



## Architectural Commission Report

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**Meeting Date:** Wednesday, November 18, 2015

**Subject:** 1<sup>ST</sup> CENTURY BANK (PL1529458)  
9699 Wilshire Boulevard

Request for approval of a sign accommodation for multiple business identification signs. The Architectural Commission previously adopted a Categorical Exemption for the project on December 17, 2014 pursuant to the California Environmental Quality Act; no further environmental review is required at this time.

**Project agent:** Bob DeRobbio – Sign Management

**Recommendation:** Conduct public hearing to discuss the project details and provide the applicant with an approval, as conditioned.

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### REPORT SUMMARY

The applicant is requesting review and approval of a sign accommodation for multiple business identification signs for 1<sup>st</sup> Century Bank located at 9699 Wilshire Boulevard. The existing business identification signage was previously approved by the Architectural Commission at its meeting on December 17, 2014. The modifications include the following:

- One (1) 8.97 SF façade-mounted, halo-illuminated, aluminum business identification sign located at the chamfered building corner.

EXISTING SIGN AREA: 82.9 SF

PROPOSED SIGN AREA: 91.87 SF

Pursuant to the Beverly Hills Municipal Code (BHMC) §10-4-604, the Architectural Commission may approve a sign accommodation to allow multiple business identification signs if the total area of all business identification signs does not exceed the lesser of: 1) 100 square feet; 2) the total business sign area otherwise permitted by this section, or; 3) 10% of the vertical surface area of that portion of the wall below 20'-0". Based on a storefront length of approximately 100'-0"+ the maximum sign area is 100 SF. As such, the proposed business identification signage is within the maximum standards set forth in the BHMC.

### URBAN DESIGN ANALYSIS

The proposed business identification sign appears to crowd the chamfered corner and competes with the existing façade mural located directly beneath it. It is recommended that only the logo be used on this corner, centered and with the removal of the additional text, so that the sign may fit more appropriately on the façade and better integrate with the existing elements. A project-specific condition has been added to the draft approval resolution (Attachment D) regarding the business identification sign; however, the Commission may wish to add, modify, or remove project-specific conditions as they deem necessary to make the required findings for approval.

Attachment(s):

- A. Previously Approved Design Plans (December 17, 2014)
- B. Detailed Design Description and Materials (Applicant Prepared)
- C. Project Design Plans
- D. DRAFT Approval Resolution

Report Author and Contact Information:

Cindy Gordon, AICP, Associate Planner  
(310) 285-1191  
cgordon@beverlyhills.org



## **Architectural Commission Report**

455 North Rexford Drive, Room 280-A

AC Meeting – November 18, 2015

### **ZONING CODE COMPLIANCE**

Applications for design review are preliminarily evaluated for compliance with the zoning code. Applicants are encouraged and have the option of requesting a comprehensive review separate and apart from this application. Formal compliance review will occur when a building permit application is filed (plan check). The applicant has been advised that changes during plan check may require revisions and subsequent approval from the Architectural Commission or staff, as appropriate.

### **ENVIRONMENTAL ASSESSMENT**

The subject project is exempt from the California Environmental Quality Act (CEQA – Public Resources Code §§21000 – 21178), pursuant to Section 15061(b)(3) of the State CEQA Guidelines in that the project includes the review of building design, colors and materials to the façade of the building, front yard landscaping or minor low-scaled accessory structures, such as fences or walls. It can be seen with certainty that there is no possibility that the subject activity could result in a significant effect on the environment. The project has also been reviewed and found not be a historic resource. The existing improvements to be demolished or altered were not designed by an architect or builder identified on the City's Master Architect list and the site and improvements are not listed on the City's historic resource inventory.

The Architectural Commission previously adopted a Categorical Exemption for the project on December 17, 2014 pursuant to the California Environmental Quality Act; no further environmental review is required at this time.

### **PUBLIC OUTREACH AND NOTIFICATION**

Public outreach and notification was not required for this project.



