



**CITY OF BEVERLY HILLS**  
455 N. Rexford Drive  
Beverly Hills, CA 90210  
Room 280-A

**PUBLIC WORKS COMMISSION**  
**REGULAR MEETING SYNOPSIS**  
December 10, 2015  
8:00 a.m.

**MEETING CALLED TO ORDER**

Date/Time: December 10, 2015 / 08:07 am

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Commissioners Present: Commissioners Felsenthal, Pressman, Wolfe, Vice Chair  
Aronberg, Chair Shalowitz

Commissioners Absent: None

Staff Present: George Chavez, Mark Cuneo, Chad Lynn, Trish Rhay, Alain  
Romero, Caitlin Sims, Michelle Tse, Audrey Wright

**ORAL COMMUNICATIONS**

**1. AUDIENCE COMMENTS**

Any person wishing to address the Commission on any matter not on the agenda may do so at this time. Please use the microphone provided, clearly stating your name for the official record and courteously limiting your remarks to three (3) minutes so others may have the opportunity to speak.

Speakers: None

**2. REPORT FROM THE CHAIRPERSON**

Mayor's Cabinet Meeting – Chair Shalowitz attended the Meeting of November 24, 2015.

A. 2015 ACCOMPLISHMENTS – Chair Shalowitz read the Department's list of major accomplishments.

**3. COMMISSIONER AND SUBCOMMITTEE REPORTS**

None

**APPROVAL OF AGENDA**

By Order of the Chair, the agenda was approved as amended, moving Items B1 and B2 to be heard immediately following Item A1.

## APPROVAL OF MINUTES

1. Approval of Minutes from the Public Works Commission Regular Meeting of November 12, 2015

Motion:                    MOVED by Vice Chair Aronberg, SECONDED by Commissioner Wolfe to approve the minutes as presented (5-0).

AYES:                    Commissioners Felsenthal, Pressman, Wolfe, Vice Chair Aronberg, Chair Shalowitz

NOES:                    None

CARRIED

### A. REPORTS FROM PRIORITY AGENCIES

1. METROPOLITAN WATER DISTRICT (MWD) DIRECTOR  
None

*(Taken Out of Order)*

### B. CONTINUED AND NEW BUSINESS

1. **BEVERLY HILLS UNIFIED SCHOOL DISTRICT WATER CONSERVATION EFFORTS**  
Caitlin Sims provided an oral report on the School District's water conservation. District accounts in violation of 'Stage D' presented to the Commission.
2. **OVERVIEW OF COUNCILS OF GOVERNMENTS**  
Ms. Sims provided an oral overview on Councils of Governments (COGs). COGs engage in a wide variety of issues to collectively accomplish goals and secure funding.

*(Return to Order)*

### A. REPORTS FROM PRIORITY AGENCIES

#### 2. INFORMATION TECHNOLOGY – WATER TRACKER

Alain Romero of Information Technology provided an update.

- a. **Water Tracker Log-in** – The following were discussed: Log-in; Usage; Reports; Continuous Flow; and Pending (Display of estimated costs).
- b. **Phase II Implementation** – None

#### 3. CAPITAL ASSETS – WATER CAPITAL IMPROVEMENT PROJECTS

- a. **Water Treatment Plant** – The project is on schedule and construction is 35-40% complete. Staff will continue to look for ways to speed up the schedule.
- b. **Shallow Groundwater Well** – The City received the drilling permit from Los Angeles County. The wells should be complete in February.
- c. **Greystone Reservoir Rehabilitation** – City Council awarded the construction contract on November 17, 2015. Construction is anticipated to begin mid-January.

**C. OTHER BUSINESS**

**1. UPDATE ON TIERED WATER RATES**

Trish Rhay provided an update on this item. City Council approved moving forward with the Commission's recommended multi-class, multi-tiered rate structure.

**2. UPDATE ON CABRILLO RESERVOIR**

Ms. Rhay provided an update on this item. The City has moved forward with using *Cabrillo* water in operations. Mr. George Chavez stated the City is in conversations with Los Angeles County concerning regulations surrounding water use.

**3. UPDATE ON CITY WATER CONSERVATION EFFORTS**

Michelle Tse provided an update on the attached report, briefly discussing the contents of the City's letter to the State Board. The Commission identified Chair Shalowitz as the next Hearing Officer to hear Level 2 Penalty Surcharge Appeals for January and February 2016.

**4. UPDATE ON WATER-RELATED POSITIONS RECRUITMENT**

Mr. Chavez provided an update on this item. Funding has been received for the following positions: Water Conservation Administrator, Water Resource Manager and two Project Managers.

**5. UPDATE ON CURRENT PROJECTS**

None

**6. COMMENTS FROM COMMISSIONERS, PUBLIC WORKS DIRECTOR & STAFF**

a. "We Do It For You" Beverly Hills Recycling Video

**D. ADJOURNMENT**

Date / Time: December 10, 2015 / 11:04 am



**CITY OF BEVERLY HILLS**  
455 N. Rexford Drive  
Beverly Hills, CA 90210  
Room 280-A

**RECREATION AND PARKS COMMISSION**  
**SPECIAL MEETING SYNOPSIS**  
Monday, December 14, 2015  
9:30 a.m.

**MEETING CALLED TO ORDER**

Date/Time: December 14, 2015/ 9:30 am

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Community Services Director Steven Zoet.

**ROLL CALL**

Commissioners Present: Commissioners Rosoff, Anderson, Gersh, Chair Friedman  
Commissioners Absent: Vice Chair Bilak  
Staff Present: Steven Zoet, Nancy Hunt-Coffey, Brad Meyerowitz, Teri Angel,  
Ken Pfalzgraf, Ilene Knebel

**COMMUNICATIONS FROM THE AUDIENCE**

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Speakers: None

**APPROVAL OF AGENDA**

By Order of the Chair, the agenda was approved as presented.

