



## AGENDA REPORT

**Meeting Date:** April 19, 2016  
**Item Number:** D-12  
**To:** Honorable Mayor & City Council  
**From:** Mahdi Aluzri, City Manager  
**Subject:** APPROVAL OF A CHANGE ORDER IN THE AMOUNT OF \$250,000 FOR CITY ATTORNEY LITIGATION AND SPECIAL SERVICES FOR FY 2015-16; AND AN APPROPRIATION OF \$250,000 FROM THE GENERAL FUND  
**Attachments:** None

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### RECOMMENDATION

It is requested that the City Council authorize an appropriation of funds from the General Fund as set forth below, and move to approve a change order for Richards Watson Gershon for litigation and special services in the not to exceed amount of \$250,000.

	<u>From</u>		<u>To</u>
\$250,000	General Fund 001 Available Fund Balance	\$250,000	48000503-732500 City Attorney Litigation & Special Services

### INTRODUCTION

Richards Watson & Gershon serves as City Attorney, and also provides litigation and other special services to the City.

### DISCUSSION

This year, Richards Watson & Gershon has provided additional services related to certain labor and personnel matters. Accordingly, additional funds are required to be added to the purchase order. This will be the first major increase in the litigation budget since the 2008 recession.

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The request is for an ongoing increase in the litigation budget to accommodate increased costs in the future. However, should this money be unspent, the money will be returned to the general fund. Therefore, in years where there is not as much litigation, money will be refunded to the general fund.

**FISCAL IMPACT**

This will bring the total purchase order amount for litigation and special services to \$1,005,000 for Fiscal Year 2015-16. \$250,000 is available for the general fund balance.



Don Rhoads, Director of  
Administrative Services/CFO  
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Finance Approval



Mahdi Aluzri, City Manager  
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Approved By