



CITY OF BEVERLY HILLS
City Hall Room 280-A
455 N. Rexford Drive
Beverly Hills, CA 90210
MINUTES

PUBLIC WORKS COMMISSION SPECIAL MEETING

November 13, 2013
1:30 p.m.

The meeting was called to order at 1:36 p.m.

A. ROLL CALL

Commissioners Present: Foldvary, Shooshani, Weinglass, Shalowitz, and Pressman
Commissioners Absent: None
Staff: G. Chavez, C. Theisen, T. Rhay, J. Burnley, D. Cartagena, M. Cuneo, A. Eason, A. Wright

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioners Foldvary and Shooshani.

C. COMMISSION MINUTES

Consideration of the Minutes of the Regular meeting of October 10, 2013.
MOTION by Commissioner Weinglass, SECONDED by Vice Chair Shalowitz to approve the minutes of the Regular meeting of October 10, 2013 with noted corrections.

Several changes to the Minutes were requested, and staff will revise the Minutes for consideration at the December 12, 2013, meeting.

D. ORAL COMMUNICATIONS FROM THE AUDIENCE

None.

E. REPORT FROM THE CHAIRPERSON

Mayor's Cabinet Meeting

Chair Pressman stated Commissioner Shalowitz attended the November Mayor's Cabinet meeting and that minutes from the meeting will be available on the City's website.

Other Items of Interest

Chair Pressman acknowledged outgoing Commissioners Foldvary and Shooshani and presented them with plaques thanking them for their service.

F. CONTINUED AND NEW BUSINESS

Public Works Appointments of Dr. Sandra Aronberg, MD and Jeff Wolfe

Chair Pressman acknowledged and welcomed incoming Commissioners Aronberg and Wolfe who were sworn in by Lourdes Sy-Rodriguez, Deputy City Clerk.

ROLL CALL

Commissioners Present: Aronberg, Wolfe, Weinglass, Shalowitz, and Pressman
Commissioners Absent: None

Update on Refuse Container and Label Replacement Project

Discussion of labels, coloring, placement of logo and shield. Mr. Burnley, Solid Waste Manager, displayed a sample 250-gallon waste container and two lids with various label and stamp designs. He discussed the possibility of utilizing sticker labels and City shield and "We Recycle" location, stating he will re-work and bring designs to a future meeting. Commissioner Weinglass commended the repairable lid. Mr. Burnley noted all alleys will have the large container. Mr. Burnley will have a meeting with Commissioner Aronberg to discuss possible further labeling changes.

(Staff Action Item)

Resolution of the Public Works Commission of the City of Beverly Hills Establishing Rules of Procedure

Chair Pressman noted changes to the Commission's Resolution of Public Works Commission establishing rules of procedure. These changes have a main purpose of meeting control; Commissioners are to ask for permission to speak to maintain order, and a set amount of time for members of the public to speak is established.

Other issues concerning election of Chair and Vice Chair in August; Page 3, Section 6: Time of Commissioner's installation and term length. New language discussed by Commission:

"Except as otherwise provided by City Council direction or City Code, the Chairperson and Vice Chairperson shall be elected annually and shall serve for a period of one year or until a successor is elected."

Chris Theisen stated changes will be made and brought back to Commission for approval.
(Staff Action Item)

Outstanding Action Items from Previous Meetings

Update on status of outstanding action items from previous meetings.

3. **Give an update on the redesign of water bills – ~~Not discussed.~~The first meeting has been scheduled.**
6. **Provide outreach/education of recycling, including a program for Commissioners to speak at schools.** - Mrs. Eason stated the schedule for Staff and Los Angeles County Environmental Defenders to visit schools may begin in February 2014, exact dates not defined. Chair Pressman stated Commissioners would like to speak on targeted issues at schools (elementary and high schools), asking if arrangements can be made for Commissioners to speak at assemblies of large groups if possible. LAC Environmental Defenders are actors hired by Los Angeles County with programs geared toward younger students covering all areas of recycling.
26. **Add use of social media and community outreach to next month's agenda –** Keep this on the list and Commissioners can bring back any ideas they have for this at the next meeting. – Not discussed.
31. **Provide information regarding complaints about green waste being dumped in the alleys – ~~Not discussed.~~Completed and can be closed.**

