



## AGENDA REPORT

**Meeting Date:** October 2, 2007

**Item Number:** F-6

**To:** Honorable Mayor & City Council

**From:** Ara Maloyan, Deputy City Engineer

**Subject:** **RESOLUTION OF THE COUNCIL OF THE CITY OF BEVERLY HILLS AWARDING A CONTRACT TO THE LOWEST RESPONSIBLE BIDDER, SOUTHWEST PIPELINE AND TRENCHLESS CORP., FOR STORM DRAIN REHABILITATION LINING PROJECT AT 624 DOHENY ROAD IN THE AMOUNT OF \$75,670, APPROVING THE PLANS AND SPECIFICATIONS THEREFOR, AND APPROPRIATING FUNDS IN THE AMOUNT OF \$85,670; AND**

**APPROVE ISSUING A PURCHASE ORDER TO SOUTHWEST PIPELINE AND TRENCHLESS CORP. IN THE AMOUNT OF \$85,670 FOR THE PROJECT**

**Attachments:**

1. Resolution
2. Agreement
3. Categorical Exemption

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### **RECOMMENDATION**

Staff recommends the City Council: 1) Award the contract to Southwest Pipeline and Trenchless Corp. in the amount of \$75,670 to facilitate the storm drain lining at 624 Doheny Road; 2) Authorize a contingency amount of \$10,000 to make minor changes to the contract as needed; 3) Appropriate \$85,670 from Fund 85; and 4) Approve issuing a purchase order in the amount of \$85,670.

### **INTRODUCTION**

This report is a request for City Council approval to award a contract to the lowest responsible bidder for the lining of a storm drain that runs in an easement through 624 Doheny Road.

**DISCUSSION**

This project is being implemented to repair the existing storm drain that runs in an easement through 624 Doheny Road. On September 11, 2007, bids were opened after public advertising. Two bids were received as follows:

Southwest Pipeline and Trenchless Corp.	\$ 75,670.00
rePipe-California, Inc.	\$ 101,300.00

These amounts were tabulated using unit prices which take precedence over the submitted total bid amounts. All documents submitted by all the bidders were in order, and the apparent low bidder is Southwest Pipeline and Trenchless Corp. The Engineer's Estimate was \$130,000. Staff recommends that the lowest bid be accepted and awarded.

**FISCAL IMPACT**

Staff is requesting that \$85,670 be appropriated from Fund 85 leaving a balance of approximately \$1.9 million.

A contingency allowance in the amount of \$10,000 has been included in the total purchase order amount of \$85,670. Any change orders that require expenditures from this allowance shall be made only upon written request in accordance with the Administration Regulation regarding change orders.

  
\_\_\_\_\_  
Scott Miller  
Finance Approval

  
\_\_\_\_\_  
David Gustavson  
Approved By

**RESOLUTION NO. 07-R-\_\_\_\_\_**

**RESOLUTION OF THE COUNCIL OF THE CITY OF BEVERLY HILLS AWARDING A CONTRACT TO THE LOWEST RESPONSIBLE BIDDER, SOUTHWEST PIPELINE AND TRENCHLESS CORP., FOR STORM DRAIN REHABILITATION LINING PROJECT AT 624 DOHENY ROAD IN THE AMOUNT OF \$75,670, APPROVING THE PLANS AND SPECIFICATIONS THEREFOR, AND APPROPRIATING FUNDS IN THE AMOUNT OF \$85,670**

The Council of the City of Beverly Hills does hereby resolve as follows:

Section. 1. The plans and specifications for storm drain rehabilitation lining project at 624 Doheny Road, dated August 2007, copies of which are on file in the office of the City Engineer, are hereby adopted and approved with respect to design criteria.

Section. 2. Upon reviewing the bids submitted for the work to be performed pursuant to the contract and said specifications, the City Council hereby finds that Southwest Pipeline and Trenchless Corp., hereinafter "said Contractor", is the lowest responsible bidder for such work. The bid of said Contractor is hereby accepted in the amount of \$75,670.00, and a contract for the performance of such work dated \_\_\_\_\_, and identified as Contract No. \_\_\_\_\_ a copy of which is on file in the office of the City Clerk, is hereby approved and awarded to said Contractor.

Section 3. Funds in the amount of \$85,670.00 shall be appropriated as follows:

From	To
Fund: 88 - Storm Water Fund	Fund: 85 - Storm Water Fund
Budget Unit: 85	Budget Unit: 85-05502 - Maintenance
Object/Account Code: 32000 - Net Assets	Object/Account Code: 73180 - General Contractual Services
\$85,670	\$85,670

Section. 4. The Mayor is authorized and directed to execute said agreement with said Contractor on behalf of the City, and City Clerk is directed to attest hereto.