**Architectural Commission Report**

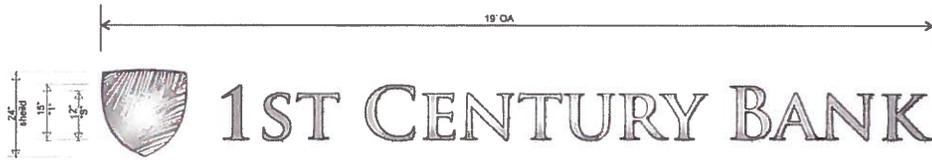
455 North Rexford Drive, Room 280-A

AC Meeting – November 18, 2015

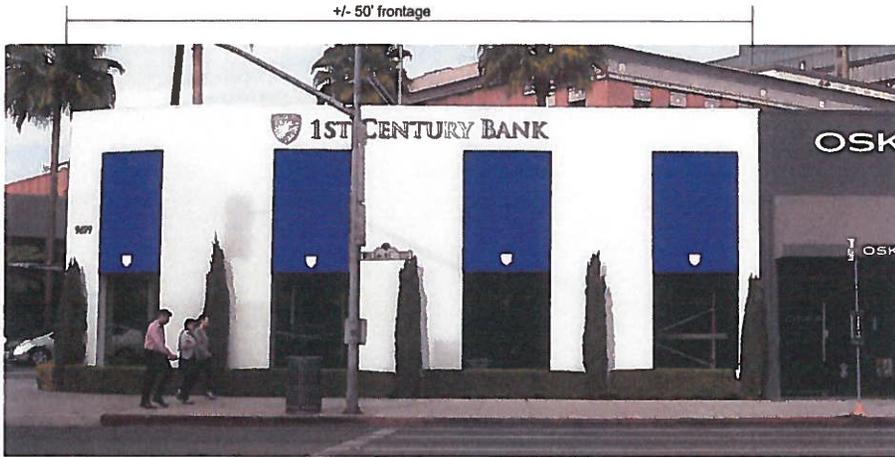
**Attachment A**

Previously Approved Design Plans

(December 17, 2014)



Halo - illuminated reverse pan channel letters 2' x 19' + 38 sq ft. 3/8" = 1'-0"  
 Satin Stainless Steel (#4 brushed finish)  
 illuminated with white LEDs



Wilshire



Brighton



Entrance Plaque 1.5" = 1'-0"  
 Etched and filled (black fill) 18 ga brushed SS plaque.  
 or  
 Black Vinyl copy and logo on 18 ga brushed SS plaque.



6019 OAK MEADOW DR.  
 YORBA LINDA, CA 92886

PHONE 714 608-1563

CSL# 530949

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CLIENT \_\_\_\_\_

1st Century Bank

PROJECT \_\_\_\_\_

Wilshire Blvd  
 LOCATION  
 Beverly Hills

11/7/14

DATE

11/20/14 11/21/14

REVISED

APPROVED \_\_\_\_\_ DATE \_\_\_\_\_

DRAWING NO.	141361
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**Architectural Commission Report**

455 North Rexford Drive, Room 280-A

AC Meeting – November 18, 2015

**Attachment B**

Detailed Design Description  
and Materials (applicant prepared)

**SECTION 2 – PROJECT DESCRIPTION / ZONING INFORMATION**

**A Indicate Requested Application**

- Staff Review
- Three (3) sets of plans required (all plan sets must be 11" x 17" in size).
- Architectural Commission Review
- Eight (8) sets of plans required (all plan sets must be 11" x 17" in size).
  - Public Notice materials required for Sign Accommodations (see Section 5 for public notice requirements).

**B Identify the scope of work (check all that apply):**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> New construction   | <input type="checkbox"/> Remodel: Int. & Ext, <u>no</u> floor area added                           |
| <input type="checkbox"/> Façade Remodel ONLY   | <input type="checkbox"/> Remodel: Int. & Ext, floor area added                                     |
| <input checked="" type="checkbox"/> Business Identification Sign(s)<br>Number of signs proposed:   | <input type="checkbox"/> Awning(s): <input type="checkbox"/> New <input type="checkbox"/> Recovery |
| <input type="checkbox"/> Building Identification Sign(s)<br>Number of signs proposed:  | <input type="checkbox"/> Open Air Dining:    #Tables    # Chairs                                   |
| <input checked="" type="checkbox"/> Sign Accommodation (explain reason for the accommodation request below):<br>1 new sign over entrance | Number of signs proposed:    1   |
| <input type="checkbox"/> Other:  |  |

**C Describe the scope of work proposed including materials and finishes:**

(1) set of halo illuminated letters "1st Century Bank" and logo. OA sign is 20.5: x 5'-3". total 8.97 sq ft. Painted aluminum letters are 6" & ' tall. SS logo is 20.5" x 20.5" Illumination by white LEDs

We are requesting this sign so that traffic traveling east on Wilshire Blvd. can identify the bank. The signs on the side elevations are not readable by eastbound traffic.

**D Identify the Project Zoning (City Zoning Map: <http://gis.beverlyhills.org/>)**

- |                                       |                                 |   |                                 |                                |
|---------------------------------------|---------------------------------|---|---------------------------------|--------------------------------|
| <input type="checkbox"/> R-4          | <input type="checkbox"/> R-4X   | <input type="checkbox"/> R-4            | <input type="checkbox"/> R-4-P  | <input type="checkbox"/> R-4X2 |
| <input type="checkbox"/> R-3          | <input type="checkbox"/> RMCP   | <input checked="" type="checkbox"/> C-3 | <input type="checkbox"/> C-3A   | <input type="checkbox"/> C-3B  |
| <input type="checkbox"/> C-5          | <input type="checkbox"/> C-3T-1 | <input type="checkbox"/> C-3T-2         | <input type="checkbox"/> C-3T-5 | <input type="checkbox"/> C-5   |
| <input type="checkbox"/> Other: _____ |                                 |   |                                 |                                |

