



CITY OF BEVERLY HILLS  
PUBLIC WORKS SERVICES DEPARTMENT  
MEMORANDUM

**TO:** PUBLIC WORKS COMMISSION  
**FROM:** Daniel Cartagena, Senior Management Analyst   
**DATE:** October 9, 2014  
**SUBJECT:** OUTSTANDING ACTION ITEMS FROM PREVIOUS MEETING

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An updated version of the document titled *Outstanding Action Items From Past Meetings* is attached for your review and discussion. Items that were completed at the most recent Public Works Commission meeting contain "Close" in the **Projected Completion** column. Items that were completed prior to that are no longer shown. Any items added at the most recent Public Works Commission meeting have been added to the end of the list. Any information on the sheet which has been changed since the version transmitted in the previous meeting's agenda packet is shown in bold.



Item No.	Meeting Date	Action Item Description	Status	Projected Completion
26	November 8, 2012	Add use of social media and community outreach to next month's agenda.	Chair Pressman asked that this item be retained on this sheet in case any Commissioner had additional ideas.	Ongoing
34	February 14, 2013	Tour City of Burbank EnviroCampus of some energy efficient infrastructure that had been installed there.	Commission has requested this be scheduled in 2015	Ongoing
46	July 11, 2013	The Commission should be supplied a copy of any future citation or penalty received by the department. Any information that will be provided to the public regarding department business should be provided to the Commission ahead of time, preferably, in time for discussion at a meeting.	Ongoing	Ongoing
51	September 12, 2013	Provide the quarterly water quality reports to the Commission.	Staff will comply with this request.	Ongoing

54	September 12, 2013	Provide the information that DPH wanted included in the RFP for the CIP No. 795, Water Treatment Plant, and share the draft RFP.	Staff will comply with this request, but the RFP is not ready for review.	Ongoing
56	October 10, 2013	Prepare a DriveCam budgetary report at the end of the trial period, and ask about the trial duration of four months vs. six months.	Drive Cam staff presented end of trial presentation to city staff on February 13, 2014. City staff will update Public Works Commission at February meeting.	Ongoing
63	November 13, 2013	Research water reuse and stormwater to see if other cities have done such projects are available for site visits.	Staff will provide periodic updates	Ongoing
64	June 12, 2014	Provide update on the Foothill Development and the Robertson Well	Staff will provide period reports on this issue	Ongoing
65	June 12, 2014	Businesses purchasing and placing ads on the City website to address water issues.	<b>Closed</b>	<b>Closed</b>