



**CITY OF BEVERLY HILLS**  
**City Hall Room – Room 280-A**  
**455 N. Rexford Drive**  
**Beverly Hills, CA 90210**  
**MINUTES**

**PUBLIC WORKS COMMISSION REGULAR MEETING**

April 11, 2013  
8:30 a.m.

The meeting was called to order at 8:35 a.m.

**A. ROLL CALL**

Commissioners Present: Shalowitz, Shooshani, Weinglass, Foldvary and Pressman

Commissioners Absent: None

Staff: D. Gustavson, C. Theisen, D. Cartagena, C. DiRenzo, T. Malabanan, J. Martinez, A. Eason, C. Burnley, J. Harris, R. Acaba

Guests: A. Wilmer, J. Wolfe, A. Rennett

**B. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Public Works Director, Dave Gustavson

**C. COMMISSION MINUTES**

Consideration of the Minutes of the Regular meeting of February 14, 2013.

MOTION by Chair Pressman, SECONDED by Commissioner Weinglass to approve the minutes of the Regular meeting of February 14, 2013.

Ayes: Weinglass, Shooshani, Foldvary, Pressman, and Shalowitz

Noes:

Abstentions:

Absent:

CARRIED 5/0

**D. ORAL COMMUNICATIONS FROM THE AUDIENCE**

Mr. Wilmer, a Beverly Hills resident and member of the IT Technology Committee, addressed the Commission about smart meter technology by the company Zigbee. Mr. Wilmer mentioned how he utilizes this type of technology for his own home for electrical use and is curious if the City's water meter firmware, hardware, or software is compatible with Zigbee.

Commission asked staff to look into the following:

- Review how this technology would interact with City's water meters
- Educate residents about the existence of this technology
- Keep this as a future agenda item for further discussion

(Staff Action Item)

**E. REPORT FROM THE CHAIRPERSON**

Mayor's Cabinet Meeting – Chair Pressman mentioned that the Mayor has reached out to all Cabinet members to determine scheduling of the next Cabinet meeting. Initial time was proposed for Monday at 6:30 PM but that time is still tentative. Highlights from this meeting can be found on the City's website under City Government/Mayor and Council members.

**F. CONTINUED AND NEW BUSINESS**

Recording and Airing of City Commission Meetings – Chair Pressman noted that all City Commission Meeting are now also being aired live.

Discussion of Coliform Press Release – Kevin Watson, Water Operation Manager gave a presentation to the Commission explaining what Coliform bacteria is, as well as why and how the City tests for them. Mr. Watson mentioned that the purported contamination is likely the result of inclement weather. The California Department of Health (DPH) has been in communication concerning the conditions surrounding this incident. The City provided DPH an overview of its system and practices. DPH is reviewing the report and Mr. Watson is awaiting their response. Commissioner Weinglass expressed confidence in staff's handling of the situation and inquired from where the samples are drawn. Chair Pressman and Commissioner Foldvary inquired how the system works and the possibility of making it a closed-system to preclude contamination. Local hospitals were contacted to determine if people presented signs of related-illness and none were found. Commissioner Foldvary requested an opportunity to observe a sampling and details of the disinfection procedures. The Commission requested that all communications between the City and DPH regarding this incident be provided to the Commission; that staff research the possibility of a closed-system; that Commissioner Foldvary observe a sampling.  
(Staff Action Item)

Discussion of the March 25, 2013 Water Ad Hoc Committee Meeting – Chair Pressman reviewed the process of setting water rates for the next two fiscal years, adding that the Commission voted 3-2 and the City Council voted 4-1 last time. Senior Management Analyst, Christian DiRenzo, discussed the challenges of forecasting water usage rates from year to year, particularly when conservation restrictions fluctuate. He noted that both revenues rose last calendar year due to increased consumption. As requested by Commissioner Shoosani, Mr. Di Renzo clarified how the finances of the Water Enterprise Fund operate; pointing out that it is independent from the General Fund.

