



AGENDA REPORT

Meeting Date: November 13, 2007
Item Number: F-8
To: Honorable Mayor & City Council
From: Patty Ogden, Assistant City Clerk
Subject: **RESOLUTION OF THE COUNCIL OF THE CITY OF BEVERLY HILLS AUTHORIZING AND DIRECTING THE CITY CLERK TO DESTROY CERTAIN CITY RECORDS AND DOCUMENTS PURSUANT TO THE GOVERNMENT CODE OF THE STATE OF CALIFORNIA (CITY ATTORNEY, CITY CLERK, AND PUBLIC WORKS DEPARTMENTS)**

Attachments: 1. Resolution (with Exhibits A – C)

RECOMMENDATION

Staff recommends adoption of the Resolution authorizing destruction of certain public records.

INTRODUCTION

Pursuant to the California Government Code and the Records Program for the City of Beverly Hills, the City Council must authorize destruction of certain public records.

DISCUSSION

This resolution authorizes the destruction of certain public records listed in Exhibits "A" through "C" for the City Attorney, City Clerk, and the Public Works Departments.

The requests for records destruction have been signed by the appropriate Department Heads and are pursuant to the California Government code and the Records Program for the City. The City Clerk, City Attorney and City Manager have also reviewed the requests and approve the destruction of these records.

Meeting Date: November 13, 2007

n/a

Finance Approval

Byron Pope 

Approved By

RESOLUTION NO. 07-R-

RESOLUTION OF THE COUNCIL OF THE CITY OF BEVERLY HILLS AUTHORIZING AND DIRECTING THE CITY CLERK TO DESTROY CERTAIN CITY RECORDS AND DOCUMENTS PURSUANT TO THE GOVERNMENT CODE OF THE STATE OF CALIFORNIA (CITY ATTORNEY, CITY CLERK AND PUBLIC WORKS DEPARTMENTS)

WHEREAS, Section 34090 of the Government Code of the State of California provides for the destruction of certain City records and documents with the approval of the legislative body by Resolution and the written consent of the City Attorney; and

WHEREAS, the departments listed in the title above have prepared lists of City records and documents recommended for destruction (attached hereto as Exhibits "A" through "C"); and in the opinion of the Department Heads concerned, the City Clerk, City Attorney and City Manager, said City records and documents are no longer required; and

WHEREAS, the City Attorney has consented to the destruction of such documents and records;

NOW, THEREFORE, the Council of the City of Beverly Hills does hereby resolve as follows:

Section 1. The City Clerk or Records Coordinator for each City department is hereby authorized and directed to destroy those items listed in Exhibits "A" through "C" attached, pursuant to procedures established in the Records Program for the City of Beverly Hills.

Section 2. The City Clerk shall certify to the adoption of this Resolution and shall cause this Resolution

and his certification to be entered in the Book of Resolutions of the Council of the City.

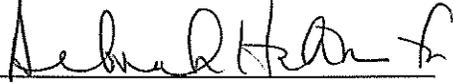
Adopted:

JIMMY DELSHAD
Mayor of the City of
Beverly Hills, California

ATTEST:

_____(SEAL)
BYRON POPE
City Clerk

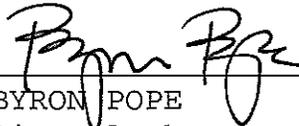
Approved as to form:



LAURENCE S. WIENER
City Attorney

Approved as to content:

RODERICK J. WOOD
City Manager



BYRON POPE
City Clerk

DESTRUCTION LIST - ORIGINALS

Resolution No.

Records Retention Schedule Category Number or Letter	File Name or Type of Item	Originals	Copies	Inclusive Dates or Date of Last Item
PL4-6	Planning – Zoning Beverly Hills Hotel File 1 (Box 1)	x	x	05/07/86 – 02/28/92
PL4-6	Planning – Zoning Beverly Hills Hotel File 2 (Box 1)	x	x	07/1/92 – 08/10/92
PL4-6	Planning – Zoning Beverly Hills Hotel File 3 (Box 1)	x	x	06/28/93
PL4-6	Planning – Zoning Beverly Hills Hotel File 4 (Box 1)	x	x	03/03/92 – 06/25/92
PL4-6	Planning – Zoning Beverly Hills Hotel File 5 (Box 1)	x	x	07/02/96
PL4-6	Planning – Zoning Beverly Hills Hotel Bulky File #4 (Box 2)	x	x	11/93 - 07/09/94 .
PR12-5	Property – Development 341 No. Foothill Rd. (Box 2)	x	x	02/28/91
Covenants	Hillel Covenant (Box 2)	x	x	03/18/02
PL6-1	ERB: Correspondence (Box 2)	x	x	05/11/89
PL6-3	ERB – Appeals (File 3) (Box 2)	x	x	12/21/88
PL6-3-1	ERB - Appeals – Beverly Larner Appeal – 1988 (Box 2)	x	x	11/04/87 - 07/02/88
PL6-3-1	ERB Appeals – Beverly Larner Appeal (Bulky File) 1987 – 88 (Box 3)	x	x	10/30/87 - 02/10/88
PL6-4	ERB: Environmental Impact (Box 3)	x	x	02/27/80 - 06/13/97
PL6-4-1	EIR Saks/Barney's (Box 3)	x	x	06/05/90 - 12/16/93
PL6-4-2	Environmental Review Board EIR – Geffen (Box 3)	x	x	07/01/91 - 12/91
PL6-4-2	Geffen – Bulky File #2 (Box 3)	x	x	12/91 - 04/14/92
PL6-4-2	Environmental Review Board Geffen HQ Project 331 No. Maple Drive (Box 4)	x	x	10/17/91 - 11/20/00
PL6-5	Environmental Review Board – CEQA 1983 → (Box 4)	x	x	02/05/85 - 09/03/04
PL3-4	Subdivisions: Tract Maps (Box 4)	x	x	02/28/80 - 06/18/99

DESTRUCTION LIST - ORIGINALS

Resolution No.

