



CITY OF BEVERLY HILLS
City Hall Room 280-A
455 N. Rexford Drive
Beverly Hills, CA 90210
MINUTES

PUBLIC WORKS COMMISSION REGULAR MEETING

December 12, 2013
8:30 a.m.

The meeting was called to order at 8:35 a.m.

A. ROLL CALL

Commissioners Present: Wolfe, Aronberg, Weinglass (arrived late @ 8:41 a.m.), Shalowitz and Pressman
Commissioners Absent: None

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioners Wolfe and Aronberg.

C. COMMISSION MINUTES

Consideration of the Minutes of the Regular meeting of October 10, 2013.

MOTION by Vice Chair Shalowitz, SECONDED by Commissioner Wolfe to approve the minutes of the Regular meeting of October 10, 2013.

Ayes: Wolfe, Aronberg, Weinglass, Shalowitz and Pressman

Noes:

Abstentions: None

Absent: None

CARRIED 5/0

Consideration of the Minutes of the Special meeting of November 13, 2013.

MOTION by Commissioner Wolfe, SECONDED by Commissioner Aronberg to approve the minutes of the Special meeting of November 13, 2013.

Ayes: Wolfe, Aronberg, Weinglass, Shalowitz and Pressman

Noes:

Abstentions: None

Absent: None

CARRIED 5/0

D. ORAL COMMUNICATIONS FROM THE AUDIENCE

None.

E. REPORT FROM THE CHAIRPERSON

Mayor's Cabinet Meeting

Vice Chair Shalowitz attended the November Mayor's Cabinet meeting and that minutes from the meeting are available on the City's website.

F. CONTINUED AND NEW BUSINESS

Summary of the City Council's action of November 15, 2013, regarding the Public Works Liaison Committee's recommendations to address the requests of the Public Works Commission

Daniel Cartagena, Senior Management Analyst, briefed the Commission on the outcome of the City Council Liaison Meeting, addressing the extension of the Chair's term, expanding the board from five to seven, and expanding the term of commissioners. An Ad hoc committee has been

established comprising of Councilmembers Gold and Krasne. At the December 17, 2013 Study Session the item will be addressed by Council.

Introduction of Utility Rates Studies and Expected Milestone Dates

Chris Theisen, Assistant Director of Public Works Services, explained that the Commission will be notified ahead of time and given an opportunity to review the data and dates. Staff is awaiting the usage data from the Finance department.

Chair Pressman asked to include the rate structure review as part of the current Water Project Ad hoc committee. The Commission was in agreement.

George Chavez, Director of Public Works Services, expressed that a Liaison committee meeting with the City Council be scheduled to discuss the water rates.

Commissioner Weinglass expressed concerns in receiving the data delayed as this has been a recurring issue between City, staff and Finance.

Chair Pressman requested for the next Public Works Commission meeting in January 2014, that Christian Di Renzo, Senior Management Analyst, present his report again to the Commission on how water rates are set.
(Staff Action Item)

Presentation by the Metropolitan Water District (MWD) providing an update on the State Water Project, current Water Supply and Water Storage plan

PowerPoint presentation by guest speaker Demetri Polyzos with MWD.

Report of the Blue Ribbon Committee on the Improvement of Santa Monica Boulevard

Chair Pressman provided a brief overview of the Blue Ribbon Committee, which he is a member of.

Aaron Kunz, Deputy Director of Transportation, provided an update on the Santa Monica Boulevard Rehabilitation Project. The City Council decided the Blue Ribbon Committee will provide the enhancements and the Traffic & Parking Commission will mitigate traffic flow adjustments. Updates and photos will be posted on the City website in the next couple weeks. Next schedule meeting is on January 8, 2014.

Mark Cuneo, City Engineer, explained that some water, sewer and storm drain infrastructures will be replaced during the rehabilitation project.

Public speaker, A.J. Willmer advocates that utility infrastructures, particularly storm drains, be reviewed and addressed during the Santa Monica Blvd. Rehabilitation project.

