

**Outstanding Action Items From Past Meetings
Public Works Commission**

Item No.	Meeting Date	Action Item Description	Status	Projected Completion
3	April 12, 2012	Give an update on the redesign of water bills.	The Ad Hoc Committee is scheduled to meet with Finance staff on December 12, 2013.	December 2013
6	June 12, 2012	Provide outreach/education of recycling, including a program for commissioners to speak at schools (staff to develop new contact).	Staff is attempting to schedule speaking opportunities for the Commissioners.	December 2013
26	November 8, 2012	Add use of social media and community outreach to next month's agenda.	Chair Pressman asked that this item be retained on this sheet in case any Commissioner had additional ideas.	Ongoing
34	February 14, 2013	Contact an attorney that Commissioner Weinglass had spoken with about possible tours in the City of Burbank of some energy efficient infrastructure that had been installed there.	Public Works staff is attempting to advance the date of the Commission's tour of the Eco-campus to September/October 2013.	December 2013
51	September 12, 2013	Provide the quarterly water quality reports to the Commission.	Staff will comply with this request.	Ongoing
54	September 12, 2013	Provide the information that DPH wanted included in the RFP for the CIP No. 795, Water Treatment Plant, and share the draft RFP.	Staff will comply with this request, but the RFP is not ready for review.	December 2013
55	September 12, 2013	Provide a copy of the Resolution of the Public Works Commission of the City of Beverly Hills Establishing Rules of Procedure for discussion at a future meeting.	This item was on the agenda for the November 13 meeting.	CLOSE
56	October 10, 2013	Prepare a DriveCam budgetary report at the end of the trial period, and ask about the trial duration of four months vs. six months.	Staff will update the Commission in January regarding the results of the trial.	January 2014
57	October 10, 2013	Provide an update on the solid waste can replacement and the recycling labels.	Staff will revise the City shield and "We Recycle" location on large containers and present the new designs at a future meeting.	January 2014
58	October 10, 2013	Arrange for a tour of the CNG station on the Public Works Yard.	This tour took place at the end of the November 13 meeting.	CLOSE
60	November 13, 2013	Have the City Attorney's Office make changes to the Resolution of the Public Works Commission of the City of Beverly Hills Establishing Rules of Procedure, and present the changes for Commission approval.	The City Attorney's Office will be requested to have the new resolution available for the January meeting.	January 2014
62	November 13, 2013	Schedule visits to an MWD facility and the Crown Material Recovery Facility.	Staff will report on this at the meeting.	December 2013
63	November 13, 2013	Research water reuse and stormwater to see if other cities have done such projects are available for site visits.	Staff will report on this at the meeting.	December 2013