



CITY OF BEVERLY HILLS
DEPARTMENT OF PUBLIC WORKS & TRANSPORTATION

MEMORANDUM

TO: Public Works Commission
FROM: Daniel E. Cartagena, Sr. Management Analyst
DATE: June 13, 2013
SUBJECT: Tour of City of Burbank Water & Power's Eco-Campus Facility

At the April 11, 2013 Public Works Commission meeting, staff requested direction from the Commission to confirm a tour of the City of Burbank's Water & Power Department's Eco-campus. The date of the tour offered by the City of Burbank was September 13, 2013.

After receiving confirmation from the Commission, staff contacted Burbank to confirm its interest to take the tour in September.

In a subsequent correspondence, staff has learned the September 13th date had been filled and is now unavailable to the Commission. Jack Corbett, Program Manager for Eco-Campus tours provided alternative dates for the Commission for consideration. Those are:

- Friday, March 14, 2014
- Friday, June 13, 2014
- Friday, September 12, 2014
- Friday, December, 12, 2014

Staff is once again requesting direction of which quarterly date in 2014 to pursue. Please note, the dates provided are all offered on a Friday which is not consistent with the Commission's standard meeting day.