Recycling Video Demonstration – Senior Management Analyst, Christian DiRenzo presented a video starring Chair Pressman informing the public about the City's "We Recycle For You" campaign. It touted the City's diversion rate of 77%, which is well ahead of current state requirements of 50%. All household refuse can be placed in the large black bin and it will be taken to a processing facility that sorts food, paper, aluminum, glass, and plastic items to be recycled. Yard waste is to be placed in the green bins. (Staff Action Item)

Refuse Container and Label Replacement Project Update – Solid Waste Manager, James Burnley displayed a full scale version of the proposed 250-gallon refuse container. The downsizing of the 300-gallon cans was chosen to address the weight of the containers that are shortening the life of the arms on the refuse trucks as well as giving more maneuverable space in the alleys south of Wilshire, which are particularly narrow. Also, the weight of the lids is causing an increased stress and force on the hinge points which is causing breakage. Also considered was the option of lighter lids and split-lids for the new containers. There will be approximately 2,300 cans replaced over a two-year period at a cost of \$190 per unit. Mr. DiRenzo mentioned that replacement of the cans is budgeted for approximately of \$240,000. The City intends to make the purchase at one time and store the unused cans until needed. Mr. Burnley will return to the Commission to finalize the labeling design. Also, staff will conduct a study of can usage on the North-side of the City.  
(Staff Action Items)

Capital Improvement Program Projects Under Public Works Management – Staff Engineers Tristan Malabanan and Juan Martinez gave an update on the Capital Improvement Program projects the Commission is overseeing:

- Sewer Pipeline Lining, Spot Repairs, Manhole Rehabilitation Project
- Phase I & II of the Water Main Replacement
- Street & Alley Pavement Re-Surfacing Project
- Water Reservoir Constructions

Commissioner Weinglass stated he observed a sewer lining procedure on LaPeer and found it very impressive. Chair Pressman asked how many linear feet of sewer lining is yet to be completed.

(Staff Action Item)

Commissioner Shalowitz thanked staff for their work on these projects. Commissioner Foldvary appreciated the significant presence of various staff at the meeting because it allows the Commission and the public to gain insight into how the Department of Public Works delivers services to the community.

Outstanding Action Items from Previous Meetings

Update on status of outstanding action items from previous meetings.

- 3. Update on the Redesign of Water Bills** – Staff is waiting for the new finance system to be in place in order to move forward with the redesign.
- 6. Outreach and Education of Recycling Activities** – A video covering the City's recycling practices using the tagline "We Recycle for You" was presented by Mr. DiRenzo.
- 9. Prepare and present a cost/benefit analysis of City-wide bin replacement** – Mr. Burnley presented at the meeting.
- 25. Add an hour glass and a "remember me" button to Water Tracker** – Both of these features have been added to the City website.
- 26. Add use of social media and community outreach to next month's agenda** – Keep this on the list and Commissioners can bring back any ideas they have for this at the next meeting.  
(Staff Action Item)
- 29. Include a discussion of the \$1.8 million loan from Solid Waste to Clean Water on the next City Council/Public Works Commission Liaison meeting** – Mr. Theisen stated he is working on three items prior for the report to be presented at the July meeting:
  - Short term leak detection methodology.
  - Long term plan –software interface
  - Establishment of an Appeals Board which would include two Public Works Commissioners and a staff member.

**33. Provide additional information regarding the consultant selection process for the Pavement Management Program – No discussion.**

**34. Investigate the possibility of touring the Eco-Campus housed at the City of Burbank –** Senior Management Analyst, Daniel Cartagena reported that the Eco-Campus provides tours on a quarterly basis and that the next available tour is September. The Commission would like to move forward with a tour.  
(Staff Action Item)

**G. COMMENTS BY COMMISSIONERS**

Chair Pressman, speaking on behalf of the Commission, congratulated Mr. Gustavson on his retirement and thanked him for all his hard work and dedication to the Commission.

**H. COMMISSION ACTIONS**

Consideration of the Minutes of the Regular meeting of February 14, 2013.

MOTION by Chair Pressman, SECONDED by Commissioner Weinglass to approve the minutes of the Regular meeting of February 14, 2013.

Ayes: Weinglass, Shooshani, Foldvary, Pressman, and Shalowitz

Noes:

Abstentions:

Absent:

CARRIED 5/0

**I. ACTION ITEMS**

- Investigate applicability of Zigbee technology to City's water meters and a possible education campaign about the existence of this technology
- Provide Commission with all communications between the City and DPH regarding Coliform incident; research the possibility of a closed-system; and provide Commissioner Foldvary an opportunity to observe a water sampling.
- Investigate placing the video on the City channel, website, and social media sites.
- Report again on the refuse container labeling design, and conduct a study of can usage on the North-side of the City.
- Conduct the consultant interview process for the Pavement Management Program
- Schedule a tour to the Burbank Eco-Campus to exam some self-sustaining energy programs that the City of Burbank has instituted.

There being no further business, Chair Pressman, with the consent of the Commission, adjourned the meeting at 11:01 a.m.

Passed and approved

This \_\_\_\_\_ day of \_\_\_\_\_, 2013

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Chair Pressman