



CITY OF BEVERLY HILLS
PUBLIC WORKS SERVICES DEPARTMENT
MEMORANDUM

TO: PUBLIC WORKS COMMISSION

FROM: Daniel E. Cartagena, Senior Management Analyst *DEC.*
Michelle Tse, Senior Management Analyst *MST.*

DATE: December 11, 2014

SUBJECT: Utility Bill Design Update

ATTACHMENT: None

The Public Works Commission expressed interest in providing input on the utility bill design. As such, the Utility Bill Design Subcommittee was established to work on this issue. The City, at the time, was in the midst of transitioning into the new financial and utility billing system called Munis. The plan was to use the generic billing template during the first few months of the initial launch to ensure no glitches in the billing system before incorporating a new utility design.

Representatives from the City's Finance Department will be in attendance at the December Public Works Commission meeting to provide an update.