



## AGENDA REPORT

**Meeting Date:** November 15, 2016  
**Item Number:** D-11  
**To:** Honorable Mayor & City Council  
**From:** Nestor Otazu, Code Enforcement Manager

**Subject:** APPROVAL OF A CHANGE PURCHASE ORDER TO THE CITY OF LOS ANGELES IN THE AMOUNT OF \$30,000 FOR REIMBURSEMENT OF COSTS INCURRED TO PROVIDE ANIMAL CARE AND CONTROL SERVICES FOR A NOT-TO-EXCEED AMOUNT OF \$80,000

**Attachment:** None

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### **RECOMMENDATION**

Staff recommends that the City Council approve a change purchase order to the City of Los Angeles for \$30,000 for a not-to-exceed amount of \$80,000 for reimbursement of costs incurred to provide animal care and control services during fiscal year 2016-2017. This is an administrative update.

### **INTRODUCTION**

The animal care and control services provided by the City of Los Angeles include but are not limited to intake and animal care for stray animals and owner relinquishments, adoption services and other public services such as vaccination clinics, response to calls for service from the City of Beverly Hills for animals at-large, injured, or potentially dangerous; administration of a voluntary cat registration program and spay/neuter exemption registration; as well as preparation of documents necessary to assist in investigation and prosecution of cases involving animals, and intake and care of animals impounded as evidence.

### **DISCUSSION**

In July 2015, the Beverly Hills City Council approved an interim and permanent memorandum of understanding between the City of Los Angeles for four-year extensions

from January 1, 2015 to December 31, 2020, to continue the operation of the City's animal care and control services. Staff is requesting that a change purchase order in the amount of \$30,000 be added to an existing purchase order for a not-to-exceed amount of \$80,000 for services incurred in fiscal year 2016-2017. The initial purchase order for \$50,000 was issued under the City Manager's authority, and this increase will bring up the amount to the estimated annual cost expenditures.

**FISCAL IMPACT**

The costs of the animal care and control services provided by the City of Los Angeles are included under the Council approved fiscal year budget for the Community Preservation Program. There is no additional fiscal impact to the General Fund.

Susan Healy Keene, AICP

Approved By