**E Lot is currently developed with (check all that apply):**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> General Office Building | <input type="checkbox"/> Multi-family Building | <input checked="" type="checkbox"/> Other (specify below): |
| <input type="checkbox"/> Retail Building         | <input type="checkbox"/> Vacant                | Bank   |
| <input type="checkbox"/> Medical Office Building | <input type="checkbox"/> Restaurant            |  |

**F Has the existing structure been designed by a notable architect or is it identified on any historic resource inventory, including the City of Beverly Historic Resources Survey (Verify with the Planning Division if the property is listed on the City's survey)?**

Yes  No  If yes , please list Architect's name:

**SECTION 3 – PROJECT DETAILS AND MATERIALS (continues on next page)**

**A Indicate in the chart below all applicable signage details:**

	<u>Type of Sign</u>	<u>Quantity</u>	<u>Dimensions</u>	<u>Square Ft</u>	<u>Maximum Area Permitted by Code</u>
1	Business ID Sign(s)	1	20.5" x 63"	8.97	9 sq ft
2	Business ID Sign(s)	2	Existing 2 elevations 2 @ 2' x 19'	76	
3	Business ID Sign(s)	1	Existing door plaque 10" x 16"	1.1	
4	Awning Sign(s)	9	Existing printed logos on awnings 9 @ 9.75" x 9.5"	5.8	
5				Total all signs; 91.87	100

**B List the specific materials and finishes for all of the architectural features proposed in the project (List N/A, not applicable, for features that do not apply.):**

**FAÇADE** (List all material for all portions visible from the street)

Material: Stucco  
 Texture /Finish: smooth  
 Color / Transparency: White

**WINDOWS/DOORS** (Include frame, trim, glass, metal, etc.)

Material: SS/Glass  
 Texture /Finish: Satin  
 Color / Transparency: Clear

**ROOF**

Material: NA  
 Texture /Finish:  
 Color / Transparency:

**COLUMNS**

Material: NA  
 Texture /Finish:  
 Color / Transparency:

**BALCONIES & RAILINGS**

Material: NA  
 Texture /Finish:  
 Color / Transparency:

**OUTDOOR DINING ELEMENTS** (List all material for all outdoor dining elements.)

Material: NA  
 Texture /Finish:  
 Color / Transparency:

**SECTION 3 – PROJECT DETAILS AND MATERIALS (continued from previous page)**

**AWNINGS, CANOPIES**

*Material:* NA  
*Texture /Finish:* \_\_\_\_\_  
*Color / Transparency:* \_\_\_\_\_

**DOWNSPOUTS / GUTTERS**

*Material:* NA  
*Texture /Finish:* \_\_\_\_\_  
*Color / Transparency:* \_\_\_\_\_

**BUSINESS ID SIGN(S)**

*Material:* Painted aluminum letters. Satin SS letters  
*Texture /Finish:* smooth satin  
*Color / Transparency:* Letters: Blue to match awnings. Logo: Satin brushed SS

**BUILDING ID SIGN(S)**

*Material:* NA  
*Texture /Finish:* \_\_\_\_\_  
*Color / Transparency:* \_\_\_\_\_

**EXTERIOR LIGHTING**

*Material:* NA  
*Texture /Finish:* \_\_\_\_\_  
*Color / Transparency:* \_\_\_\_\_

**PAVED SURFACES**

*Material:* NA  
*Texture /Finish:* \_\_\_\_\_  
*Color / Transparency:* \_\_\_\_\_

**FREESTANDING WALLS AND FENCES**

*Material:* NA  
*Texture /Finish:* \_\_\_\_\_  
*Color / Transparency:* \_\_\_\_\_

**OTHER DESIGN ELEMENTS**

*Material:* NA  
*Texture /Finish:* \_\_\_\_\_  
*Color / Transparency:* \_\_\_\_\_

**C Describe the proposed landscape theme, if applicable. Explain how the proposed landscaping complements the proposed style of architecture:**  
NA

**SECTION 4 – DESIGN ANALYSIS AND FINDINGS (for Commission level applications only)**

**A** Clearly identify how your project adheres to each of the required findings of the Architectural Review Commission:

- 1. Describe how the proposed building or structure is in conformity with good taste and good design and, in general, contributes to the image of Beverly Hills as a place of beauty, spaciousness, balance, taste, fitness, broad vistas and high quality.**

The proposed wall sign is clean and simple and contemporary in design and style. It is sized to fit proportionately on the entrance wall. Colors match the motif of the building.