PL3-3	Subdivisions: Parcel Maps (Box 4)	x	x	12/08/80 – 04/15/97
	Certificate of Compliance No. 1 717 N. Palm Drive TR 10918 (Box 4)	x	x	04/19/83 - 05/17/83
PL3-5	Subdivisions: 229-239 Reeves Dr. (1982 -) TR #42657 SMILEY (Box 4)	x	x	11/17/81 – 02/11/85
PL3-5	Subdivisions: TR #38502 115 N. Almont 1982 (Almont Dr Ltd) (Formerly Bentley Partners) (Box 4)	x	x	03/09/81 – 03/29/82
PL3-5	Subdivisions: 414 N. Palm Dr. PM #15043 (Box 4)	x	x	05/12/82 – 06/18/82
PL3-5	Subdivisions: TR #36129 300 N. Swall Dr. Berkeley Hall (Phillip) (Box 5)	x	x	05/27/82 – 10/19/84
PL3-5	Subdivisions: Bentler TR 13101 1289 Monte Cielo 1982 - (Box 5)	x	x	07/15/77 – 08/09/91
PL3-2	Subdivisions: Timesharing (Box 5)	x	x	04/30/81 – 05/13/85
PL3-1	Subdivisions: Condominiums CC + R'S – 82-87 (Box 5)	x	x	10/15/81 – 12/28/87
PL3-1	Subdivisions: Condominium CC&Rs 1988 through _____ (Box 5)	x	x	05/13/88 – 02/25/02
PL3	Subdivisions (General) 1980 - 81 (Box 5)	x	x	07/14/78 – 11/09/81
PL3-5	Subdivisions: Doheny Towers 1980 (Box 5)	x	x	06/13/80 - 11/26/80
PL3-5	Deeds & Easements: Trousdale 1970- 72 (Box 5)	x	x	03/09/70 - 03/20/72
PL3-5	Subdivisions: Beverly Park Estates 1981, File #2 of 5 (Box 5)	x	x	05/14/81 - 07/20/89
PL3-5-1	Border Subdivisions 20th Century Fox 1982-1990 (Box 6)	x	x	06/02/82 - 09/05/86
PL3-5-1	Border Subdivisions 20th Century Fox 1991-1992 File 2 (Box 6)	x	x	03/19/85 - 09/08/92
PL4-3	Zoning: Border Zoning (Box 6)	x	x	10/05/65 - 04/02/86
PL4-3-1	Border Zoning Century City (Box 6)	x	x	12/16/75 - 11/13/86
PL4-3-5	Border Zoning: Pacific Design (Box 6)	x	x	09/23/83 - 08/30/84
PL4-4	Zoning French Showcase House (Box 6)	x	x	06/28/90 - 08/01/90

DESTRUCTION LIST - ORIGINALS

Resolution No.

Cable TV	Gregory W. Stepanicich Working File - Cable (Box 6)	x	x	04/07/87 – 08/05/88
City Attorney Opinions	Opinion Exchange General (Box 7)	x	x	04/03/1978
City Attorney Opinions	70-6 (Library Book) Validity of regulation prohibiting wife from checking out books where an obligation owed library by husband (Box 7)	x	x	06/12/1970
City Attorney Opinions	72-2 (Candidates' Statements, etc.) Changes in candidates' statements of qualifications after being furnished to the City Clerk (Box 7)	x	x	3-8-1972
City Attorney Opinions	72-7 Municipal Regulation of Condominium Projects (Box 7)	x	x	9-22-1972
City Attorney Opinions	72-11 Sale of municipally owned parks (Box 7)	x		10/09/1972
City Attorney Opinions	73-2 - Elections: Municipal: Campaign Statements (Box 7)	x	x	02/27/1973
City Attorney Opinions	78-7 Stock Cooperatives (Box 7)	x		04/03/1979
City Attorney Opinions	Beverly Hills Opinions 1980 (Box 7)	x	x	12/01/1980
PL5-3-9	Planning: Planning Commission – Appeal to Council Geffen-Salick 407 N. Maple Dr. (Box 7)	x	x	02/01/1994
	Planning – 407 N. Maple Dr. (Box 7)	x	x	04/12/2001
Ordinance	Ordinance No. 85-0-1953 Amending Development Standards for Buildings and Structures in Single-Family Zones (Box 7)	x	x	05/10/1985
P&R 4-1	Greystone – Pamphlets, Proposals (Box 8)	x	x	07/08/1988
P&R 4-1	Greystone (Park/Mansion/Foundation) Vol. I of II (Box 8)	x	x	12/30/1985
P&R 4-1	Greystone (Park/Mansion/Foundation) Vol. II of II (Box 8)	x	x	05/07/1998
P&R 4-1	Greystone Proposed Subdivision 1977-1982 (Box 8)	x	x	05/10/1982
P&R 4-1	Greystone 1966-1979 File 1 (Box 8)	x	x	12/18/1979
P&R 4-1	Greystone Appraisal 1976-1979 (Box 8)	x	x	06/04/1979
P&R 4-1	Greystone 1986 File 1 of 2 (Box 8)	x	x	01/15/1986
P&R 4-1	Greystone 1986 File 2 of 2 (Box 8)	x	x	11/25/1986

DESTRUCTION LIST - ORIGINALS

Resolution No.

PL3-5-2	Planning: Border Subdivisions 1980-TR 39364 (2621 Coldwater Canyon Dr.) (Box 9)	x	x	01/24/1983
PL4-1-2	Zoning: Zone Amendments Financial Institutions (Box 9)	x	x	10/31/1994
PL4-1-1	Zoning: Zone Amendments Financial Institutions 1981-82 (Box 9)	x	x	08/20/1986
PL4-1-2	Planning – Zone Amendments – Schools (Box 9)	x	x	10/11/1995
PL4	Planning: Zoning: General (Box 9)	x	x	09/07/1995
PL4-2	Planning: Zoning: Code Amendments 1975-1976 (Box 9)	x	x	09/27/1976
PL3-5-3	Border Subdivisions: Studio Properties 1985 (Box 9)	x	x	02/15/1985
Claim	Drucker Matter – Claim (Box 9)	x	x	06/11/1992
City Attorney Opinions	International Lease Finance (Box 9)	x	x	05/15/1989
PL4-2-2	Planning: Zoning: Code Amendments C-3 and R-4 (Box 9)	x	x	04/04/1995
PL4-2-1	Planning: Zoning: Code Amendments Industrial Zone (Box 9)	x	x	02/01/1994
L1050	Gunsberg, Sherry v. Permanent Charities and City of Beverly Hills (Box 10)	x	x	10/29/1999
L1008	Fugate, Christine v. City of Beverly Hills (Box 10)	x	x	6/18/1998
L991	Sierra Craft, Inc. v. City of Beverly Hills (Box 10)	x	x	2/13/1997
L983	California Interscholastic Federation v. City of Beverly Hills (Box 10)	x	x	5/20/1997
L954	Solomon, Dan & David Ofir v. City of Beverly Hills (Box 10)	x	x	7/23/1997

DESTRUCTION LIST - ORIGINALS

Resolution No.

