



**CITY OF BEVERLY HILLS
STAFF REPORT**

Meeting Date: November 13, 2007
To: Honorable Mayor & City Council
From: Sandra Olivencia, Asst. Director of Administrative
Services/Human Resources
Subject: Employee Recognition: Beverley Simmons

Beverley Simmons will be retiring on November 16. As part of the City's employee recognition efforts, Ms. Simmons will be recognized at the November 13th City Council Study Session. This ceremony will involve the presentation of a special award and Certificate of Appreciation by the Mayor.

A handwritten signature in cursive script that reads "Sandra Olivencia".

Sandra Olivencia
Approved By