

SYNOPSIS

CITY OF BEVERLY HILLS RECREATION AND PARKS COMMISSION

Special Meeting of Tuesday, December 11, 2007
Conference Room A, Beverly Hills City Hall, 455 N. Rexford Drive
2:00 p.m.

2:01 p.m.

Present: Block, Tavelman Collins, O'Krent,
Rothner, Blumenfeld

ROLL CALL

CONSIDERATION OF MINUTES

TAB

1. Regular Meeting Of Tuesday,
November 27, 2007

Approved as presented (5/0)

AYES: Block, Tavelman Collins, O'Krent,
Rothner, Blumenfeld

CARRIED

ORAL COMMUNICATION FROM THE AUDIENCE

NEW BUSINESS/STAFF REPORTS/ CORRESPONDENCE

Staff gave a preliminary review of the 6th annual Garden & Design Showcase event held at the Greystone Estate from October 25 through November 11, 2007. A detailed chart of the ticket sales, Silent Auction, and Showcase was provided for Commission review. Staff will meet with the Ad Hoc Committee to review possible recommendations for 2008. A detailed financial account will be presented to the Commission in January 2008.

2. Garden & Design Showcase – Preliminary Evaluation

Staff introduced the Friends of Greystone Board members: Susan Rosen, Marty Geimer, and Elaine S. Glass. Board President Rosen gave an overview of the organization's goals, committees, accomplishments, newsletter, and current membership.

3. Community Organization Presentation – Friends of Greystone

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Recreation Services Manager Angel gave a report of the City Preschool programs that have been offered since 1970. She spoke of the times, dates, locations, and costs of the program. A Preschool Program Comparison with twenty one other cities was also provided.

Staff updated the Commissioners on the following items: Branding Program – City Shield Logo; City Outreach – Monthly Newsletters, Quarterly Town Hall Meetings; California Park and Recreation Society Conference – Long Beach, February 26 – 29, 2008; Music in the Mansion Series – Begins January 20, 2008 in Greystone Mansion; Winter Wonderland – Sunday, February 24, 2008, 10:00 a.m.

Commission was advised of the progress in selection of a consultant, who will conduct a parking analysis of Roxbury park which will be folded into the Park Master Plan.

Park and Urban Forest Manager Pfalzgraf gave a summary of the community "on the street" meeting held on North Carson Road on December 2, 2007. Staff will provide property owners on North Carson Road a summary of the "on the street" meeting and ballot to select a replacement tree theme and tree type for the declining Oleander trees that will be removed. Commission will be advised of a final Street Tree Master Plan replacement tree recommendation that would be based on the preference of a majority of affected owners as reflected through the ballot responses.

- a. City Council Liaison/Mayor's Cabinet – No discussion
- b. Coldwater Canyon Park Reservoir - No discussion.
- c. Farmers' Market - No discussion

4. Preschool Program Comparisons

5. Assistant Director's Report

UNFINISHED BUSINESS/COMMENTS BY COMMISSIONERS INCLUDING TOPICS FOR FUTURE AGENDAS

6. Park Master Plan – Status Update

7. North Carson Road Street Tree Master Plan - Update

AD HOC/CHAIRPERSON REPORTS

8. Commission Ad Hoc Reports

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- d. Fine Arts - No discussion
- e. Gifting Concept – Staff working on the City's 501-C-3 status, gifting brochure in its final stages.
- f. Greystone Park Grounds – Discussed Tab #3
- g. Master Plan for La Cienega and Roxbury – Discussed Tab #6
- h. Special Events/Concert Series - Discussed Tab #5
- i. Sports – Commissioner O'Krent gave a brief update on the meeting with the various sports groups.
- j. Street Tree Master Plan – Discussed Tab #7
- k. Teens – Commissioner O'Krent noted a meeting was held and the teen committee is doing a great job.

The meeting was adjourned at 3:07 p.m. to Regular Meeting on Tuesday, January 22, 2008.