PL5-10-3-1	Planning: Encroachment Permits Open Air Dining Permit Agreements File 2 (Box 10)	x	x	08/04/1992 - 08/02/2002
A5	Election: Greystone Property - 1965 B.H. Land Acquisition (Box 10)	x	x	03/08/1965 - 07/26/1965
P6-1	Personnel (Box 10)	x	x	3/27/1995
PL4-7	Planning: Planning Commission – Zoning Saks (Box 10)	x	x	08/03/1998
L1000	Margolin, Elyse R. v City of BH (Box 11) closing papers: notice of settlement – 4/97	x	x	04/14/1997
L1010	Lavi, Ester v. L.G.T. Enterprises, City of Beverly Hills (Box 11) no closing papers	x	x	10/22/1997
L1029	Matt Construction Corp v. Hermes of Paris, City of Beverly Hills (Box 11) no closing papers	x	x	06/19/1998
L1071	Moorman, Helen v. Beverly Hilton Hotel, Robinsons-May, City of Beverly Hills (Box 11) no closing papers	x	x	07/02/1999
L1098	Chavez, Mario Guillermo v. David Tomlin, City of Beverly Hills, BH Police Dept. (Box 11) no closing papers	x	x	01/06/2000
L1103	G&L Financing II Partnership v. Jana Construction Corp.; Flemming Engineering, Inc.; City of Beverly Hills (Box 11) no closing papers	x	x	07/14/2000
L1108	Cavan, Bruce P. & John Thomas Cavan v. City of Beverly Hills; City of West Hollywood; CA DOT; John Zepedat (Box 11) no closing papers	x	x	09/01/2000

DESTRUCTION LIST - ORIGINALS

Resolution No.

L1121	Baker, Marilyn v. City of Beverly Hills, Jame Pudwill, Southland Farmers Market Assn (Box 11) no closing papers	x	x	01/16/2001
L952	Miller, Nathan H., et al. v. City of Beverly Hills, et al. (Box 12) no closing papers	x	x	03/06/1996
L960	Shabani, HSK Living Trust v. City of Beverly Hills, et al. (Box 12) no closing papers	x	x	03/14/1996
L996	Weinstein, Jerome E. and Trisha Roth, MD, v. City of Beverly Hills (Box 12) no closing papers	x	x	06/10/1997
L998	Long, Beulah v. Kalman Eisenberg; City of Beverly Hills, et al. (Box 12) no closing papers	x	x	03/26/1997
L1032	Sleisenger, Gail Mezrow & Thomas P. Sleisenger v. City of Beverly Hills (Box 12) no closing papers	x	x	10/02/1998
L1041	Espinoza, Raul v. City of Beverly Hills, S. Cal. Edison, Pacific Bell (Box 12) no closing papers	x	x	03/17/1998
L1044	Gray, Juliette v. City of Beverly Hills, Two Rodeo Assoc., Berisford Rodeo Property Develop. & Stitzel Properties, Inc. (Box 12) no closing papers	x	x	09/15/1998
L1051	May Dept. Stores Comp. v. City of Beverly Hills (Box 12) no closing papers	x	x	12/15/1998
L1057	Aushenker, Morris v. City of Beverly Hills, C.T. and F, Inc. (Box 12) no closing papers	x	x	03/01/1999
L1074	Whiteeagle, Darlene v. City of Beverly Hills (Box 12) no closing papers	x	x	11/30/2000
L1076	Svastics, James v. City of Beverly Hills, A California Municipal Corporation (Box 12) no closing papers	x	x	02/01/2001

DESTRUCTION LIST - ORIGINALS

Resolution No.

L1079	JJ Plumbing Co., Inc. v. Darling Construction & Realty Corp., City of Beverly Hills (Box 12) no closing papers	x	x	07/01/1999
L1085	Lee, Verdean v. Jose Armando Dominguez, Regency Parking, City of Beverly Hills (Box 12) no closing papers	x	x	07/28/1999
L1089	Moore, Nancy & Jim v. Marriot Residence Inn, George Hopkins Construction, City of Beverly Hills, City of L.A. (Box 12) no closing papers	x	x	09/03/1999
L1096	Southern California Edison v. City of Beverly Hills, P&J Utility Co, UGTI (Box 12) no closing papers	x	x	11/23/1999
L1102	Southern California Edison v. City of Beverly Hills, P&J Utility Co, et al. (Box 12) no closing papers	x	x	02/22/2000
L1106	Pier Construction v. Associated Ready-Mix Concrete, Inc.; City of Beverly Hills, et al. (Box 12) no closing papers	x	x	04/03/2000
L1130	Tragerman, Leon & Kimberly v. City of Beverly Hills (Box 12) no closing papers	x	x	1/06/2000
L1131	Valet Parking Service v. City of Beverly Hills (Box 12) no closing papers	x	x	10/31/2000
PL4-9	Planning: Zoning – Mausoleums (Box 13)	x	x	03/09/1994
PL4-10	Planning: Zoning – Grand Plaza Hotel (Box 13)	x	x	12/15/1997
PL5-1	Planning Commission: Correspondence (Box 13)	x	x	12/02/1999
PL5-3-10	Planning Commission: Appeals – Appeals to Council, Large Family Day Care 438 S. Wetherly (Box 13)	x	x	12/29/2000
PL5-3-14	Appeal to Council 143-149 N. Arnaz Drive (Congregate Elderly Housing) (Box 13)	x	x	10/07/1997

DESTRUCTION LIST - ORIGINALS

Resolution No.

PL5-7-3	Planning Commission: Satellite Dish Research/Bulky File (Box 13)	x	x	03/30/1992
PL5-7-5	Planning Commission: Ordinances for Council Review Minimum Lot Size Ordinance (Box 13)	x	x	02/19/1991
Risk Management	Risk Management: General (Box 13)	x	x	07/30/1998
LP8	Licenses & Permits: Solicitation 1995 – (Box 13)	x	x	09/28/1992
City Attorney Opinions	OPINIONS Beverly Hills 8-2-1956 – 12-16-1958 (Box 14)	x	x	12/16/1958
City Attorney Opinions	OPINIONS Beverly Hills 1-23-1959 – 6-24-1960 (Box 14)	x	x	6/24/1960
City Attorney Opinions	OPINIONS Beverly Hills 1-23-1959 – 6-24-1960 (Box 14)	x	x	6/24/1960
City Attorney Opinions	OPINIONS Beverly Hills 1961 (Box 14)	x	x	12/28/1961
City Attorney Opinions	OPINIONS Beverly Hills 1962 (Box 14)	x	x	11/30/1962
City Attorney Opinions	OPINIONS Beverly Hills 1963 (Box 14)	x	x	12/20/1963
City Attorney Opinions	OPINIONS Beverly Hills 1964 (Box 14)	x	x	12/30/1964
City Attorney Opinions	OPINIONS Beverly Hills 1965 (Box 14)	x	x	12/16/1965
City Attorney Opinions	OPINIONS Beverly Hills 1966 (Box 14)	x	x	12/27/1966
City Attorney Opinions	OPINIONS Nos. 67-15 & 67-8 (Box 14)	x	x	04/17/1967
City Attorney Opinions	OPINIONS 1967 (Box 14)	x	x	12/28/1967
City Attorney Opinions	OPINIONS Beverly Hills 1965 (Box 14)	x	x	01/26/1965

DESTRUCTION LIST - ORIGINALS

Resolution No.

