



CITY OF BEVERLY HILLS
City Hall Room – Room 280-A
455 N. Rexford Drive
Beverly Hills, CA 90210
MINUTES

PUBLIC WORKS COMMISSION SPECIAL MEETING

October 2, 2012
08:30 a.m.

The meeting was called to order at 8:34 a.m.

A. ROLL CALL

Commissioners Present: Shalowitz, Shooshani, Weinglass, Foldvary and Pressman
Commissioners Absent: None
Staff: D. Gustavson, C. Theisen, C. Di Renzo, J. Burnley, A. Eason, D. Greene, R. Acaba
Guests: J. Gold, R. Anderson

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Foldvary

COMMISSION MINUTES

Consideration of the Minutes of the Regular meeting of July 12, 2012.

MOTION by Commissioner Foldvary, SECONDED by Vice Chair Shalowitz to approve the minutes of the Regular meeting of July 12, 2012

Ayes: Weinglass, Shooshani, Foldvary, Pressman, and Shalowitz

Noes:

Abstentions:

Absent:

CARRIED 5/0

Consideration of the Minutes of the Special meeting of September 11, 2012.

MOTION by Commissioner Weinglass, SECONDED by Vice Chair Shalowitz to approve the minutes of the Special meeting of September 11, 2012

Ayes: Weinglass, Shooshani, Foldvary, Pressman, and Shalowitz

Noes:

Abstentions:

Absent:

CARRIED 5/0

C. ORAL COMMUNICATIONS FROM THE AUDIENCE

Mr. Robby Anderson, owner of Brooks Brothers Clothing Store, complained to the Commission about the placement of a vending machine across the street from his store that sells maps to movie stars' homes. Mr. Anderson feels it is very tacky and diminishes the value of his property, and asked if Public Works was the department that issued this permit. Mr. Gustavson replied that Public Works did issue this permit and that the code does not preclude the rack from being there. Mr. Gustavson also stated that staff is working with the City Attorney's office on the possibility of amending the code. Chair Pressman asked that staff clarify the ordinance and ask the City Attorney's office for a time frame for a response to staff's request for legal guidance on this matter.

(Staff Action Item)

Councilmember Gold also addressed the Commission on this matter and suggested that staff add this item to next month's agenda updating the status of possibly amending the ordinance. Councilmember Gold added that a tourist center in Beverly Hills is about to open and may be able to accommodate the vendor in relocating the vending machine to this location.
(Staff Action Item)

D. REPORT FROM THE CHAIRPERSON

Chair Pressman presented Commissioner Foldvary with a plaque thanking him for his service as Chair of the commission.

Mayor's Cabinet Meeting – Chair Pressman stated there was no Mayor's Cabinet meeting since the last Public Works Commission meeting.

E. CONTINUED AND NEW BUSINESS

Resolution Number 1 of the Public Works Commission of the City of Beverly Hills Establishing Rules of Procedure – Mr. Theisen informed the Commission that the resolution had been signed by the City Attorney's office and if there were no changes by the Commission, it could be approved and signed by the Chair at the end of the meeting.

Commissioners discussed points highlighted by Chair Pressman and then made a motion to approve the resolution.

MOTION by Vice Chair Shalowitz, SECONDED BY Commissioner Weinglass to approve the Resolution of the Public Works Commission of the City of Beverly Hills Establishing Rules of Procedure.

Ayes: Weinglass, Foldvary, Pressman, and Shalowitz

Noes: Shooshani,

Abstentions:

Absent:

CARRIED 4/1

Update on Social Media Policy – This item has been tabled to next's months meeting.

Introduction to NPDES Permits and the LA County Funding Initiative – Mr. Di Renzo gave the Commission the background and overview of the NPDES permitting system. Mr. Di Renzo specifically discussed the following points:

- Regulatory Drivers
- NPDES Permit
- Stormwater Permit Structure and Challenges
- Permit Conclusions
- Los Angeles County "Clean Water, Clean Beaches" funding initiative

Mr. Di Renzo addressed items such as:

- Who represents the City at Los Angeles Water Board meetings? Mr. Di Renzo stated that he is a voting member of the Los Angeles Permit Group which consists of 62 municipalities throughout county.
- Who manages Ballona Creek?

- How do you address the funding component of the permit?

Mr. Di Renzo noted that this was an informational item to inform the Commission of the issue and the challenges the City faces and that he would be making this presentation to the City Council on November 13th.