Chair Pressman appointed a subcommittee with consisting of himself and Commissioner Wolfe to address this project.

Chair Pressman appointed Commissioners Aronberg and Wolfe to a subcommittee to discuss the conservation and education issues.

Outstanding Action Items from Previous Meetings

Update on status of outstanding action items from previous meetings.

3. **Give an update on the redesign of water bills** – Subcommittee scheduled to meet today at 4 p.m.
6. **Provide outreach/education of recycling, including a program for Commissioners to speak at schools** – Arnetta Eason to establish dates for the Commission to meet.
26. **Add use of social media and community outreach to next month's agenda** – No new subcommittee to establish.
34. **Contact an attorney that Commissioner Weinglass had spoke with about possible tours in the City of Burbank of some energy efficient infrastructure that been installed there.** – Daniel Cartagena provided a correction on the upcoming tour date; correct date is March 14, 2014.
51. **Provide the quarterly water quality reports to the Commission.** – Hard copies no longer required; reports to be sent via email.
54. **Provide the information that DPH wanted included in the RFP for the CIP No. 795, Water Treatment Plant, and share the draft RFP.** – Trish Rhay, Utilities Manager, provided copies of the draft RFP for Water Treatment Facility. Department of Health requested installation of a sulfuric acid injection control and staff has since installed. The item will be removed from RFP. Chair Pressman appoints Vice Chair Shalowitz and Commissioner Aronberg as the subcommittee.
55. **Provide a copy of the Resolution of the Public Works Commission of the City of Beverly Hills Establishing Rules of Procedure for discussion at a future meeting.** – Closed.
56. **Prepare a DriveCam budgetary report at the end of the trial period, and ask about the trial duration of four months vs. six months.** – To be provided at next month's meeting.
57. **Provide an update on the solid waste can replacement and the recycling labels.** – To be discussed at next month's meeting.
58. **Arrange a tour of the CNG station on the Public Works Yard.** – No comment.
60. **Have the City Attorney's office make changes to the Resolution of the Public Works Commission of the City of Beverly Hills Establishing Rules of Procedure, and present the changes for Commission approval.** - Chris Theisen explained that the City Attorney may establish all encompassing rules and orders for all commissions. Chair Pressman stated item can wait until further information received.

- 62. Schedule visits to an MWD facility and the Crown Material Recovery Facility. -**
Arnetta Eason provided an update and a trip to Granada Hills MWD is scheduled for January 9, 2014 at 8:30 a.m.
- 63. Research water reuse and stormwater to see if other cities have done such projects are available for site visits. -** Five year contract up to 2018 and an extension up to 2022; Vice Chair Shalowitz requested exact dates of contract for Crown Disposal. (Staff Action Item)

Capital Improvement Projects Under Public Works Management

- 0066 Commissioner Weinglass explained that a subcommittee is no longer needed.
- 0195 Chair Pressman stated both items for this CIP should be the same subcommittee, Chair Pressman and Commissioner Wolfe.
- 0387 Ongoing project
- 397 Vice Chair Shalowitz provided an update; Repair and replace; Consultant will determine staffing needs; Water System Master Plan to identify a consultant that will be all encompassing.
Chris Theisen explained that staff will prepare a comprehensive RFP in conjunction with the committee. At this point will just make comprehensive Master RFP, come back to the UCLA item another time if needed. The Groundwater Technical Committee is directed by City Council and not the Public Works Commission. Chair Pressman asked staff to come back with the information with the Water Master Plan.

G. COMMENTS BY COMMISSIONERS AND STAFF

H. COMMISSION ACTIONS

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Noes:

Abstentions: None

Absent: None

CARRIED 5/0

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Noes:

Abstentions: None

Absent: None

CARRIED 5/0

I. ACTION ITEMS

- Water Rates presentation to the Commission

- Current contract dates for Crown Disposal

J. **ADJOURNMENT**

There being no further business, Chair Pressman, with the consent of the Commission, adjourned the meeting at 10:57 a.m.

Passed and approved

This _____ day of _____, 2014

Chair Pressman