



**CITY OF BEVERLY HILLS**  
**POLICY AND MANAGEMENT**

**MEMORANDUM**

**TO:** Architectural Commission  
**FROM:** Mayor Julian A. Gold, M.D.  
**DATE:** October 21, 2015  
**SUBJECT:** All Commissioner Workshop

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Architectural Commissioners,

Over a year ago, the City embarked upon on a process that would help standardize the City's Commissions. Before this process took place, the City's eleven Commissions had a variety of differences, such as assorted membership sizes, numerous term variations, and different rotation dates. This standardization process is helping to bring the Commissions together by operating under the same overarching guidelines.

One of the items identified as part of this process was to hold a workshop for all the Commissions. This workshop would not only provide the City's Commissioners with up-to-date-training but would also be a time to celebrate the hard work and dedication each and every Commissioner provides to this City. Below are the details on the upcoming workshop:

**Date:** Saturday, December 5, 2015  
**Time:** 8:00am-12:00noon  
**Location:** Roxbury Park Community Center  
(471 South Roxbury Drive, Beverly Hills)

December 5<sup>th</sup> seemed to work the best for this half-day workshop as this date takes place before selected Commissions rotate in January. Schools are also still in session at this time, meaning vacations probably are not occurring yet, and it does not interfere with any religious holidays.

The City Council and I look forward to seeing everyone at the Commission Workshop and expect that this half-day training will be filled with much learning and celebration as we continue to move forward.

Formal event invitations to all Commissioners regarding this workshop will soon follow at a later date.