



**CITY OF BEVERLY HILLS  
SYNOPSIS  
SPECIAL PUBLIC WORKS COMMISSION MEETING  
December 13, 2007**

The Special Meeting of the Beverly Hills Public Works Commission was held in City Hall Room 180-A 8:30 a.m.

**A. ROLL CALL**

Present: **Fisher, Foldvary, Shooshani, Stabler and Yukelson**  
Absent: **None.**  
Guests **Steven Weinglass, Richard Slade, Steve Ellis, Michael Hakim**

Staff: **Dave Gustavson, Shana Epstein, Chris Theisen, Ara Maloyan, Alan Schneider, Allen Rubenstein, Josette Descalzo**

**B. PRESENTATIONS**

None.

**C. ORAL COMMUNICATIONS**

**1) AUDIENCE COMMENTS**

None.

**2) COMMISSION MATTERS**

None.

**3) CORRESPONDENCE**

None.

**D. COMMISSION REPORTS**

None.

**E. CONTINUED AND NEW BUSINESS**

Shallow Groundwater Study

Richard Slade, a hydro-geologist gave the Commission an update on a shallow groundwater study he has been hired by the City to conduct. He began his presentation by giving the Commission the background on the dewatering ordinance and he explained to them what qualifies as shallow groundwater. Mr. Slade displayed a map showing the 17 dewatering sites and the location of City water wells.

Steve Ellis, with Tera Tech discussed with the Commission the list of potential dewatering sites. He also went over a summary of project alternatives as well as preliminary project costs.

#### Brown Act

Roxanne Diaz, Chief Assistant City Attorney, discussed the Brown Act with the Commission and she also gave them the history of it. Ms. Diaz defined certain types of meetings, such as Regular, Special and Adjourned and she gave the requirements/exceptions for meeting agendas. Finally, Ms. Diaz discussed penalties and remedies for violations to the Brown Act.

#### Vehicle Shop Project Update

Alan Schneider, Director of Project Administration and Allen Rubenstein, Project Manager explained to the Commission that Project Administration manages capital projects on City property. Mr. Rubenstein then gave the Commission an update on the construction of the new Public Works Vehicle Shop which will be a lead and silver certified building. He showed slides of the construction which began in April of 2007 and has a completion date of spring of 2008.

Mr. Schneider informed the Commission that a new building will be constructed on the site located at Third Street and Foothill Road which will have a parking facility that has the capacity to hold 500 vehicles and it will also include an office building. Bids will open in Spring of 2008.

#### Capital Improvement Project Update

Ara Maloyan, Deputy City Engineer, gave a summary of Capital Improvement Projects he is overseeing. Mr. Maloyan distributed a chart to the Commission showing the various stages of each project and he discussed the projects which are still under construction.

#### Standard Urban Storm Water Mitigation Plans and Storm water Pollution Prevention Plans

Josette Descalzo, Water Quality Specialist gave the Commission a Power Point presentation on Standard Urban Storm Water Mitigation Plans and Storm water Pollution Prevention Plans and what these processes entail.

### **F. COMMISSION MINUTES**

Consideration of the minutes of the Special meeting of November 29, 2007.

MOVED by: Chair Fisher seconded by Commissioner Stabler to approve the minutes of the Special meeting of November 29, 2007.

Ayes: Fisher, Foldvary, Shooshani, Stabler and Yukelson

Noes: None.

CARRIED

### **G. COMMISSION MATTERS**

Next Commission meeting will be on January 10, 2008, at 8:30 a.m.

Discussion of Public Works Commission Priorities agenda item tabled until the next Public Works Commission meeting scheduled for January 10, 2008.

Ad Hoc Committee assignments also tabled until next meeting.

**H. OTHER BUSINESS**

No report from Mayor's Cabinet meeting.

**I. ADJOURNMENT**

There being no further business, Chair Fisher with the consent of the Commission, adjourned the meeting at 12:27 p.m.

Submitted by Rosemarie Hickman, Executive Assistant I

# SYNOPSIS

## CITY OF BEVERLY HILLS RECREATION AND PARKS COMMISSION

Regular Meeting of Tuesday, January 22, 2008  
Conference Room A, Beverly Hills City Hall, 455 N. Rexford Drive  
2:00 p.m.

2:01 p.m.

Present: Block, Tavelman Collins, O'Krent,  
Rothner, Blumenfeld

### **ROLL CALL**

### **CONSIDERATION OF MINUTES**

Approved as presented (5/0)

AYES: Block, Tavelman Collins, O'Krent,  
Rothner, Blumenfeld

CARRIED

### TAB

1. Special Meeting of Tuesday,  
December 11, 2007

### **ORAL COMMUNICATION FROM THE AUDIENCE**

### **NEW BUSINESS/STAFF REPORTS/ CORRESPONDENCE**

Recreation Services Manager Meyerowitz and Senior Recreation Supervisor Brynan gave a detailed evaluation of the 6<sup>th</sup> annual Beverly Hills Garden and Design Showcase that was held over a 16-day period at Greystone Park in October/November 2007. Staff provided the Commission with information on the ticket sales, publicity, volunteers, sponsors, financial review, and recommendations for 2008. Staff will continue to work with the Friends of Greystone to create new components for the event and will return to for Commission review, along with a refined financial analysis of the event.