- 2. Describe how the proposed building or structure indicates the manner in which the structure is reasonably protected against external and internal noise, vibrations, and other factors which may tend to make the environment less desirable.**

NA

- 3. Describe how the proposed building or structure is not, in its exterior design and appearance, of inferior quality such as to cause the nature of the local environment to materially depreciate in appearance and value.**

Sign is small, simple in design, made of the finest, most durable materials available and is consistent with signs in the surrounding area.

- 4. Describe how the proposed building or structure is in harmony with the proposed developments on land in the general area, with the general plan for Beverly Hills, and with any precise plans adopted pursuant to the general plan.**

Sign materials, design and placement are consistent with others in the area.

- 5. Describe how the proposed development is in conformity with the standards of the municipal code and other applicable laws insofar as the location and appearance of the buildings and structures are involved.**

Sign is UL listed and conforms to all local and State building codes.



**Architectural Commission Report**

455 North Rexford Drive, Room 280-A  
AC Meeting – November 18, 2015

**Attachment C**  
Project Design Plans

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1st Century Bank  
CLIENT  
1875 Century Park East  
Suite 1400  
Los Angeles, CA 90067

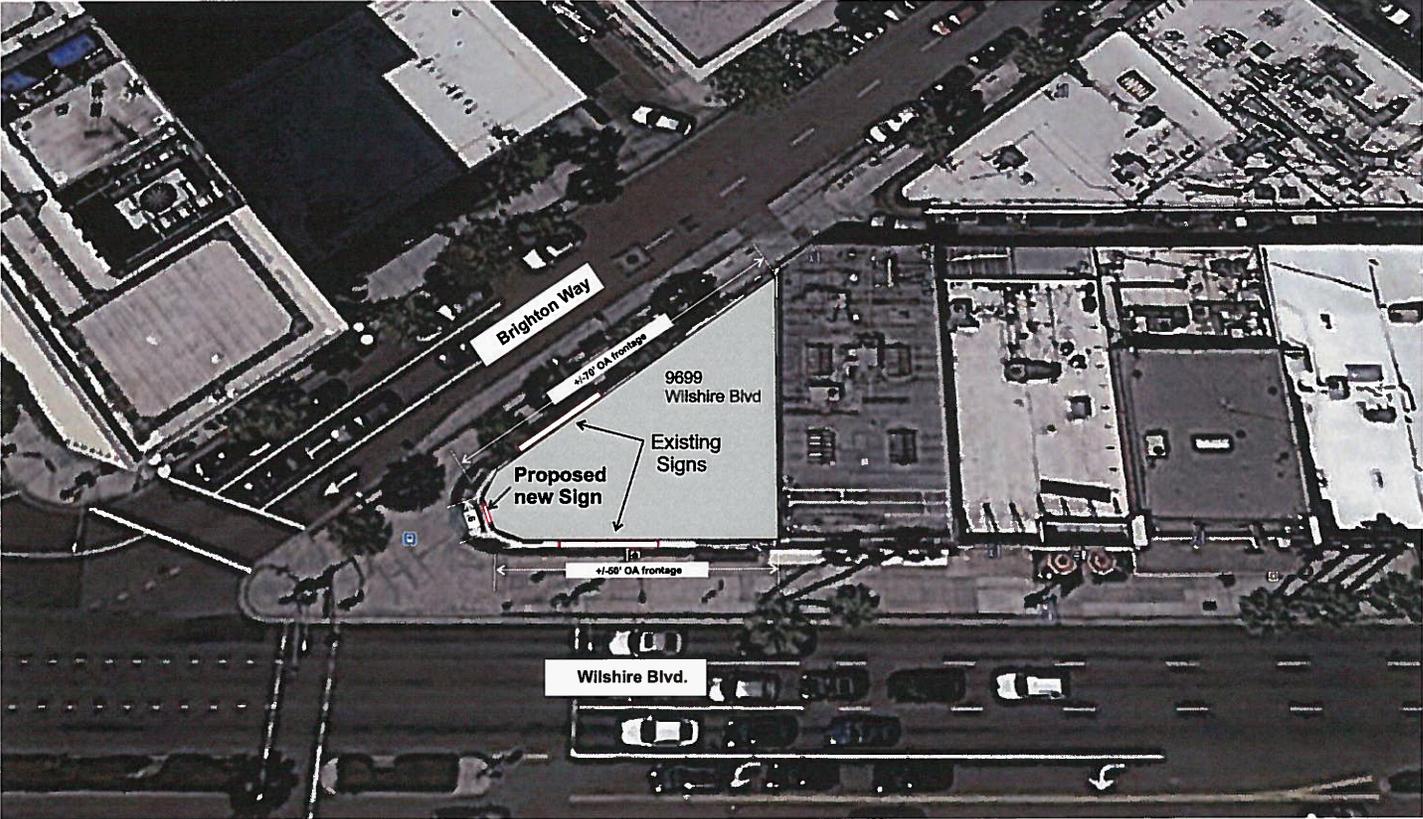
1st Century Bank  
PROJECT  
  
9699 Wilshire Blvd  
LOCATION  
Beverly Hills

10/28/15  
DATE

REVISED

APPROVED DATE

DRAWING NO. 151391 Site Plan
Page: 1



New Entrance sign for visibility from traffic eastbound on Wilshire

Site Plan 1st Century Bank Wall Sign

NTS

QTY (1) sets Halo - Illuminated reverse pan channel letters

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Los Angeles, CA 90067

1st Century Bank  
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LOCATION  
Beverly Hills