ADJOURNMENT



**CITY OF BEVERLY HILLS
SYNOPSIS
SPECIAL PUBLIC WORKS COMMISSION MEETING
December 13, 2007**

The Special Meeting of the Beverly Hills Public Works Commission was held in City Hall Room 180-A 8:30 a.m.

A. ROLL CALL

Present: **Fisher, Foldvary, Shooshani, Stabler and Yukelson**
Absent: **None.**
Guests **Steven Weinglass, Richard Slade, Steve Ellis, Michael Hakim**

Staff: **Dave Gustavson, Shana Epstein, Chris Theisen, Ara Maloyan, Alan Schneider, Allen Rubenstein, Josette Descalzo**

B. PRESENTATIONS

None.

C. ORAL COMMUNICATIONS

1) AUDIENCE COMMENTS

None.

2) COMMISSION MATTERS

None.

3) CORRESPONDENCE

None.

D. COMMISSION REPORTS

None.

E. CONTINUED AND NEW BUSINESS

Shallow Groundwater Study

Richard Slade, a hydro-geologist gave the Commission an update on a shallow groundwater study he has been hired by the City to conduct. He began his presentation by giving the Commission the background on the dewatering ordinance and he explained to them what qualifies as shallow groundwater. Mr. Slade displayed a map showing the 17 dewatering sites and the location of City water wells.

Steve Ellis, with Tera Tech discussed with the Commission the list of potential dewatering sites. He also went over a summary of project alternatives as well as preliminary project costs.

Brown Act

Roxanne Diaz, Chief Assistant City Attorney, discussed the Brown Act with the Commission and she also gave them the history of it. Ms. Diaz defined certain types of meetings, such as Regular, Special and Adjourned and she gave the requirements/exceptions for meeting agendas. Finally, Ms. Diaz discussed penalties and remedies for violations to the Brown Act.

Vehicle Shop Project Update

Alan Schneider, Director of Project Administration and Allen Rubenstein, Project Manager explained to the Commission that Project Administration manages capital projects on City property. Mr. Rubenstein then gave the Commission an update on the construction of the new Public Works Vehicle Shop which will be a lead and silver certified building. He showed slides of the construction which began in April of 2007 and has a completion date of spring of 2008.

Mr. Schneider informed the Commission that a new building will be constructed on the site located at Third Street and Foothill Road which will have a parking facility that has the capacity to hold 500 vehicles and it will also include an office building. Bids will open in Spring of 2008.

Capital Improvement Project Update

Ara Maloyan, Deputy City Engineer, gave a summary of Capital Improvement Projects he is overseeing. Mr. Maloyan distributed a chart to the Commission showing the various stages of each project and he discussed the projects which are still under construction.

Standard Urban Storm Water Mitigation Plans and Storm water Pollution Prevention Plans

Josette Descalzo, Water Quality Specialist gave the Commission a Power Point presentation on Standard Urban Storm Water Mitigation Plans and Storm water Pollution Prevention Plans and what these processes entail.

F. COMMISSION MINUTES

Consideration of the minutes of the Special meeting of November 29, 2007.

MOVED by: Chair Fisher seconded by Commissioner Stabler to approve the minutes of the Special meeting of November 29, 2007.

Ayes: Fisher, Foldvary, Shooshani, Stabler and Yukelson

Noes: None.

CARRIED

G. COMMISSION MATTERS

Next Commission meeting will be on January 10, 2008, at 8:30 a.m.

Discussion of Public Works Commission Priorities agenda item tabled until the next Public Works Commission meeting scheduled for January 10, 2008.

Ad Hoc Committee assignments also tabled until next meeting.

H. OTHER BUSINESS

No report from Mayor's Cabinet meeting.

I. ADJOURNMENT

There being no further business, Chair Fisher with the consent of the Commission, adjourned the meeting at 12:27 p.m.

Submitted by Rosemarie Hickman, Executive Assistant I