Section. 5. The City Manager or his designee shall administer the terms of the agreement on behalf of the City. Any amendments to the Agreement may be made by Minute Order of the City Council.

Section. 6. The City Clerk shall furnish a copy of said agreement after it has been approved and fully executed by the City, along with a copy of this resolution, to: Southwest Pipeline and Trenchless Corp., 539 W. 140<sup>th</sup> Street, Gardena, California 90248.

Section. 7. The City Clerk shall certify to the adoption of this resolution and shall cause this resolution and his certification to be entered in the Book of Resolutions of the Council of this City.

Adopted:

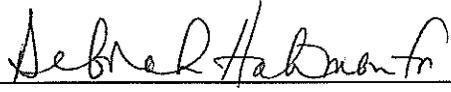
\_\_\_\_\_  
JIMMY DELSHAD  
Mayor of the City of  
Beverly Hills, California

ATTEST:

\_\_\_\_\_  
BYRON POPE  
City Clerk

[Signatures continue]

APPROVED AS TO FORM:



LAURENCE S. WIENER  
City Attorney

APPROVED AS TO CONTENT:



DAVID D. GUSTAVSON  
Director of Public Works & Transportation



KARL KIRKMAN  
Risk Manager

**AGREEMENT**

THIS AGREEMENT, made and entered into this 2<sup>nd</sup> day of October, 2007, by and between the CITY OF BEVERLY HILLS, a municipal corporation, hereinafter referred to as "City", and

Southwest Pipeline and Trenchless Corp.  
539 W. 140<sup>th</sup> Street  
Gardena, CA 90248

hereinafter referred to as "Contractor";

W I T N E S S E T H

In this consideration of their covenants the parties hereto agree as follows:

1. Contractor shall furnish all labor, materials and equipment necessary to perform the following work in the City of Beverly Hills, California, strictly in accordance with the Notice to Bidders, Proposal form, Plans and Specifications for such improvement, Standard Contractual Requirements and inclusive of Addendums, each of which documents are made a part of this Contract as though fully set forth herein:

**STORM DRAIN REHABILITATION LINING PROJECT AT 624 DOHENY ROAD**

2. In consideration of such work City agrees to pay Contractor and Contractor agrees to accept the sum **Seventy-five Thousand, Six Hundred Seventy Dollars and No Cents (\$75,670.00)** in the manner provided in subject Plans and Specifications and subject to adjustment provided therein.

3. Concurrently with the execution of this Contract, Contractor shall file with the City the bonds and certificates of insurance specified in said Standard Contractual Requirements.

4. This Contract shall not be assigned without the written permission of the City Council.

IN WITNESS WHEREOF, the parties hereto have executed this instrument the day and year first above written.

ATTEST:

CITY OF BEVERLY HILLS,  
A municipal corporation

\_\_\_\_\_  
BYRON POPE, City Clerk

\_\_\_\_\_  
JIMMY DELSHAD, Mayor

APPROVED AS TO CONTENT:

CONTRACTOR: Southwest Pipeline and Trenchless Corp.

\_\_\_\_\_  
RODERICK WOOD, City Manager

\_\_\_\_\_  
KARL KIRKMAN, Risk Manager

\_\_\_\_\_  
DAVID D. GUSTAVSON, Director  
Of Public Works & Transportation

APPROVED AS TO FORM:

FUNDS AVAILABLE:

\_\_\_\_\_  
LAURENCE WIENER, City Attorney

\_\_\_\_\_  
SCOTT MILLER, Director of Administrative Services/Chief  
Financial Officer

CITY OF BEVERLY HILLS

DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

Categorical Exemption

NAME OF PROJECT Storm drain Rehabilitation Lining Project at  
624 Doheny Road

LOCATION 624 Doheny Road

TYPE OF BUSINESS (IF COMMERCIAL) \_\_\_\_\_

PROJECT DESCRIPTION Storm drain cleaning and lining.

APPLICANT'S NAME City of Beverly Hills PHONE (310) 285-1000

APPLICANT'S ADDRESS 455 North Rexford Drive

CITY Beverly Hills, CA ZIP 90210

IF DIFFERENT, PROVIDE:

AGENT'S NAME \_\_\_\_\_ PHONE \_\_\_\_\_

AGENT'S ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ ZIP \_\_\_\_\_

The undersigned, having received this project for processing, has reviewed it for environmental impact and concluded that the project qualifies for a categorical exemption under the procedures adopted by the City of Beverly Hills and no further environmental assessment is necessary.

Applicable Exemption Class 1(b)

COMMENTS Maintenance / rehabilitation of existing facilities  
(storm drain system) with no expansion of use.

Reviewed by Georgana Melica Date 21 Sept. 2007

Fee (\$20.80) \_\_\_\_\_