10/28/15  
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APPROVED DATE

DRAWING NO.  
151391 Elevation  
Page: 2



QTY (1) set Halo - illuminated reverse pan channel letters 3/4" = 1'-0"

Letters: painted Blue to match awning.  
Logo: #4 brushed SS with blue (to match letters) background  
Illuminated with white LEDs 20.5" x 63" = 8.97 sq ft.

**Proposed new sign**



20.5" x 63" = 8.97 sq ft.

**Existing Signs**



North Elevation 2' x 19' = 38 sq ft.



South Elevation 2' x 19' = 38 sq ft.



Entry Plaque 10" x 16" = 1.1 sq ft.



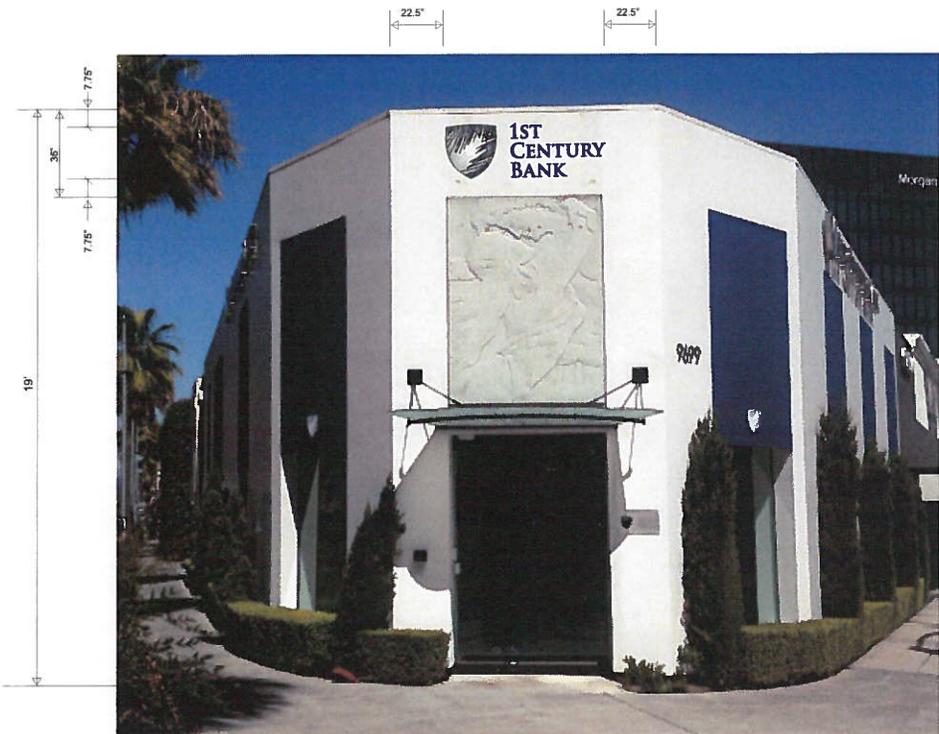
Awning Logos qty 9 @ 9.75" x 9.5" = 5.8 sq ft.

**Total existing signs: 82.9 Sq ft**

**Proposed new sign: 8.97 Sq ft**

**Total w/new sign: 91.87 Sq ft.**

**Total allowed: 100 Sq ft.**

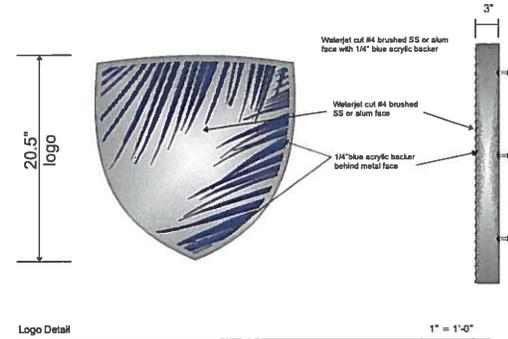


Entrance Elevation 1/4" = 1'-0"



