

**SECURITY, TECHNOLOGY, EMERGENCY MANAGEMENT COUNCIL COMMITTEE**

**8/23/07 4:30 PM to 6:15 PM**

**ATTENDEES:**

Honorable Mayor Jimmy Delshad  
Honorable Vice Mayor Barry Brucker  
School Board Member Myra Lurie  
Citizen Volunteers: Allan Alexander, Alan Grushcow  
City Manager Rod Wood  
Assistant City Manager Katie Lichtig  
Director Office of Emergency Management Pamela Mottice Muller  
Director Information Technology David Schirmer, Mark Hobson  
Police Department Staff: Theresa Taylor, Mark Rosen  
Fire Department Staff: Chief Mark Embrey

**AGENDA**

**I. PUBLIC COMMENT**

None

**II. RELATIONSHIP BETWEEN STEM COMMITTEE AND HEALTH AND SAFETY COMMISSION (Pamela Mottice Muller)**

City Council approved the seven member Health and Safety Commission. Discussion was held on the purpose of the STEM committee and the relationship between the committee, its volunteers and the commission.

**Recommendations and Follow Up**

- STEM would be disbanded. All security, emergency management and related technology issues should be taken to the Commission.
- STEM volunteers are encouraged to apply to the new Commission.
- A new Technology Ad Hoc Committee will be established to discuss overall technology issues. IT Director, David Schirmer will staff this committee. STEM volunteers will be asked to participate. The Ad Hoc Committee will discuss citywide technology projects and make recommendations to the appropriate related Commissions.

**II. UNITE PROJECT (Theresa Taylor)**

Provided copies of the Homeland Security proposal on the UNITE, Unified Network of Interoperable Technology Enhancements projects. Staff explained purpose of proposal.

**Recommendations and Follow Up**

- Project should be mentioned in the Mayors State of the City Speech and in a future "Did You Know?" (P&M:Communications)
- UNITE and the proposal should be on a future City Council Informal Agenda.

### **III. SECURITY PROJECTS**

#### **CCTV Update**

PD and IT provided presentation on CCTV pilot project. Cameras have been installed on Rodeo drive and a variety of other locations throughout City owned property. Majority of the install portion of the project should be completed within next month. IT and PD are currently analyzing operations, analytics etc. PD has briefed and trained staff on operational and policy usage.

#### **Recommendations & Follow Up**

- Group decided: no live feed will be shown on website or during public outreach. These cameras are for police and security use only.
- PD showed two examples of signage to post near the Rodeo Camera. One sign was very official looking and one had a more casual feel. Group decided: at this time, no signage will be placed near these cameras.
- Need to keep advocating law change on video retention (PD & PM)
- All employee usage policy must be approved by City Attorney and reviewed by unions. There must be Citywide regulations and training for employees on the use of these cameras. PD has begun this process. (PD)
- The aesthetics of future cameras should be considered when placing cameras. Group decided: domes are preferred as group felt more aesthetically pleasing and are more intimidating as one does not know where the camera is pointed.
- Placing a camera on the High School should be further studied (IT)

### **V. UPDATE OF RADIO PROJECT**

**(Theresa Taylor)**

The Public Safety portion has been completed. The local government radios are being distributed and should be operational with the next two months.

The next ICIS radio demonstration is scheduled for October 10. PD will oversee the invitations.

#### **Recommendations and Follow Up**

- Project should be mentioned in the Mayors State of the City Speech and in a future "Did You Know?" (P&M:Communications)

### **VI. TECHNOLOGY PROJECTS UPDATE**

**(David Schirmer)**

Review of current related technology projects.

#### **Recommendations & Follow-Up**

- The Mayors State of the City Speech should include the following technology completed projects: new telephone system, new security access cards, UNITE project and the CCTV project. (P&M:Communications)
- **Did You Know?** Should also be written for the above projects. (P&M:Communications)

### **VII. ADJOURNMENT**

**(Group)**

All scheduled meetings will be cancelled.