



CITY OF BEVERLY HILLS
PUBLIC WORKS SERVICES DEPARTMENT
MEMORANDUM

TO: PUBLIC WORKS COMMISSION
FROM: Daniel E. Cartagena, Senior Management Analyst 
DATE: September 11, 2014
SUBJECT: OUTSTANDING ACTION ITEMS FROM PREVIOUS MEETINGS

An updated version of the document titled *Outstanding Action Items From Past Meetings* is attached for your review and discussion. Items recognized as completed and reviewed by the Commission at its previous meeting are listed as "Closed" in the **Projected Completion** column. Once an item is deemed closed it is removed from and no longer shown on the list. New items/issues raised at the most recent Public Works Commission meeting will be added to the end of the list. Any item on the list will remain on the list until closed. Staff updates and/or changes are shown in **bold**.

Item No.	Meeting Date	Action Item Description	Status	Projected Completion
26	November 8, 2012	Add use of social media and community outreach to next month's agenda.	Chair Pressman asked that this item be retained on this sheet in case any Commissioner had additional ideas.	Ongoing
34	February 14, 2013	Contact an attorney that Commissioner Weinglass had spoken with about possible tours in the City of Burbank of some energy efficient infrastructure that had been installed there.	Commission has requested this be scheduled in 2015	Ongoing
46	July 11, 2013	The Commission should be supplied a copy of any future citation or penalty received by the department. Any information that will be provided to the public regarding department business should be provided to the Commission ahead of time, preferably, in time	Ongoing	Ongoing
51	September 12, 2013	Provide the quarterly water quality reports to the Commission.	Staff will comply with this request.	Ongoing

54	September 12, 2013	Provide the information that DPH wanted included in the RFP for the CIP No. 795, Water Treatment Plant, and share the draft RFP.	Staff will comply with this request, but the RFP is not ready for review.	Ongoing
56	October 10, 2013	Prepare a DriveCam budgetary report at the end of the trial period, and ask about the trial duration of four months vs. six months.	Drive Cam staff presented end of trial presentation to city staff on February 13, 2014. City staff will update Public Works Commission at February meeting.	September 2014
63	November 13, 2013	Research water reuse and stormwater to see if other cities have done such projects are available for site visits.	Staff will report on this at the meeting.	September 2014
64	June 12, 2014	Provide update on the Foothill Development and the Robertson Well	Staff will report on this at the meeting.	September 2014
65	June 12, 2014	Businesses purchasing and placing ads on the City website to address water issues.	Staff will report on this at the meeting.	September 2014