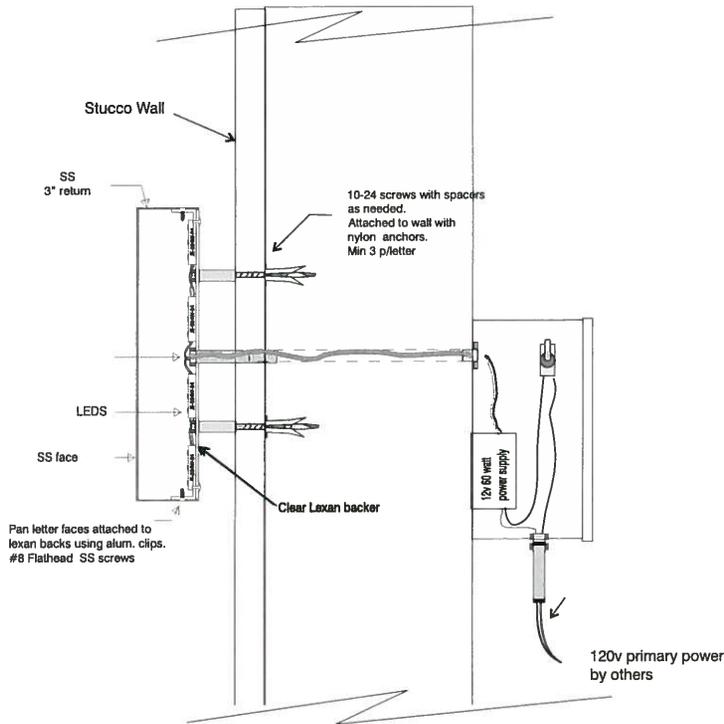
QTY (1) set Halo - Illuminated reverse pan channel letters 3/4" = 1'-0"

Letters: painted Blue to match awning.  
 Logo: #4 brushed SS with blue (to match letters) background  
 Illuminated with white LEDs



Logo Detail

1" = 1'-0"

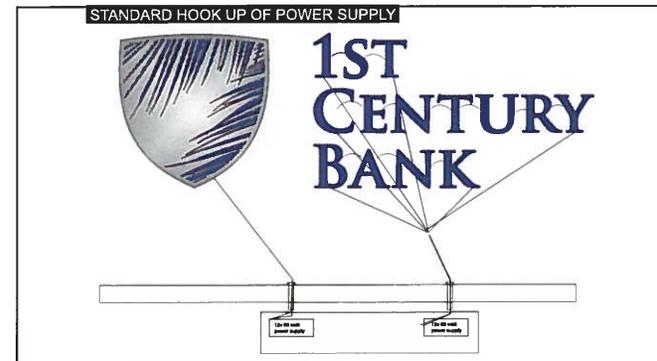


Wiring and Attachment Detail. Letters and Logo

3" = 1'-0"

LEDs: JSLED JE004-W-15, .3 watt white or similar  
 Power Supply: 12v 60 watt

UL Listed



This Sign is intended to be installed in accordance with the requirements of Article 600 of the National Electric Code and/ or other applicable local codes. This includes proper grounding and bonding of the sign.

1. Contact the local authority having jurisdiction prior to installation
2. If the sign is not provided with a disconnect switch, then a disconnect must be provided at the site.
3. The channel letters should be assembled and mounted as shown in the figure.
4. Use only the mounting hardware provided with each letter and transformer enclosure for the installation.
5. Locate and mount the remote transformer enclosure inside the building in a location accessible to inspection by the local authorities.
6. All incoming power needs to be run through either rigid or flexible conduit.
7. Connect Black to Black and White to White Low Voltage wires from letters to transformer leads as described in install diagram.
8. Connect the transformer primary to a 120 volt AC branch circuit supply
  - a. Connect Black to Black and White to White
9. Connect Green Bonding wires letter to letter Green to Green.



6019 OAK MEADOW DR.  
 YORBA LINDA, CA 92886

PHONE 714 608-1563

CSL# 530949

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 Suite 1400  
 Los Angeles, CA 90067

