

**Outstanding Action Items From Past Meetings
Public Works Commission**

Item No.	Meeting Date	Action Item Description	Status	Projected Completion
2	March 8, 2012	Send a picture of a CNG truck to the BH Courier.	This will be accomplished in conjunction with the grand opening of the CNG station.	Event date TBD, probably in October
3	April 12, 2012	Give an update on the redesign of water bills.	This will be undertaken only after the City implements its new Finance System.	July 2013
4	May 10, 2012	Give update in 6 months as to the Smart Manhole covers project.	The covers are currently being installed, and completion is expected by October 4th. An update will be given in another six months.	April 2013
6	June 12, 2012	Provide outreach/education of recycling, including a program for commissioners to speak at schools (staff to develop new contact).	Video to be completed, advertising being investigated, school presentations being investigated	Ongoing
9	July 12, 2012	Prepare and present a cost/benefit analysis of City-wide bin replacement	This analysis by staff is ongoing.	December 2013
11	September 11, 2012	Review the Department's after-hours message on the Department's customer service phone number (310-285-2467).	Staff improved the message based on Commissioner Shooshani's comments and reported this at the October 2 meeting.	CLOSE
12	September 11, 2012	Invite the Director of Emergency Management, Pamela Mottice-Muller, to speak at a future meeting.	Pamela Mottice-Muller will speak at the November 8 meeting.	CLOSE
13	September 11, 2012	Provide staff action boxes in the minutes	They have been added to the September 11, 2012 minutes	CLOSE
14	September 11, 2012	Add final rules of procedure resolution to the October agenda	Added to the agenda and approved at the October 2 meeting.	CLOSE
15	September 11, 2012	Request smart manhole cover vendor to cover the costs of installation	Staff made this request, but the vendor declined.	CLOSE
16	September 11, 2012	Ask Communications and Marketing to place "We Recycle" ads in both papers and place posters in the public garages	Staff will report on this at the meeting.	June 2013
17	September 11, 2012	Investigate a program for commissioners to speak at schools regarding recycling	Staff will report on this at the meeting.	CLOSE
18	September 11, 2012	Request a presentation from the Communications and Marketing group regarding use of social media	Ms. Huma Ahmed, Community Outreach Manager, will present at the November 8 meeting	November 8, 2012
19	October 2, 2012	Contact the City Attorney's Office for a response to how to handle the complaint about star maps racks. Can the ordinance be amended?	Staff will report on this at the meeting.	November 8, 2012
20	October 2, 2012	Provide an update to the Commission at the November meeting regarding progress on the star maps rack issue.	Staff will report on this at the meeting.	November 8, 2012
21	October 2, 2012	Contact the City tree trimmers regarding damage they are doing to City infrastructure in the public right-of-way.	Staff will report on this at the meeting.	November 8, 2012
22	October 2, 2012	Request the Maintenance Operations Manager to present information regarding sidewalk maintenance to the Commission	This has been placed on the agenda.	November 8, 2012