



CITY OF BEVERLY HILLS

PUBLIC WORKS SERVICES DEPARTMENT

MEMORANDUM

TO: Public Works Commission

FROM: Chris Theisen, Assistant Director of Public Works Services Department

DATE: October 10, 2013

SUBJECT: DISCUSSION OF NEW UTILITY BILL DESIGN WITH DON RHOADS,
CFO AND DIRECTOR OF ADMINISTRATIVE SERVICES

Mr. Don Rhoads, CFO and Director of the Administrative Services Department, will attend the meeting to share the latest schedule information on the Munis software update and how this will affect the Commission's involvement in future utility bill design. Note that at the September 12, 2013 Commission Meeting, Commissioners Shalowitz and Weinglass were assigned to an Ad Hoc Committee to work with department staff and Administrative Services Department Staff on the utility bill project.