1st Century Bank  
 PROJECT  
 9699 Wilshire Blvd  
 LOCATION  
 Beverly Hills

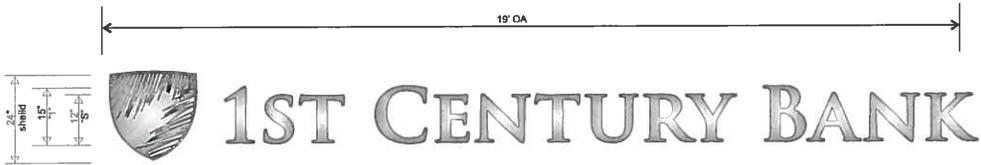
10/28/15  
 DATE

REVISD

APPROVED DATE

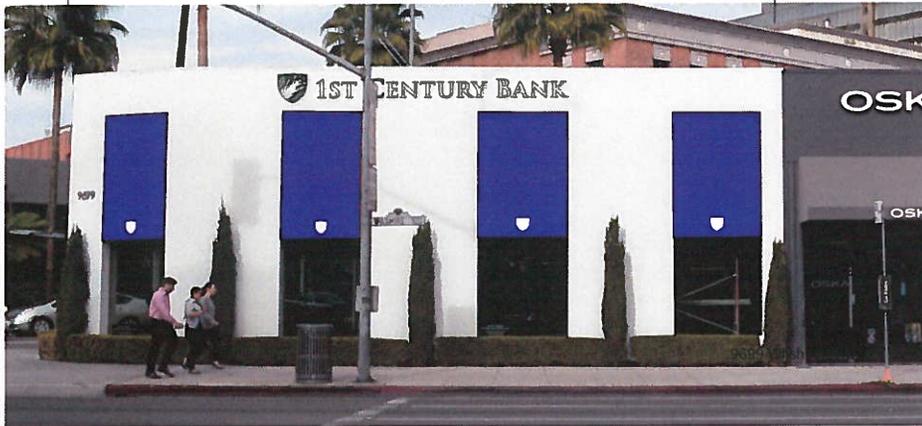
DRAWING NO.  
 151391 Sign Section

Page: 3



QTY (2) sets Halo - Illuminated reverse pan channel letters 2' x 19' = 38 sq. ft. 3/8" = 1'-0"  
 Satin Stainless Steel (#4 brushed finish)  
 Illuminated with white LEDs

+/- 50' frontage



Wilshire

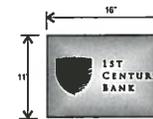
+/- 70' frontage



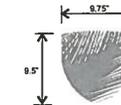
Brighton



2' x 19' + 38 sq. ft.



Entrance Plaque 3/4" = 1'-0"  
 Etched and filled (black fill) 18 ga brushed SS plaque.



Awning Logos 3/4" = 1'-0"  
 Silkscreened white



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DRAWING NO.  
 151391 Existing Signs

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# EXISTING SIGN ELEVATIONS

6019 OAK MEADOW DR.  
YORBA LINDA, CA 92886

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LOCATION  
Beverly Hills

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DRAWING NO.  
151391 Street Views

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North Elevations. Brighton Way



South Elevations. Wilshire Blvd

**STREET ELEVATIONS**



COMPARISON TO SIMILAR SIGN ON WLISHIRE



6019 OAK MEADOW DR.  
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DRAWING NO. 151391 Street Views
Page: 7



**Architectural Commission Report**

455 North Rexford Drive, Room 280-A

AC Meeting – November 18, 2015

**Attachment D**

DRAFT Approval Resolution

RESOLUTION NO. AC-XX-15

RESOLUTION OF THE ARCHITECTURAL COMMISSION OF THE CITY OF BEVERLY HILLS CONDITIONALLY APPROVING AN ARCHITECTURAL REVIEW PERMIT FOR A SIGN ACCOMMODATION FOR MULTIPLE BUSINESS IDENTIFICATION SIGNS FOR THE PROPERTY LOCATED AT 9699 WILSHIRE BOULEVARD (PL1529458).

The Architectural Commission of the City of Beverly Hills hereby finds, resolves and determines as follows:

Section 1. Bob DeRobbio, Sign Management, agent, on behalf of the property owner, Sundarampillai Jeyanadarajan, and the tenant, 1<sup>st</sup> Century Bank, (Collectively the “Applicant”), has applied for architectural approval for a sign accommodation for multiple business identification signs for the property located at 9699 Wilshire Boulevard.

Section 2. Beverly Hills Municipal Code Article 30, Chapter 3 of Title 10, authorizes the Architectural Commission the authority to approve, approve with conditions or deny design-related aspects of projects located in the city’s commercial and multi-family districts, subject to findings set forth in Beverly Municipal Code Section 10-3-3010.

Section 3. Consistent with Beverly Hills Municipal Code Section 10-3-3010, this resolution documents the official action of the architectural commission with respect to the project.

Section 4. The subject project has been reviewed pursuant to the provisions set forth in the California Environmental Quality Act (CEQA – Public Resource Code Sections 21000, *et seq.*), the State CEQA Guidelines (California Code of Regulations, Title 14, Sections 15000 *et seq.*), and the city’s local CEQA Guidelines. The subject project is exempt from the California Environmental Quality Act

(CEQA – Public Resources Code §§21000 – 21178), pursuant to Section 15061(b)(3) of the State CEQA Guidelines in that the project includes the review of building design, colors and materials to the façade of the building, front yard landscaping or minor low-scaled accessory structures, such as fences or walls. It can be seen with certainty that there is no possibility that the subject activity could result in a significant effect on the environment. The project has also been reviewed and found not be a historic resource. The existing improvements to be demolished or altered were not designed by an architect or builder identified on the City’s Master Architect list and the site and improvements are not listed on the City’s historic resource inventory.

The Architectural Commission previously adopted a Categorical Exemption for the project on December 17, 2014 pursuant to the California Environmental Quality Act; no further environmental review is required at this time.