City Attorney Opinions	68-8 Record of Police Dept. (Availability for Inspection and obtain copies) (Box 14)	x	x	05/06/1968
City Attorney Opinions	68-14 Regulation of Firearms (Box 14)	x	x	06/17/1968
City Attorney Opinions	68-15 Constitutionality of Beverly Hills Municipal Code Section 9-1.13 (Box 14)	x	x	06/20/1968
City Attorney Opinions	68-20 Civil Service Commission: Appeals Proceedings: Functions of City Attorney's Office (Box 14)	x	x	08/16/1968
City Attorney Opinions	68-24 Extent of privilege under libel and slander laws of statements made by or to Planning Commissioners (Box 14)	x	x	11/21/1968
City Attorney Opinions	OPINIONS Beverly Hills – 1968 (Box 14)	x	x	12/11/1968
City Attorney Opinions	69-4 Personnel: Employment – Aliens (Box 14)	x	x	04/16/1969
City Attorney Opinions	69-5 Lot Area Requirements in Zone R-4: Application to Hotels (Box 14)	x	x	05/06/1969
City Attorney Opinions	69-7 Authority of the Civil Service Com. to delete candidates from a proposed eligible list etc. (Authority of the Civil Service Commission to delete candidates from a proposed eligible list prior to the commissions approval of the list) (Box 14)	x	x	05/21/1969
City Attorney Opinions	69-8 News rack etc. (News racks and business license tax as it pertains to newspaper publishers and distributors) (Box 14)	x	x	06/18/1969

DESTRUCTION LIST - ORIGINALS

Resolution No.

City Attorney Opinions	69-11 C.A.T.V. (C.A.T.V. Regulations as Applied to CATV Company Presently Operating within the City) (Box 14)	x	x	10/30/1969
City Attorney Opinions	OPINION 69-14 (Class and Service Probationary Periods) (Box 14)	x	x	12/16/1969
City Attorney Opinions	69-15 Picketing etc. (Picketing and distributing of handbills on private property) (Box 14)	x	x	12/29/1969
City Attorney Opinions	1969 (Box 14)	x	x	12/29/1969
City Attorney Opinions	70-7 Re: Warrants Arrests at Nighttime pursuant to warrant (Box 15)	x	x	06/18/1970
City Attorney Opinions	70-14 Lie Detector Test Authority to require a police department employee to take a lie detector test (Box 15)	x	x	10/07/1970
City Attorney Opinions	71-1 Compensation of City Personnel During Military Leave (Box 15)	x	x	01/14/1971
City Attorney Opinions	71-2 Probationary Employees Personnel: Probationary: Vacation Allocation (Box 15)	x	x	02/05/1971
City Attorney Opinions	71-3 Personnel: Employment: Age Limitation: Safety Personnel: (§ 2-6.122.2) (Box 15)	x	x	02/08/1971
City Attorney Opinions	71-5 Parking: Parking Variance: Beverly Hills Federal Savings and Loan Association: 121-127 South Canon Drive; Lots 1848 and 1849 of tract 6380 (Box 15)	x	x	04/28/1971

DESTRUCTION LIST - ORIGINALS

Resolution No.

City Attorney Opinions	71-6 (Public Funds) Public Funds: Procedure for the Deposit of City Funds (Box 15)	x	x	05/25/1971
City Attorney Opinions	71-7 (Attitude Survey) Council Discussion of Report of Consultants on City Employee Attitude Survey (Box 15)	x	x	05/28/1971
City Attorney Opinions	71-8 Validity of zoning ordinance adopted as emergency measure (Box 15)	x	x	06/01/1971
City Attorney Opinions	71-9 R-4 Ordinance Planning commission hearings on alternative R-4 ordinances (Box 15)	x	x	07/08/1971
City Attorney Opinions	10-8-71 Memo re: Crowd Control Beverly Wilshire Dinner - Crowd Control - Demonstrations - Constitutionality of BHMC provision (Box 15)	x	x	10/28/1971
City Attorney Opinions	72-5 Personnel - Legal defense and indemnification (Box 15)	x	x	06/13/1972
City Attorney Opinions	72-8 Council Protest - Re: Issuance of Liquor Licenses (Box 15)	x	x	09/28/1972
City Attorney Opinions	72-10 Architectural Commission: Aesthetic Control: Murals (Box 15)	x	x	09/29/1972
City Attorney Opinions	72-11 Sale of Municipally owned parks (Box 15)	x	x	10/09/1972
City Attorney Opinions	72-16 Disability incurred within the course and scope of employment – Police miscellaneous employees (Box 15)	x	x	10/31/1972
City Attorney Opinions	Memo: Taxicab Rates (Box 15)	x	x	03/20/1974
City Attorney Opinions	73-4 "4850" Benefits (Box 15)	x	x	03/12/1973

DESTRUCTION LIST - ORIGINALS

Resolution No.

