



AGENDA REPORT

Meeting Date: May 17, 2016
Item Number: D-6
To: Honorable Mayor & City Council
From: Charles Ackerman, Associate Project Manager
Subject: RESOLUTION OF THE COUNCIL OF THE CITY OF BEVERLY HILLS AUTHORIZING THE ASSISTANT CITY MANAGER TO AWARD A CONTRACT TO THE LOWEST RESPONSIBLE BIDDER FOR THE DOG PARK PROJECT AND APPROVING PLANS AND SPECIFICATIONS THEREFOR
Attachments: 1. Resolution

RECOMMENDATION

Staff recommends that the City Council move to approve the resolution entitled "RESOLUTION OF THE COUNCIL OF THE CITY OF BEVERLY HILLS AUTHORIZING THE ASSISTANT CITY MANAGER TO AWARD A CONTRACT TO THE LOWEST RESPONSIBLE BIDDER FOR THE DOG PARK PROJECT AND APPROVING PLANS AND SPECIFICATIONS THEREFOR."

INTRODUCTION

City staff is requesting City Council authorization for the Assistant City Manager to award a contract to the lowest responsible bidder including a construction contingency in an amount not to exceed 15% of the total contract amount for change orders to the contract as approved by the Assistant City Manager.

DISCUSSION

The City prequalified bidders for the Project and, after review of the submitted qualifications, staff qualified three contractors for the Project. Due to the schedule for the construction of the Project and the bids not being submitted prior to the date the agenda was set for the May 17, 2016 City Council meeting, the City Council is hereby asked to delegate to the Assistant City Manager the approval and award of the contract for the Project to the lowest responsible bidder.

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The scope of the project includes 23,703 sq.ft. of site improvements, including new site grading, new yard walls, installation of trees, fencing and park benches.

Providing the authority for the Assistant City Manager to award this project for a not to exceed budgeted amount approved by City Council, will accelerate the schedule by approximately 21 days. If Council decides not to provide the authority staff would return at the June 6, council meeting for an Award of Contract to the lowest responsible bidder with a project completion date of September 16, 2016.

FISCAL IMPACT

Funding for this contract work has been budgeted from the fiscal year 2015-16 Capital Improvement Program (CIP) budget from the Dog Park Development Fund for project #150.



George Chavez

Approved By

Attachment 1

RESOLUTION 16-R-

RESOLUTION OF THE COUNCIL OF THE CITY OF BEVERLY HILLS AUTHORIZING THE ASSISTANT CITY MANAGER TO AWARD A CONTRACT TO THE LOWEST RESPONSIBLE BIDDER FOR THE DOG PARK PROJECT AND APPROVING PLANS AND SPECIFICATIONS THEREFOR

The Council of the City of Beverly Hills does hereby resolve as follows:

Section 1. The plans and specifications for the Dog Park Project, dated May 2, 2016, ("Project") copies of which are on file in the Public Works Services Department, are hereby adopted and approved with respect to design criteria.

Section 2. The City prequalified bidders for the Project and, after review of the submitted bids, qualified two contractors for the Project. Due to the schedule for the construction of the Project and the bids not being submitted prior to the date the agenda was set for the May 17, 2016 City Council meeting, the City Council hereby delegates to the Assistant City Manager the approval and award of the contract for the Project to the lowest responsible bidder.

Section 3. A construction contingency in an amount not to exceed 15% of the total contract amount is hereby approved for change orders to the contract as approved by the Assistant City Manager.

Section 4. The City Clerk shall certify to the adoption of this Resolution and shall cause this Resolution and his certification to be entered in the Book of Resolutions of the Council of this City.

Adopted:

JOHN A. MIRISCH
Mayor of the City of Beverly Hills,
California

ATTEST:

_____(SEAL)
BYRON POPE
City Clerk

APPROVED AS TO FORM:



LAURENCE S. WIENER
City Attorney

APPROVED AS TO CONTENT:

MAHDI ALUZRI
City Manager



GEORGE CHAVEZ
Assistant City Manager



CHAD LYNN
Deputy Director of Public Works
Services