2. Garden & Design Showcase - Final Evaluation

Item was not discussed, representatives from Mercedes-Benz were unable to attend Commission meeting.

3. Jazz in the House – Mercedes Sponsorship

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Commission was advised of a proposal presented by the property owner at 1100 Sutton Way in which the cul-de-sac adjacent to Coldwater Canyon Park would be vacated resulting in the enlargement and development of the existing park site by approximately 7,320 square feet. The Commission was provided a conceptual plan of the proposed modification to Sutton Way and it was noted the property owner would provide the funding to develop the cul-de-sac into additional park property. Staff informed Commission that the City Attorney's office and other City departments were consulted regarding the proposal and had no opposition.

MOVED by Block, SECONDED by O'Krent for staff to move forward with the proposal and determine the park plan for the additional 7,320 square feet, the cost of the development, what the increased value to the property, at 1100 Sutton Way with the new easement of an additional 3,300 square feet, and return with a more specific plan. (5/0)

Parks and Urban Forest Manager Pfalzgraf advised the Commission of the vandalism to the Chinese Elm trees in the 400 block of S. Almont Drive. Significant portions of the bark from the trunks of 14 of the 30 Chinese Elms were noted and it is expected that the majority of the damaged trees will die. The incident is being investigated by the Beverly Hills Police Department.

Staff presented the Commission with a list of community organizations scheduled to make presentations at the monthly Commission meetings.

Staff updated the Commissioners on the following items: Joint Powers Agreement; Winter Wonderland – Sunday, February 24, 10:00 a.m. – 2:00 p.m.; Volunteer Brunch – Sunday, April 6, 2008; Backyard Bird Count; City's Non-Profit Status; Active Adult of the Year; Change Commission meeting from Tuesday, March 25, 2008 to Monday, March 24, 2008.

4. Proposal to Expand Coldwater Park

5. Vandalism to City Trees on South Almont

6. Presentations to the Commission by Affiliated Community Organizations

7. Assistant Director's Report

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**UNFINISHED BUSINESS/COMMENTS BY  
COMMISSIONERS INCLUDING TOPICS  
FOR FUTURE AGENDAS**

Assistant Director Agnitch noted that the intent of the parking analysis is to provide the Park Master Plan consultant with a comprehensive analysis of Roxbury Park's parking needs which should be incorporated into the Master Plan for subsequent consideration by the Commission and City Council.

Vice President of Studies and Operations Dennis Burns and Senior Planner Scot Martin of Carl Walker Parking presented the Commission with the methodology that will be utilized to conduct the parking study for Roxbury Park.

A draft report summarizing the parking consultant's findings will be presented at the February 26 Recreation and Parks Commission meeting.

Assistant Director Agnitch gave an overview of the summary of input received from the October 29<sup>th</sup> stakeholders meeting. Stakeholders included several homeowners associations, youth sports organizations, High School students and teachers, Active Adult Club, PTA and adult sport clubs. Staff noted overall there was consensus for a majority of the recreational elements in the Roxbury Park Master Plan. Two elements received mixed responses – the need for increased on-site parking and whether a Lawn Bowling/Croquet green should remain in the Plan. Item will be on the February 26<sup>th</sup> Commission meeting to be discussed in greater detail.

Parks and Urban Forest Manager Pflanzgraf gave an update on Lasky Drive Ficus Street Tree Master Plan, the North Carson Road Oleander Street Tree Master Plan, and the Cinthia Street Ficus Street Tree Master Plan and provided copies of the letters and ballot materials sent to affected property owners on No. Carson Road.

8. Park Master Plan – Parking Consultant

9. Park Master Plan - Consensus of Recreational Components for Roxbury Park

10. Street Tree Master Plan - Lasky Drive, Carson Road, Cinthia Street – Update

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## **AD Hoc/CHAIRPERSON REPORTS**

- a. City Council Liaison/Mayor's Cabinet – Chairperson Blumenfeld gave a brief report of items discussed.
- b. Coldwater Canyon Park Reservoir - No discussion.
- c. Farmers' Market - No discussion
- d. Fine Arts - No discussion
- e. Gifting Concept – No discussion
- f. Greystone Park Grounds – No discussion
- g. Master Plan for La Cienega and Roxbury – Discussed Tab #8 and 9.
- h. Special Events/Concert Series – Discussed Tab #3
- i. Sports – No discussion
- j. Street Tree Master Plan – Discussed Tab #10
- k. Teens – No discussion

### 11. Commission Ad Hoc Reports

The meeting was adjourned at 5:04 p.m. to Regular Meeting on Tuesday, February 26.

## **ADJOURNMENT**