City Attorney Opinions	73-5 Personnel: Pregnancy and Childbirth ((Box 15)	x	x	04/11/1973
City Attorney Opinions	73-6 Personnel: Workmen's Compensation: Permanent Disability Retirement for Safety Employees (Box 15)	x	x	04/16/1973
City Attorney Opinions	73-9 Duties and responsibilities of the Architectural Commission concerning the environment (Box 15)	x	x	07/11/1973
City Attorney Opinions	73-14 Personnel: Compensation Plan: F.P.O.C. (Box 15)	x	x	09/04/1973
City Attorney Opinions	73-15 Condemnation: Relocation Costs (Box 15)	x	x	09/12/1973
City Attorney Opinions	73-16 Disabled War Veterans Application of City business license regulations to disabled war veterans (Box 15)	x	x	09/12/1973
City Attorney Opinions	Memo: 9-7-73 Conditional use permit procedure (Box 15)	x	x	09/07/1973
City Attorney Opinions	73-19 Elections: Regulation of Campaign Expenditures (Box 15)	x	x	12/06/1973
City Attorney Opinions	73-21 Re: Franklin Reservoir Permits required by City of Los Angeles for Franklin Reservoir (Box 15)	x	x	12/17/1973
City Attorney Opinions	73-1 Overnight parking regulations: Request for refund of permit fees (Box 15)	x	x	02/01/1973
City Attorney Opinions	74-4 Civil Service: Ratification of certified eligible lists (Box 15)	x	x	02/22/1974
City Attorney Opinions	74-6 Charitable Organizations: The Rainbow (Box 15)	x	x	03/22/1974

DESTRUCTION LIST - ORIGINALS

Resolution No.

City Attorney Opinions	74-7 Personnel: Classifications of Positions: Interpretation of Class Specifications (Box 15)	x	x	04/23/1974
City Attorney Opinions	74-8 Personnel: Safety Equipment: Police Officers (Box 15)	x	x	05/13/1974
City Attorney Opinions	74-9 House Numbering: 1821 Loma Vista Drive (Box 15)	x	x	05/14/1974
City Attorney Opinions	74-10 Parking on Private Property (Box 15)	x	x	06/13/1974
City Attorney Opinions	74-11 Campaign statements and annual statements (Box 15)	x	x	06/18/1974
City Attorney Opinions	74-13 (Brown Act) Application of the Brown Act ("Public meeting law") and joint dinner meetings of the City Council or of the City commissions, or of combined gatherings of such members (Box 15)	x	x	07/09/1974
City Attorney Opinions	74-14 Water Department Audit - Price Freeze etc. Price Freeze Order Relating to Water Department Billing and Usage – Water Department Audit (Box 15)	x	x	07/10/1974
City Attorney Opinions	74-15 Personnel: Disability Retirement: Sick Leave Pay-off (Box 15)	x	x	07/26/1974
City Attorney Opinions	74-16 Personnel: Fire: Peace Officer Status (Box 15)	x	x	08/09/1974
City Attorney Opinions	74-18 Failure to test backflow preventative devices: discontinuing service (Box 15)	x	x	10/01/1974
City Attorney Opinions	74-19 Theta Cable Regulation (Box 15)	x	x	11/15/1974

DESTRUCTION LIST - ORIGINALS

Resolution No.

City Attorney Opinions	74-20 Deposit of Public Funds: American City Bank Request (Box 15)	x	x	12/09/1974
City Attorney Opinions	75-2 (1) Passenger & Commercial Loading Zone Policies (2) Parking Lot Closing Policy (Box 15)	x	x	02/18/1975
City Attorney Opinions	75-3 Zoning: Off-street parking requirements: South of Wilshire Project (Box 15)	x	x	02/28/1975
City Attorney Opinions	75-4 Meredith Place Residents (Box 15)	x	x	03/25/1975
City Attorney Opinions	75-5 Definition of Moral Turpitude (Box 15)	x	x	03/28/1975
City Attorney Opinions	75-6 City Services, Meredith Place (Box 15)	x	x	04/02/1975
City Attorney Opinions	Memo - 4/22/75 - Collection Agencies: Collection of Violation Fines (Box 15)	x	x	04/22/1975
City Attorney Opinions	75-8 Payment of Medical Bills (5-28-75) (Box 15)	x	x	05/23/1975
City Attorney Opinions	75-9 Regulation of Hours of Commercial Establishments (Box 15)	x	x	05/29/1975
City Attorney Opinions	75-10 Contract for the Rendition of Public Safety Services (5-29-75) (Box 15)	x	x	05/29/1975
City Attorney Opinions	75-11 Adoption of the City Budget for the 1975-1976 Fiscal Year (Box 15)	x	x	07/03/1975
City Attorney Opinions	Memo - 7/21/75 - Emergency Services: Transportation of Patients (Box 15)	x	x	07/21/1975
City Attorney Opinions	75-12 Destruction of Public Records (Box 15)	x	x	07/24/1975
City Attorney Opinions	75-13 City's authority to accept contributions of money from a citizen (Box 15)	x	x	07/30/1975

DESTRUCTION LIST - ORIGINALS

Resolution No.

City Attorney Opinions	75-15 Categorical Exemption: Capital Improvement Project (Box 15)	x	x	08/19/1975
City Attorney Opinions	75-16 Abstaining from voting on a conflict of interest (Box 15)	x	x	08/20/1975
City Attorney Opinions	75-17 Authorization of Bank Signatures (Box 15)	x	x	08/26/1975
City Attorney Opinions	75-18 Parking: "Passenger Loading Zones – 6:00pm to 2:00am" (Box 16)	x	x	09/22/1975
City Attorney Opinions	75-19 Municipal Elections: Nomination of Candidates: Permitted Days (Box 16)	x	x	09/24/1975
City Attorney Opinions	75-21 Property owned by Western Federal Savings and Loan Assn.: Sale of alley vacated South on Santa Monica and Wilshire Blvds. (Box 16)	x	x	10/28/1975
City Attorney Opinions	75-22 Limitation of in-lieu parking privilege to particular types of occupancies (Box 16)	x	x	11/04/1975
City Attorney Opinions	75-23 Used Car Dealers (Box 16)	x	x	12/22/1975
City Attorney Opinions	Memo - 1/27/76 - Deferred Compensation Benefits (Box 16)	x	x	01/27/1976
City Attorney Opinions	Memo - 1-13-76 - New Legislation: Ralph M. Brown Act: Chapter 959 of Statutes 1975 (Box 16)	x	x	01/13/1976
City Attorney Opinions	Memo - 2/2/76 - Bicycle Licensing (Box 16)	x	x	02/02/1976
City Attorney Opinions	Memo - 2/26/76 - Volunteer Workers (Box 16)	x	x	02/26/1976
City Attorney Opinions	76-1 Parking Enforcement: Exemptions in Parking Time Limitations (Box 16)	x	x	03/03/1976
City Attorney Opinions	76-2 Sick Leave Payoff (Box 16)	x	x	03/10/1976

DESTRUCTION LIST - ORIGINALS

Resolution No.