Capital Improvement Program Projects Under Public Works Management – Chair Pressman asked staff for an update on the Street Pavement Management Program. Mr. Theisen stated the RFP for the Pavement Management Program is still under review by the Senior Civil Engineer. A copy is forthcoming. Mr. Theisen also stated Mr. Juan Martinez, Civil Engineer, is working on the previous analysis of street condition and will contact Chair Pressman and Commissioner Foldvary to schedule a meeting when this is completed.

Chair Pressman commented that he was contacted by a resident who stated that a device tree trimmers use is damaging the sidewalk in front of their property. Chair Pressman asked staff to contact the tree trimmers about this.
(Staff Action Item)

Chair Pressman then asked for updates from Commissioners on the sub-committees they serve on. Commissioners stated there were no updates to report.

Outstanding Action Items from Previous Meetings

Update on status of outstanding action items from previous meetings.

2. **Photo of CNG truck Sent to the BH Courier** – The picture will be sent along with a press release promoting the opening of the CNG fueling station.
3. **Redesign of Utility Bill** – Items deferred until after City implements its new Finance System sometime in July of 2013.
4. **Smart Manhole Covers** – Commissioner Weinglass questioned whether there are more than one Smart Manhole Covers as noted. Mr. Di Renzo stated that there are a dozen composite covers but only one will have the smart flow mechanism attached. This mechanism can be removed and attached to any of the other composite covers. Mr. DiRenzo added that eleven of the composite covers have been installed. Commissioner Weinglass asked staff to report back once the Smart Manhole cover is on line.
6. **Outreach and Education of Recycling Activities** – Ms. Eason reported to the Commission that staff had been having difficulty interacting with Beverly Hills High School ever since the retirement of the teacher who served as a principal contact. The Commission discussed inviting the school board president or designee to a future Public Works Commission meeting. Staff will attempt to develop a new contact first.
9. **Prepare and present a cost/benefit analysis of City-wide bin replacement** – Analysis by staff is ongoing.
11. **Review the Department's after-hours message on the Department's customer service phone number.**

Staff made changes to the after-hours customer service phone message based on Commissioner Shooshani's request.

12. **Invite the Director of Emergency Management, Pamela Mottice-Muller, to speak at a future meeting.** – Ms. Muller has agreed to speak at the November meeting, and this will include a tour the City's Emergency Operations Center.
13. **Provide staff action boxes in the minutes.**
Action item boxes are now indicated on the minutes.
14. **Add final Rules of Procedure Resolution to the October agenda.**
Final Rules of Procedure Resolution was added to the October agenda and was approved.
15. **Request smart manhole cover vendor to cover the costs of installation.**
Vendor declined to pay the costs of the installation.
16. **Ask Communications and Marketing to place "We Recycle" ads in both papers and place posters in the public garages.**
Mr. Cartagena will address this issue at the to speak at the next Commission meeting
17. **Investigate a program for commissioners to speak at schools regarding recycling.**
This item will be closed since the issue is covered under Item No. 6.
18. **Social Media** - Ms. Huma Ahmed, Community Outreach Manager, was unable to attend this month's Commission meeting due to jury duty but will attend next month's meeting.

F. COMMENTS BY COMMISSIONERS

Vice Chair Shalowitz commented on how well the sidewalks in Beverly Hills look and asked staff for a short presentation on how the sidewalks are maintained. Mr. Theisen stated he will ask Mr. Simonson, Maintenance Operations Manager, to speak at the next Commission meeting.
(Staff Action Item)

G. COMMISSION ACTIONS Consideration of the Minutes of the Regular meeting of July 12, 2012.

MOTION by Commissioner Foldvary, **SECONDED** by Vice Chair Shalowitz to approve the minutes of the Regular meeting of July 12, 2012

Ayes: Weinglass, Shooshani, Foldvary, Pressman, and Shalowitz

Noes:

Abstentions:

Absent:

CARRIED 5/0

Consideration of the Minutes of the Special meeting of September 11, 2012.

MOTION by Commissioner Weinglass, **SECONDED** by Vice Chair Shalowitz to approve the minutes of the Special meeting of September 11, 2012

Ayes: Weinglass, Shooshani, Foldvary, Pressman, and Shalowitz

Noes:

Abstentions:

Public Works Commission Special Meeting

Minutes

October 2, 2012

Absent:

CARRIED 5/0

H. ACTION ITEMS

- Continue collaborating with the City Attorney's Office regarding star map racks.
- Update the Commission at next month's meeting on star maps racks.
- Contact the City tree trimmers regarding damage to sidewalks.
- Ask Mr. Simonson to speak at next Commission meeting on the sidewalk maintenance program.

I.

There being no further business, Chair Pressman, with the consent of the Commission, adjourned the meeting at 10:50 a.m.

Passed and approved

This _____ day of _____, 2012

Chair Pressman