

G. **CONTINUED BUSINESS**

1. Water Enterprise Plan Development

Ms. Rhay provided an update. The next Workshop is scheduled for January 8th where the final list of alternatives will be discussed and prioritized.

2. Water Service Obligation to City of West Hollywood

No new information; this is an ongoing item.

3. Water Capacity Fee Update

Ms. Rhay provided an update. The presentation given to City Council on December 2, 2014, was provided. Service connection fees are currently in the City's schedule. The following were covered: Legal Authority, Impacts, Hybrid Approach, Capacity Fee Calculation, Calculating Unit Buy-In Cost, New Development, Capacity Fee by Meter Size, Redevelopment with New Meter, Redevelopment with No Meter, Non-Residential Redevelopment Fees, Meter Fee Calculations and Calculations.

4. Reports from Sub-Committees

Conservation & Education Sub-committee. Commissioner Wolfe stated the Landscaping Workshop with MWD had roughly 50 attendees. The Sub-committee met with Psomas to discuss whether initiatives should be included in the WEP; this is not part of their scope. There will be a recommendation at the next meeting.

5. Outstanding Action Items List from Previous Meeting
Mr. Cartagena provided an update. Monitoring Reports are included in this month's packet.
6. Capital Improvement Program Projects Under Public Works Management
Chair Shalowitz reviewed; no action taken.
7. Discussion of Future Agenda Items and Areas of Priority
Chair Shalowitz asked that PWS Staffing be placed on next months' agenda. Commissioner Felsenthal requested a presentation that includes PWS as a potential future user of the land located across from the Public Works Building, the South Lot, for introduction to City Council.
8. Solid Waste Receptacle Replacement Program – Phase I
Mr. Burnley provided an update. Phase 1 of the Lid Replacement Program is complete. 1,282 lids were replaced. An RFP for Phase 2 will be released sometime in the beginning of 2015.

H. COMMENTS FROM COMMISSIONERS None.

I. COMMENTS FROM STAFF None.

J. ACTION ITEMS

- Chair Shalowitz requested *LED Streetlight Project* be revisited in February.
- Chair Shalowitz requested a report be provided in January or February regarding the effectiveness of the City's solar panels.
- Commissioner Felsenthal requested Staff provide examples of cities that have completed the solar panel process and savings they realized.
- Staff will bring information to the next meeting regarding the remaining balance of debt from building the Plant.
- Commissioner Aronberg would like an update on the Santa Monica Redevelopment project at the next meeting, including permeable concrete versus asphalt.

K. ADJOURNMENT

There being no further business, Chair Shalowitz, with the consent of the Commission, adjourned the meeting at 11:35 a.m.

Passed and approved

This _____ day of _____, 2014

Chair Shalowitz