City Attorney Opinions	Memo - Liability for Acts of Independent Contractors; Holman vs. State of California. 53 Cal. App. 3d 317 (1975) (Box 16)	x	x	03/17/1976
City Attorney Opinions	76-3 Personnel: Proposed Layoff Procedures (4-9-1976) (Box 16)	x	x	04/09/1976
City Attorney Opinions	76-4 Zoning: Regulations Pertaining to R-4 Uses in M-2 and C-3 Zones (Box 16)	x	x	05/06/1976
City Attorney Opinions	76-6 Conflict of Interest Code: Traffic and Parking Commission (Box 16)	x	x	05/25/1976
City Attorney Opinions	76-7 Recreation Department. Day Care Center Volunteer Parents-Workers' Compensation (Box 16)	x	x	06/16/1976
City Attorney Opinions	76-10 Private Franchise for Commercial Refuse Collection (Box 16)	x	x	09/28/1976
City Attorney Opinions	76-10a Re: Private Franchise for Commercial Refuse Collection (10-1-76) (Box 16)	x	x	10/01/1976
City Attorney Opinions	76-11 - Conflict of Interest Codes: Statement of Economic Interests (Box 16)	x	x	10/07/1976
City Attorney Opinions	76-12 - Conflict of Interest: Real Property Reporting Requirement (Box 16)	x	x	10/20/1976
City Attorney Opinions	76-13 Re: Civil Service Commission Powers & Duties (Box 16)	x	x	10/25/1976
City Attorney Opinions	76-14 (10/26/76) Noise Complaint Regarding Postal Service Operations at Third Street and Foothill Road (Box 16)	x	x	10/26/1976
City Attorney Opinions	76-15 Refund of Application Fee, Tentative Tract Map, J. Manning Post (Box 16)	x	x	11/01/1976

DESTRUCTION LIST - ORIGINALS

Resolution No.

City Attorney Opinions	Memo - December 10, 1976 Public Service or Public Utility use of M-2 Zone (Box 16)	x	x	12/10/1976
City Attorney Opinions	Memo - 12-29-76 Penal Code 12027(a) (Box 16)	x	x	12/29/1976
City Attorney Opinions	77-2 (2-15-77) Audit of Parking Citations (Box 16)	x	x	02/15/1977
City Attorney Opinions	77-3 Greystone Mansion Repairs, American Film Institute (Box 16)	x	x	02/16/1977
City Attorney Opinions	77-5 Anderson Grievance: Evidence of Staff Motive for Legislative Action (Box 16)	x	x	03/29/1977
City Attorney Opinions	77-6 Issuance of Concealed Weapons Licenses (Box 16)	x	x	04/05/1977
City Attorney Opinions	77-7 Opinion Request - Council Immunity from Charges of Libel and Slander (Box 16)	x	x	04/11/1977
City Attorney Opinions	77-8 Security Pacific National Bank; Business Tax; Legal Opinion (Box 16)	x	x	04/19/1977
City Attorney Opinions	77-9 American Little League's Request - Legal Opinion (Box 16)	x	x	05/04/1977
City Attorney Opinions	Memo - (7-11-77) Disclosure of Fire Reports - Fire Incident Report No. 09871, Stephen A. Stephanian (Box 16)	x	x	07/11/1977
City Attorney Opinions	Memo - November 14, 1977 Taxing Bank operations - Credit Cards (Box 16)	x	x	11/14/1977
City Attorney Opinions	77-15 Mid-Block wheelchair Curb Ramps (Box 16)	x	x	11/25/1977
City Attorney Opinions	78-1 Private Parking Facilities (Box 16)	x	x	03/10/1978

DESTRUCTION LIST - ORIGINALS

Resolution No.

City Attorney Opinions	78-2 Authority of City to extend moratorium (Box 16)	x	x	04/12/1978
City Attorney Opinions	78-3 Possible Conflict of Interest: Councilmember Richard A. Stone, Industrial Area (Box 16)	x	x	04/27/1978
City Attorney Opinions	78-4 Approval of final subdivision maps when general plan is not complete (Box 16)	x	x	07/14/1978
City Attorney Opinions	78-5 Personal Liability of City Council for Allocation of Funds to the School District under Joint Powers Community Recreation Agreement (Box 16)	x	x	07/21/1978
City Attorney Opinions	78-6 Council Discussion of Employee Salaries (Box 16)	x	x	09/28/1978
City Attorney Opinions	Opinion Exchange - Inglewood #2 (1973 -) (Box 16)	x	x	01/26/1979
City Attorney Opinions	Opinion Exchange: Glendale #2 (1972-1975) (Box 16)	x	x	10/21/1983
City Attorney Opinions	Opinion Exchange: Burbank #2 (1973-) (Box 16)	x	x	05/09/1979
City Attorney Opinions	Opinion Exchange List (Box 16)	x	x	05/16/1978
City Attorney Opinions	Opinions - Other Cities (Box 16)	x	x	11-22-1978
City Attorney Opinions	Opinion Exchange: Simi Valley (Box 16)	x	x	02/16/1977
City Attorney Opinions	Opinions 1981 (Box 16)	x	x	07/24/1981
City Attorney Opinions	Opinions 1983 (Box 16)	x	x	08/19/1983
City Attorney Opinions	Opinions 1970 (Box 17)	x	x	12/30/1970

DESTRUCTION LIST - ORIGINALS

Resolution No.

City Attorney Opinions	Opinion 70-5 (1) Discretion vested in finance director for issuance of filming permit (2) Feasibility of code changes (Box 17)	x	x	06/03/1970
City Attorney Opinions	Opinion 70-4: Constitutionality of Municipal Code sections pertaining to short wave radio regulations (Box 17)	x	x	05/14/1970
City Attorney Opinions	Opinion 70-2: Building regulations: Fences in front setbacks (Box 17)	x	x	04/16/1970
Contract	LA County Natural History Museum Lease Negotiations Vol. II of II (Box 18)	x	x	11/01/1988
Contract	LA County Natural History Museum Lease Negotiations Vol. I of II (Box 18)	x	x	07/08/1988
Planning Commission	CONFIDENTIAL Planning Memo Re: 9-28-05 PC Meeting; 9675 Brighton Way CUP Resolution (Box 18)	x	x	09/28/2005
Correspondence	Correspondence: Gustavo Envala (Box 18)	x	x	12/20/2002
PU1	Public Utilities: General 1981 - (Box 18)	x	x	07/07/1998
PU1	Public Utilities: General 1976 -80 (Box 18)	x	x	02/08/1980
PU4-1	Public Utilities: Telephone Area Codes (Box 18)	x	x	02/11/1992
PU5	Public Utilities: So Cal Edison Co. 1980- (Box 18)	x	x	05/13/1997
PU6	Public Utilities: So Cal Gas Co. 1980- (Box 18)	x	x	03/05/2003
A7	Administration: City Charter Study 1965-1982 (Box 18)	x	x	11/02/1982
A8-2	Administration: City Attorney 1987 through _____ (Box 19)	x	x	10/18/1994

