



**CITY OF BEVERLY HILLS**  
**PUBLIC WORKS SERVICES DEPARTMENT**  
**MEMORANDUM**

**TO:** PUBLIC WORKS COMMISSION

**FROM:** Daniel E. Cartagena, Senior Management Analyst *DEC*

**DATE:** December 11, 2014

**SUBJECT:** OUTSTANDING ACTION ITEMS FROM PREVIOUS MEETING

**ATTACHMENTS:**

1. Outstanding Action Items Spreadsheet
2. Monthly Monitoring Reports from June to October 2014

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An updated version of the document titled *Outstanding Action Items From Previous Meetings* is attached for your review and discussion. Items recognized as completed and reviewed by the Commission at its previous meeting are listed as "Closed" in the **Projected Completion** column. Once an item is deemed closed it is removed from and no longer shown on the list. New items/issues raised at the most recent Public Works Commission meeting will be added to the end of the list. Any item on the list will remain on the list until closed. Staff updates and/or changes are shown in **bold**.

Item No.	Meeting Date	Action Item Description	Status	Projected Completion
26	November 8, 2012	Add use of social media and community outreach to next month's agenda	Chair Pressman asked that this item be retained on this sheet in case any Commissioner had additional ideas.	Ongoing
34	February 14, 2013	Contact an attorney that Commissioner Weinglass had spoken with about possible tours in the City of Burbank of some energy efficient infrastructure that had been installed there	Hold	Ongoing
46	July 11, 2013	The Commission should be supplied a copy of any future citation or penalty received by the department. Any information that will be provided to the public regarding department business should be provided to the Commission ahead of time, preferably, in time for discussion at a meeting	Ongoing	Ongoing
51	September 12, 2013	Provide the quarterly water quality reports to the Commission.	Staff will comply with this request.	Ongoing
54	September 12, 2013	Provide the information that DPH wanted included in the RFP for the CIP No. 795, Water Treatment Plant, and share the draft RFP	<b>Scheduled Water Treatment Plant item on the December meeting agenda</b>	Ongoing
56	October 10, 2013	Prepare a DriveCam budgetary report at the end of the trial period, and ask about the trial duration of four months vs. six months.	Drive Cam staff presented end of trial presentation to city staff on February 13, 2014. City staff will update Public Works Commission at February meeting.	Ongoing
63	November 13, 2013	Research water reuse and stormwater to see if other cities have done such projects are available for site visits.	Staff will provide periodic updates	Ongoing
64	June 12, 2014	Provide update on the Foothill Development and the Robertson Well	Staff will provide period reports on this issue	Ongoing
66	October 9, 2014	TaKaDu Integrated Water Network Management System	<b>Evaluation of TaKaDu System to be assessed as an element of the City's Conservation Efforts</b>	Ongoing
67	October 9, 2014	Provide copy of monthly submittal to State Water Resources Control Board	Staff to provide copies of the monthly submittal in response to Emergency Regulations regarding the drought	Ongoing

Thank you for your Monitoring Report. Below is the information you have submitted for the month of **0614**:

Reporter	Daniel Cartagena
Urban Water Supplier	Beverly Hills City of
Stage/Mandatory	Voluntary Stage B No
Reporting Month	0614
Total Potable Water Production	1038.6 AF
Last Year's Monthly Production	1077.4 AF
Residential Use Percentage	75 %
Non-revenue Water	AF
Qualification	Monthly production calculated from local production and Metropolitan Water District (MWD) purchases; % of residential use calculated from billing data; Population calculated from Census Block data
Population	47550
R-GPCD	177.9
Enforcement Actions	Outdoor water schedule & restrictions (Unenforced); Voluntary 20% water reduction
Implementation	System water audits and leak detection program; Prohibit washing down of driveways and sidewalks; Prohibit excess watering/runoff; Use of shut-off nozzle when washing vehicles; Prohibit water feature unless water is recirculated; Smart infrastructure - AMI system partnership w/ MWD; In/outdoor rebate programs; Landscape irrigation ordinance; Public outreach and education
Recycled Water	