Section 5. The Architectural Commission conducted a duly noticed public hearing on **November 18, 2015** at which time oral and documentary evidence was received concerning the application.

Section 6. Based upon the evidence presented at the hearings, including the staff report(s), oral and written testimony, the Architectural Commission hereby makes the following findings:

A. The plan for the proposed building or structure is in conformity with good taste and good design and, in general, contributes to the image of Beverly Hills as a place of beauty, spaciousness, balance, taste, fitness, broad vistas, and high quality. Specifically the project incorporates an

appropriate balance of color, high quality materials and appropriate architectural design principles to reinforce the city's urban form and promote the image of Beverly Hills.

B. The plan for the proposed building or structure indicates the manner in which the structure is reasonably protected against external and internal noise, vibrations, and other factors which may tend to make the environment less desirable. The proposed project is proposed to be constructed using contemporary building materials and practices, and, as conditioned, compliant with all applicable building codes, including standards that protect against unwanted noise and vibrations.

C. Proposed building or structure is not, in its exterior design and appearance, of inferior quality such as to cause the nature of the local environment to materially depreciate in appearance and value. Specifically, the commission has reviewed the design and construction materials proposed for the project, which incorporates contemporary building material of known quality and durability. Moreover, the project design is appropriate to the building and surrounding improvements and is well matched to the selected materials.

D. As conditioned, the proposed building or structure is in harmony with the proposed developments on land in the general area, with the general plan for Beverly Hills, and with any precise plans adopted pursuant to the general plan. The proposed project complies with the applicable goals and policies set forth in the general plan, and, as conditioned, designed in a manner that complies with local ordinances. The overall design is consistent with and appropriate to other improvements in the general vicinity.

E. The proposed development is in conformity with the standards of this code and other applicable laws insofar as the location and appearance of the buildings and structures are involved. As, conditioned, the project will be designed in compliance with all applicable regulations.

F. The proposed development is designed in a manner that protects and preserves those exterior elements of the building which the planning commission found contributed to the determination of the project as a “character contributing building”: in accordance with section 10-2-707 of this title. The proposed project does not include a request and has not been determined by the planning commission to be a project that qualifies as a “character contributing building” under section 10-2-707. Therefore, this finding is not applicable to the subject project.

Section 7. Based on the foregoing, the Architectural Commission hereby grants the request defined in this resolution subject to the following conditions:

Project-Specific Conditions

1. The business identification sign shall utilize the shield logo only and shall be centered upon the chamfered corner façade.

Standard Conditions

2. **Revised Plan Submittal.** For all projects that are approved with project-specific conditions, a revised plan set that has fully incorporated all such conditions shall be submitted to the project planner, both in hard copy format and in electronic format, prior to submitting for the building permit plan check process.
3. **Architectural Approval.** Project approval is for the design-related aspects of the project only. No approval is implied or granted with regard to applicable city zoning or technical codes, which may require review and approval from other city commissions or officials.

4. **Compliance with Municipal Code.** Prior to issuance of a building permit, the applicant shall demonstrate compliance with all applicable provisions of the city's municipal code and applicable conditions imposed by any discretionary review approval.
5. **Compliance with Special Conditions.** Any special conditions that require approval by the director of community development, or designee, shall be submitted to the staff liaison to the commission within fourteen (14) days of approval or prior to submittal of the plan check review application, whichever is greater.
6. **Project Rendering.** Prior to issuance of a building permit, the applicant shall incorporate into the building permit set of plans, an updated color rendering of all building facades. The quality and detail of the rendering shall be subject to approval from the director of community development, or designee, and shall include sufficient design information to evaluate project compliance during construction.
7. **Approval Resolution.** A copy of the signed resolution of approval shall be scanned onto the cover sheet(s) of the building permit set of plans.
8. **Substantial Compliance with Approved Plans.** The director of community development, or designee, shall determine if changes to the approved project are in substantial compliance with the commission's action. This determination shall be subject to applicable fees and charges. A substantial modification to the approved project requires approval from the Architectural Commission.

9. **Validity of Permits.** The rights granted by this approval shall remain valid for three (3) years from the date of approval, unless extended pursuant to Beverly Hills Municipal Code Section 10-3-207.

Section 8. The Secretary of the Architectural Commission shall certify to the passage, approval, and adoption of this resolution, and shall cause this resolution and its certification to be entered in the administrative record maintained by the community development department.

Section 9. Decisions of the Architectural Commission may be appealed to the City Council within fourteen (14) days of the final action by filling a written appeal and paying appropriate fees with the City of Beverly Hills City Clerk.

Approved as to Form and Content:

Adopted: **November 18, 2015**

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Ryan Gohlich, Commission Secretary  
Community Development Department

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Andrea Gardner Apatow, Chair  
Architectural Commission