DESTRUCTION LIST - ORIGINALS

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A8-2	Administration: City Attorney 1981 - 1986 (Box 19)	x	x	03/09/1987
A8-4	Administration: City Manager (1981 through _____ (Box 19)	x	x	09/23/1993
P7-3	Police POA Negotiations 1997-1998 (Box 19)	x	x	03/19/1998
P7	Personnel – Labor (Box 19)	x	x	12/07/1999

APPROVED: 
Department Head


City Attorney

DATE: 10-8-07

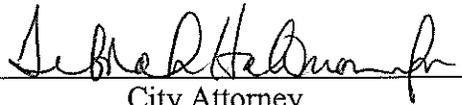
FORM A

DESTRUCTION LIST - ORIGINALS

Resolution No. _____

Records Retention Schedule Category Number or Letter	File Name or Type of Item	Originals	Copies	Inclusive Dates or Date of Last Item
V.A.2	Absentee applications, ballots, supplies (envelopes, voter information material, voter index copies and other election related material)	X	X	March, 2007

APPROVED: 
Department Head


City Attorney

DATE: October 24, 2007

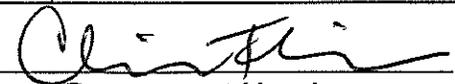
FORM A

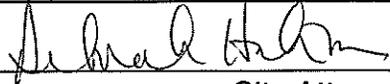
EXHIBIT "B"

DESTRUCTION LIST - ORIGINALS

Resolution No. _____

Records Retention Schedule Category Number or Letter	File Name or Type of Item	Originals	Copies	Inclusive Dates or Date of Last Item
	TELECOMMUNICATIONS			
IQ	SURVEY MAILING LIST	X		1999
IQ	SURVEY ANTENNA MATRIX	X		2000
IQ	SURVEY MASTER PLAN	X		1999
IQ	SURVEY BUSINESS	X		1998-1999
IQ	SURVEY TELEPHONE PROPOSAL	X		1998
IQ	SURVEY RESIDENTIAL	X		1998
IQ	APPLICATION FIBER OPTICS	X		1998
IQ	GENERAL INFORMATION & CORR,	X		2000
	RADIO			
IQ	INF. WIRELESS VARIOUS CITYS	X		1994-2002
IQ	INVOICES LA CELLULAR	X		1995
IQ	STUDY GUIDE MOTOROLA	X		2000
IQ	DISCUSSION NOTES RADIO	X		2001
IQ	MISC. CORRESPONDENCE	X		1997 - 2002
IQ	RFQ RESP. MOTOROLA	X		2001
IQ	REVIEW RFQ	X		2001
IQ	SPECIFICATIONS RADIO	X		2001
IQ	CORR RADIO	X		2001
IQ	RFQ RADIO	X		2000-2001
IQ	CORR. WATER TREATMENT	X		2002
IQ	CORR. RIGHT OF WAY MEETING	X		2000
IQ	RFP STREET LIGHT IMPROVMENT	X		1999
Admin - IQ	MISC. CORRESPONDENCE -			2004-2005(FY)
Transportation Operations 2.C	DAILY CASHIER'S REPORT	X		2004-2005(FY)
Solid Waste 3.E	WORK ORDERS-ROLL OFFS	X		2004-2005(FY)
Solid Waste 3.E	COMMERCIAL WASTE WORK ORDERS-FRONT LOADERS	X		2004-2005(FY)

APPROVED: 
 Department Head


 City Attorney

DATE: 9-27-07

FORM A

DESTRUCTION LIST - ORIGINALS

Resolution No. _____

Records Retention Schedule Category Number or Letter	File Name or Type of Item	Originals	Copies	Inclusive Dates or Date of Last Item
3D	Deposit Transmittal Forms	X	X	11/03 – 2/05
4A	Correspondence: Hearing Files	X	X	6/03 – 7/04
2A	Correspondence: Inactive permit applications	X	X	01/01/02-06/01/05
2A	Parking Permit: Administrative Reviews-Customer Services	X		2/2004-4/2004
2A	Parking Permit: Administrative Reviews-Customer Services	X		4/2004-7/2004
2A	Parking Permit: Administrative Reviews-Customer Services	X		1/2003-3/2003
2A	Parking Permit: Administrative Reviews-Customer Services	X		3/2003-5/2003
2A	Parking Permit: Administrative Reviews-Customer Services	X		5/2003-7/2003
1B	Correspondence: In and outgoing Misc. City Correspondence	X		2002-2003
3A	Parking Citations: Citation Disposition Forms	X		2003-2004
3A	Turbo Data Manuals	X		2002-2003
1B	Correspondence General City: Defective Meter Log	X		2002-2004
8A	Ordinance 03-O- 2432: Preferential Permit Parking In R-4 Zone		X	2003

DESTRUCTION LIST - ORIGINALS

Resolution No. _____

1B	Correspondence Outgoing Interoffice Communication	X	X	1994-2002
2A	Traffic & Parking Commission Study Session Item: OPP, PPP, Overnight Prkng, Exemptions, Holiday Prkng. Prkng Space Relocation		X	1989-2004
2E	Traffic & Parking Commission: Correspondence (Incoming)	X	X	2001-2004
1B	Correspondence: Incoming Misc.	X	X	2004
3B	Miscellaneous Reports: Lexus Dealership		X	2001
3A	Reports: Photo Enforcement Overview		X	1998
3B	Miscellaneous Reports: LAX Environmental Impact Report		X	2004
3A	Reports: Valet Permit Request Report		X	2003
8A	Subject Files General: Agreement No. 7-86: Parking, and Public Improvement		X	1991
8A	Subject Files General: Reso No. 99-R- 10211: Plan Review Permit		X	2002
1B	Correspondence Re: Disabled Person Placard Program (Incoming general City)		X	1997-1998
1B	Interoffice Communication: Cedars Sinai Medical Center		X	1992
2A	Correspondence Re: Disabled Person's Parking Laws (Outgoing Interoffice)		X	1993-2001
3A	Reports: Traffic Calming Report		X	2003
2A	Correspondence: Permit Applications		X	2003
3A	Reports: Limousine Staging Ordinance		X	2002