Office of Research, Planning & Performance



Thank you for your Monitoring Report. Below is the information you have submitted for the month of **0714**:

Reporter	Daniel Cartagena
Urban Water Supplier	Beverly Hills City of
Stage/Mandatory	Voluntary Stage B No
Reporting Month	0714
Total Potable Water Production	1210.6 AF
Last Year's Monthly Production	1185.5 AF
Residential Use Percentage	75 %
Non-revenue Water	AF
Qualification	Monthly production calculated from local production and Metropolitan Water District (MWD) purchases; % of residential use calculated from billing data; Population calculated from Census Block data
Population	47550
R-GPCD	200.7
Enforcement Actions	Outdoor water schedule & restrictions (Unenforced); Voluntary 20% water reduction
Implementation	System water audits and leak detection program; Prohibit washing down of driveways and sidewalks; Prohibit excess watering/runoff; Use of shut-off nozzle when washing vehicles; Prohibit water feature unless water is recirculated; Smart infrastructure - AMI system partnership w/ MWD; In/outdoor rebate programs; Landscape irrigation ordinance; Public outreach and education
Recycled Water	

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Thank you for your Monitoring Report. Below is the information you have submitted for the month of **0814**:

Reporter	Daniel Cartagena
Urban Water Supplier	Beverly Hills City of
Stage/Mandatory	Voluntary Stage B No
Reporting Month	0814
Total Potable Water Production	1169.6 AF
Last Year's Monthly Production	1184.4 AF
Residential Use Percentage	75 %
Non-revenue Water	AF

Qualification	Monthly production calculated from local production and Metropolitan Water District (MWD) purchases; % of residential use calculated from billing data; Population calculated from Census Block data
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Population	47550
R-GPCD	193.9

Enforcement Actions	Outdoor water schedule & restrictions (Unenforced); Voluntary 20% water reduction
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Implementation	System water audits and leak detection program; Prohibit washing down of driveways and sidewalks; Prohibit excess watering/runoff; Use of shut-off nozzle when washing vehicles; Prohibit water feature unless water is recirculated; Smart infrastructure - AMI system partnership w/ MWD; In/outdoor rebate programs; Landscape irrigation ordinance; Public outreach and education; September 2 - City Council approved Stage B Emergency Ordinance w/ mandatory 10% water use reduction
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Recycled Water

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Thank you for your Monitoring Report. Below is the information you have submitted for the month of 0914:

Reporter	Daniel Cartagena
Urban Water Supplier	Beverly Hills City of
Stage/Mandatory	Mandatory Stage B Yes
Reporting Month	0914
Total Potable Water Production	1160.9 AF
Last Year's Monthly Production	1177.1 AF
Residential Use Percentage	75 %
Non-revenue Water	AF
Qualification	Monthly production calculated from local production and Metropolitan Water District (MWD) purchases; % of residential use calculated from billing data; Population calculated from Census Block data
Population	47550
R-GPCD	198.9
Enforcement Actions	Outdoor water schedule & restrictions (Unenforced); Mandatory 10% water reduction
Implementation	System water audits and leak detection program; Prohibit washing down of driveways and sidewalks Prohibit excess watering/runoff; Use of shut-off nozzle when washing vehicles
Recycled Water	

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Thank you for your Monitoring Report. Below is the information you have submitted for the month of 1014:

Reporter	Daniel Cartagena
Urban Water Supplier	Beverly Hills City of
Stage/Mandatory	Mandatory Stage B Yes
Reporting Month	1014
Total Potable Water Production	1132.9 AF
Last Year's Monthly Production	1193.4 AF
Residential Use Percentage	75 %
Non-revenue Water	AF
Qualification	Monthly production calculated from local production and Metropolitan Water District (MWD) purchases; % of residential use calculated from billing data; Population estimated using Census block information
Population	47550
R-GPCD	187.8
Enforcement Actions	Outdoor Water Schedule & Restrictions (Unenforced); Mandatory 10% Water Reduction
Implementation	System water audits and leak detection program; Prohibit washing down of driveways and sidewalks; Prohibit excess watering/runoff; Use shut-off nozzle when washing vehicles
Recycled Water	

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