34. **Contact an attorney Commissioner Weinglass spoke with regarding possible tours in the City of Burbank of energy efficient infrastructure installed there.** - No update; Mr. Cartagena stated Burbank's Department of Water and Power has quarterly fixed dates for tours and we are requesting they go off schedule to accommodate us. September 2014 is next set date; currently waiting for date outside of this.
35. **Investigate the compatibility of the City's infrastructure with Zigbee smart meter technology.** – ~~Not discussed.~~Completed and can be closed.
48. **Provide additional information regarding the ~~sidewalk repair program~~DriveCam pilot program.** – ~~Not discussed.~~Completed and can be closed.
51. **Provide the quarterly water quality reports to the Commission.** – Not discussed.
54. **Provide the information that DPH wanted included in the RFP for the CIP No. 795, Water Treatment Plant, and share the draft RFP.** – Not discussed.
55. **Provide a copy of the Resolution of the Public Works Commission of the City of Beverly Hills Establishing Rules of Procedure for discussion at a future meeting.**
-- See Minutes.
56. **Prepare a Drivecam Budgetary Report at the end of the trial period and ask about the trail period of four months versus six months.** - Mr. Burnley, Solid Waste Manager, stated the trial is going well; had midtrial meeting with Vendor to pose question of allowing us a six month trial. Vendor said trials always last four months. Mr. Burnley will return to Commission at the trial's end (December 2013) with a report on findings and outcomes. He anticipates returning in January along with the Vendor to update Commission.
57. **Provide update on Solid Waste Container Replacement.** - See Minutes.
58. **Tour of CNG Facility.** - Will follow this session.

Discussion of Future Agenda Items and Areas of Priority

Chair Pressman stated the most important issues are Clean Water, Conservation and Education efforts and New Water Sources. The Water Master Plan Committee (WMPC) is funded and Staff is engaged in internal planning to include Commission Members. Mr. Theisen stated an initial meeting was held, direction is set and a meeting with the WMPC will be set up so discussion can begin.

Capital Improvement Program Projects Under Public Works Management

Mr. Theisen stated the CIP list updates are in the current packet. The Project Administration Division is managing the new warehouse and completion date is imminent. A tour of the building will be scheduled for a future Commission meeting.

Chair Pressman noted that community members asked about foliage from hedges growing onto street leaving less space for pedestrians to walk. Mr. Theisen stated code enforcement is responsible. Mr. Chavez stated letters can be sent to offenders; hedges also create a danger of limited views when residents drive out of driveways. Chair Pressman asked if reminder cards could be sent to residents reminding them they are responsible for maintaining hedges.

Chair Pressman noted changes can be made to allow two new Commissioners to sit on Committees of interest.

Commissioner Weinglass asked about the date in the project acceptance column. Mr. Theisen replied it is the projected date of acceptance by the City Council.

G. COMMENTS BY COMMISSIONERS

Chair Pressman asked staff to schedule site visits to an MWD plant and the Crown Material Recovery Facility.
(Staff Action Item)

Chair Pressman questioned Ms. Rhay about tours to neighbor Cities' facilities for future water recycling, capture and stormwater planning. Ms. Rhay stated some cities have been involved in green stormwater infrastructure management. Water reuse and stormwater will have to be researched to see if other cities have done such projects and are available for site visits.
(Staff Action Item)

Commissioner Shalowitz noted an article in the Los Angeles Times covering how *TreePeople* of Beverly Hills uses recycled water. He will look into getting someone from the Organization to present to the Commission and forward the information to Ms. Trish Rhay, Utilities Manager.

H. COMMISSION ACTIONS

None.

I. ACTION ITEMS

- ~~Revise the City shield and "We Recycle" location on large containers, and present the new designs at a future meeting.~~
- Revise the Resolution of the Public Works Commission of the City of Beverly Hills Establishing Rules of Procedure, and place it on a future agenda for approval.
- Schedule site visits to an MWD plant and the Crown Material Recovery Facility.
- Research water reuse and stormwater to see if other cities have done such projects and are available for site visits.

J. ADJOURNMENT

There being no further business, Chair Pressman, with the consent of the Commission, adjourned the meeting at 2:43 p.m.

Passed and approved

This _____ day of _____, 2013

Public Works Commission Special Meeting

Minutes

November 13, 2013

Chair Pressman