DESTRUCTION LIST - ORIGINALS

Resolution No. _____

1B	Correspondence: Westside Summit Discussion of Proposed LAX Expansion (Interoffice)	X	1998
1A	Correspondence: El Rodeo Traffic School Control Recommendation (Interoffice)	X	2002
8A	Subject Files General: Application Form for Safe Routes to School Program Funds	X	2000
3A	Reports: 300 block of Rodeo Dr. Request for the Issuance of Annual Daytime Commercial Valet Permit	X	1997
1B	Correspondence: Red Light Photo Enforcement (Interoffice)	X	2000
1B	Correspondence: Traffic Control Model for Beverly Hills (Interoffice)	X	2004
8A	Subject Files: City Council Agenda Statements re: Tour Bus- Amending the Municipal Code Designating TB Loading & Staging	X	2001-2002
1A	Outgoing Interoffice Communications: Tour Bus Update	X	2005
3B	Reports: Westside Cities: Election/Budget Schedule (Miscellaneous)	X	2002
1A	Correspondence: Westside Cities Mobility Study (Outgoing Interoffice)	X	2003
4A	Purchasing: Request for Warrants Re: Westside Cities Summit Transportation Symposium	X	2002
1B	Correspondence: Westside Cities (Incoming general City)	X	2004
8A	Subject Files: City Council Agenda	X	1990

DESTRUCTION LIST - ORIGINALS

Resolution No. _____

	Statement: Tour Bus Ordinance No. 90-O-2088			
1A	Correspondence: Tour Bus Updates (Outgoing Interoffice)		X	2002
8A	Subject Files: City Council Agenda Statement: Tour Bus Loading Zone		X	2002
1A	Correspondence: Tour Bus (Outgoing Chronological)		X	2003
1A	Correspondence: Westside Summit Meetings (Outgoing Chronological)		X	2002
2B	Traffic & Parking Commission Minutes: Team Beverly Hills		X	2002-2003
1B	Correspondence: Traffic Circulation (Outgoing Interoffice)		X	2001
1B	Correspondence: Coldwater Canyon Improvements (Outgoing Interoffice)		X	2001
1B	Correspondence: Beverly Hills High School Parking Enforce (Outgoing Interoffice)		X	2003
8A	Subject Files: Council Packet Material - Reso No. D – 001: Renewal of Conditional Use Permit Temple Emanuel		X	2002
8A	Subject Files: Council Packet Material - Conditional Use Permits for Religious Institutions: Director Reso No. D – 001, D – 003, Reso No. 829, 995, 1013, 1074, 1122, 1141, 1203, 1226, 1255		X	2002-2003
3A	Reports: Traffic Report: TDM “New Facilities” Ordinance		X	1992
3B	Reports: Miscellaneous - Westside Mobility Study Admin Draft Report		X	2002-2003

DESTRUCTION LIST - ORIGINALS

Resolution No. _____

3C	Reports: Claims Correspondence - Report Re: Request to Remove the Speed Hump in front of 617 N. Palm Dr.		X	2004
1B	Correspondence: General City – Request to Remove the Speed Hump in front of 617 N. Palm Dr. (Outgoing)	X	X	2004
1B	Correspondence: Incoming & Outgoing – Michael Schaefer	X	X	4/2005
1B	Correspondence: Outgoing – Murray Fisher	X	X	8/2005
1B	Correspondence: Incoming & Outgoing – Anne Sterman		X	2005
1B	Correspondence: Incoming & Outgoing – Helen Svastics	X	X	1997-1998
1B	Correspondence: Incoming & Outgoing – Sam Vandegrift	X	X	2000-2002
1B	Correspondence: Incoming & Outgoing – Elaine Salas	X	X	1998-2000
1B	Correspondence: Outgoing – Joe Perry		X	1998
1B	Correspondence: Incoming & Outgoing – William Matthews	X	X	1999
1B	Correspondence: Incoming & Outgoing – Pari Kohan-Zakay	X	X	2001-2003
1B	Correspondence: Incoming & Outgoing – Antoinette Grewal		X	1999-2002
1B	Correspondence: Incoming & Outgoing – Zalman F. Ury	X	X	1997-1999
1B	Correspondence: Incoming & Outgoing – I.M. Chait		X	2005

DESTRUCTION LIST - ORIGINALS

Resolution No. _____

1B	Correspondence: Incoming & Outgoing – Lisa Fink		X	1999
1B	Correspondence: Incoming & Outgoing – Yale Fisher		X	2002
1B	Correspondence: Incoming & Outgoing – Barbara Carlson	X	X	1998
1B	Correspondence: Incoming & Outgoing – Robin Reid	X	X	2000
1B	Correspondence: Incoming & Outgoing – Barbara Fiammetta	X	X	1999-2000
1B	Correspondence: Incoming & Outgoing – Marina Pelaez	X	X	1999-2000
1B	Correspondence: Incoming & Outgoing – Beverly Reeves Hotel		X	1998-1999
8A	Subject Files: Agenda Statement & Council Reso: New Parking Penalty, Amending the Designations of Parking Rates		X	1998
1B	Correspondence: Incoming & Outgoing (interoffice)		X	1998
2E	Correspondence: to Traffic & Parking Commission		X	1998
1B	Correspondence: Incoming & Outgoing – Preferential Permit Parking Abuse	X	X	2001-2003
1B	Correspondence: Incoming & Outgoing – Processing RFP		X	1998
1B	Correspondence: Outgoing Memorandum		X	2000
2E	Correspondence: Traffic & Parking Commission re: General Preferential Permit Parking	X	X	1991-1992
2C	Traffic & Parking Commission Synopsis		X	2000

DESTRUCTION LIST - ORIGINALS

Resolution No. _____

1B	Correspondence: Incoming & Outgoing – Parking Citation Issues		X	2001-2003
8A	Subject Files: Council Packet Materials - Amendment No. 1 to the Agreement of City of Beverly Hills and Stuppler & Fingleton for Parking Citation Administrative Hearing Examiner Services	X		1996
3A	Reports: Traffic studies/surveys - Overnight Parking Restriction	X	X	1984
1B	Correspondence: Overnight Parking Program (interoffice)		X	1993-1997
1B	Correspondence: Canon/Parkway Bus Layover (Outgoing Interoffice Memorandum)		X	1996-1998
1B	Correspondence: Incoming & Outgoing – MTA Line 305		X	2000
1B	Correspondence: General Incoming – Metropolitan Transportation Authority		X	2000-2003

APPROVED: 
Department Head


City Attorney

DATE: 10/17/07

FORM A