



## AGENDA REPORT

**Meeting Date:** December 5, 2007  
**Item Number:** F-8  
**To:** Honorable Mayor & City Council  
**From:** David L. Snowden  
**Subject:** **RESOLUTION OF THE COUNCIL OF THE CITY OF BEVERLY HILLS  
ACCEPTING A GRANT AWARDED BY THE STATE OFFICE OF  
TRAFFIC SAFETY FOR SOBRIETY ENFORCEMENT AND  
APPROPRIATING FUNDS IN THE AMOUNT OF \$14,564.96 FOR  
POLICE OVERTIME**

**Attachments:** 1. Resolution  
2. Grant Award Letter

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### **RECOMMENDATION**

It is recommended that the City Council adopt the resolution accepting grant funding from the California Office of Traffic Safety and appropriating funds in the amount of \$14,564.96 for Police Department overtime to staff two sobriety checkpoints.

### **INTRODUCTION**

The Police Department intends to expand its sobriety checkpoint operations during FY07/08 with two additional checkpoints. Under this grant, the California Office of Traffic Safety (OTS)—acting through the grant administration office of the School of Public Health at UC Berkeley—has agreed to reimburse the City for overtime expenses incurred for conducting these two checkpoints.

### **DISCUSSION**

The City has undertaken an aggressive campaign of public education and traffic enforcement relating to the hazards of drinking and driving. Grant funding through OTS has supported sobriety and driver's licensing checkpoint operations. This funding will continue the Police Department's public safety efforts.

**FISCAL IMPACT**

An appropriation of \$14,564.96 is requested to fund Police personnel overtime salaries necessary to staff two (2) sobriety checkpoints. The City will be reimbursed by OTS for authorized overtime expenditures.



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Scott G. Miller, Director  
Finance Approval



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David L. Snowden, Chief of Police  
Police Approval

# **Attachment 1**

## **Resolution**

RESOLUTION NO. 07-R-

RESOLUTION OF THE COUNCIL OF THE CITY OF BEVERLY HILLS ACCEPTING A GRANT AWARDED BY THE STATE OFFICE OF TRAFFIC SAFETY FOR SOBRIETY ENFORCEMENT AND APPROPRIATING FUNDS IN THE AMOUNT OF \$14,564.96 FOR POLICE OVERTIME

The Council of the City of Beverly Hills does hereby resolve as follows:

Section 1. The City submitted a new grant application to the California Office of Traffic Safety (“OTS”) to fund a sobriety enforcement program.

Section 2. The OTS awarded the City funding pursuant to the OTS DUI Awareness Grant (SC08039)(“Grant”) in the amount of \$14,564.96 for the period of October 01, 2007 to September 04, 2008 to conduct two DUI checkpoints.

Section 3. Appropriation of funds in the amount of \$14,564.96 is authorized as follows:

<u>FROM</u>	<u>TO</u>
\$14,564.96 01-30000 General Fund- unrestricted fund balance	\$14,564.96 1902105S005

Purpose: To fund police overtime to staff sobriety enforcement operations

Section 4. The City hereby appoints the City Manager or his designee as agent of the City of Beverly Hills to accept the Grant, and to execute and submit all documents including, but not limited to, applications, agreements, amendments, and payment requests, which may be necessary for administration of the Grant.

Section 5. The City Clerk shall certify to the adoption of the Resolution and shall cause the Resolution and his certification to be entered in the Book of Resolutions of the Council of the City.

Adopted:

\_\_\_\_\_  
JIMMY DELSHAD  
Mayor of the City of  
Beverly Hills, California

[Signatures continue]

ATTEST:

\_\_\_\_\_(SEAL)  
BYRON POPE  
City Clerk

APPROVED AS TO FORM:  
CONTENT:

  
\_\_\_\_\_  
LAURENCE S. WIENER  
City Attorney

APPROVED AS TO

  
\_\_\_\_\_  
DAVID L. SNOWDEN  
Chief of Police

  
\_\_\_\_\_

SCOTT G. MILLER  
Director of Administrative Services/  
Chief Financial Officer

# **Attachment 2**

## **Grant Award Letter**



# Traffic Safety Center

Setting New Directions in Traffic Safety

November 16, 2007

Grant No. SC08039

Michael Hines  
Beverly Hills Police Department  
464 No. Rexford Drive  
Beverly Hills, CA 90210

Subject: 2008 Sobriety Checkpoint Mini-Grant Award

Dear Lieutenant Hines,

The UC Berkeley (UCB) Traffic Safety Center (TSC) is very pleased to inform you that a mini-grant of \$14,564.96 has been approved for the operation of up to 2 sobriety checkpoints in Beverly Hills. The Sobriety Checkpoint mini-grant funds are being provided by the California Office of Traffic Safety (OTS). The TSC is administering the mini-grant funds for the OTS. The mini-grant period is October 01, 2007 to September 04, 2008. The maximum allowed cost per checkpoint is \$7,282.48.

Please provide us with the information listed below via an on-line form. An e-mail will be sent to you today that will contain a login, password and a link to the website. We require this information by November 21, 2007 to complete a contract for your signature.

Required Information:

1. The name of the Authorizing Official of the Applicant Agency where the Applicant Agency is "Anytown, City of". This individual's signature binds the applicant agency to the terms of the mini-grant. Only the Authorizing Official may sign claim forms unless additional individuals are named (see item # 5 below).
2. The title, address, phone number and fax number of the Authorizing Official of the Applicant Agency.
3. The name of the Office Authorized to Receive Payments, the office's address, phone and fax numbers, a contact person name and email.
4. The Applicant Agency's Tax I.D. number.
5. The names and titles of any individuals who are authorized to sign claims (in addition to Authorizing Official).

University of California Berkeley Traffic Safety Center  
2614 Dwight Way, MC #7374  
Berkeley, CA 94720-7374  
(T) 510/642-0566 (F) 510/643-9922  
[www.tsc.berkeley.edu](http://www.tsc.berkeley.edu)

Optional Information:

6. The individual who will be preparing the claims, their email and phone number.
7. Alternate (additional) contacts for the mini grant besides the contact listed in the application.
8. Is City Council approval required? If so, is a UCB-signed contract required?

When all the above information has been received, the TSC will email (or send via mail if a UCB-signed contract is needed to seek city council approval) a contract to you for the signature(s) of the Authorizing Official and any additional individuals authorized to sign claims.

We will issue a purchase order when you return a signed grant document.

For your reference, the Catalogue of Federal Domestic Assistance (CFDA) number is 20.600.

The TSC will be conducting pre-operational training in December to review the contract provisions and answer any questions you may have.

OTS is requiring mini-grantees to distribute grant kickoff press releases, but only after the December 19 statewide kickoff press event. Mini-grantees are still required to issue checkpoint-specific press releases prior to any checkpoint operation. TSC will provide mini-grantees with OTS-approved grant kickoff and checkpoint release templates.

Please reference your Grant Number, SC08039 in your correspondence regarding this project. If you have any questions, please contact me at 510-643-1774 or by email at [checkpoint@berkeley.edu](mailto:checkpoint@berkeley.edu).

Sincerely,

A handwritten signature in black ink, appearing to read "Sharleen Rauch", written in a cursive style.

Sharleen Rauch  
Sobriety Checkpoint Program