**CONSENT CALENDAR**

1. Consideration of Minutes of the Recreation and Parks Regular Meeting of November 24, 2015

Motion: MOVED by Commissioner Rosoff, SECONDED by Commissioner Gersh to adopt the minutes as presented (4-0).

AYES: Commissioners Rosoff, Anderson, Gersh, Chair Friedman  
NOES: None  
ABSENT: Vice Chair Bilak

**CARRIED**

Action: The Minutes were approved as presented.

Vice Chair Bilak arrived at 9:45 a.m.

## **CONTINUED BUSINESS**

### **2. Operational Plan for the Dog Park**

Staff and Commissioners reviewed and discussed the report presented with regard to permit management.

Speakers: William Brenner, MD; Marcia Hobbs, Beverly Hills Courier; Ryan Gohlich, Assistant Director of Community Development; Teri Austin, The Amanda Foundation; Victoria Talbot, Beverly Hills Courier.

Motion: MOVED by Vice Chair Bilak, SECONDED by Commissioner Rosoff to have an initial six month period to include a two-part plastic identification card with removable "tag" to be attached (although not required) to the dog's collar, dog must be registered and permit must be obtained (location to be determined) prior to coming to the park, a nominal fee (amount to be determined) to be charged, proof of shots required, use of park to be for Beverly Hills residents and their guests, Beverly Hills hotel guests, Beverly Hills business owners and people who work in Beverly Hills (5-0).

AYES: Commissioners Rosoff, Anderson, Gersh, Vice Chair Bilak, Chair Friedman

NOES: None

#### CARRIED

Commissioners discussed the possibility of CCTV/Dog Cams in the Dog Park.

Motion: MOVED by Vice Chair Bilak, SECONDED by Commissioner Anderson to approve the installation of CCTV and not approve the installation of a dog cam. (5-0).

AYES: Commissioners Rosoff, Anderson, Gersh, Vice Chair Bilak, Chair Friedman

NOES: None

#### CARRIED

### **3. Donor Recognition Program for the Dog Park**

Staff and Commissioners discussed donor opportunities and recognition.

Speaker: Marcia Hobbs, Beverly Hills Courier

The Commission agreed to not take a position on the matter and research further. No motion was presented.

## **STATUS REPORTS**

### **4. Capital Improvement Project Updates**

The following items were included in the report from Community Services Director Steve Zoet: Gateway Signage Projects, Greystone Theatre Restoration, Coldwater Park and Playground Restoration and Dog Park.

## **COMMUNICATIONS FROM THE COMMISSION**

### **5. Ad Hoc Committee Assignments**

Vice Chair Bilak reported on a recent meeting attended by City staff, City Council members and School District Representatives regarding school construction updates.

## **COMMUNICATIONS FROM STAFF**

### **6. Director's Report**

Community Services Staff updated/discussed with the Commission the following items: Commission Workshop Review, Peck Drive Street Tree Replacement, Update Regarding Farmers' Market Operations, Event Calendar, Meeting Dates, Information Only/Flyers/Notices and Unfinished Business/Comments by Commissioners Including Topics for Future Agendas.

### **7. Standardization of Chair Rotation**

Community Services Director Steve Zoet reviewed the informational item included in the packet.

### **8. Beverly Hills Pilot Ambassador Team**

Per the Chair, the item will be tabled until the January Recreation and Parks Commission Meeting.

## **ADJOURNMENT**

Date / Time: December 14, 2015 / 12:03 pm



**CITY OF BEVERLY HILLS**  
455 N. Rexford Drive  
Beverly Hills, CA 90210  
Room 280-A

**HEALTH AND SAFETY COMMISSION  
SPECIAL MEETING SYNOPSIS**

December 14, 2015  
4:00 p.m.

**MEETING CALLED TO ORDER**

Date/Time: December 14, 2015 / 4:13 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Commissioners Present: Commissioners Demeter, Nazarian, Ross, Vice Chair Schwartz,  
Chair Lurie

Commissioners Absent: None

Staff Present: Pamela Mottice-Muller, Adrienne Tarazon

**COMMUNICATIONS FROM THE AUDIENCE**

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Speakers: None.

**APPROVAL OF AGENDA**

By Order of the Chair, the agenda was approved as presented.

**CONSENT CALENDAR**

1. Consideration of November 23, 2015 Commission regular meeting minutes.

Motion: MOVED by Commissioner Demeter, SECONDED by Chair Lurie  
to adopt the minutes as amended (5-0).

AYES: Commissioners Demeter, Nazarian, Ross, Vice Chair Schwartz,  
Chair Lurie

NOES: None

CARRIED

## REPORTS FROM PRIORITY AGENCIES

Ms. Isabel Hacker from the Beverly Hills Unified School District was introduced to the commission as the new BHUSD liaison.

## CONTINUED BUSINESS

2. None.

## NEW BUSINESS ITEMS

3. **Discussion of Chair's Focus Area Topics, Areas of interest, and Work Plan Initiatives**

Discussion of the Commission's topics, areas of interest, and potential work plan initiatives.

The Commission approved Be Aware! Be Aware! Be Aware! as the Area of Focus with Area of Interests being Neighborhood Watch, use of communication in disasters and distracted driving and walking.

Speakers: None

Motion: MOVED by Commission Nazarian, SECONDED by Commissioner Ross to adopt the 2016 Health and Safety Commission's area of focus and work plan items.

AYES: Commissioners Demeter, Nazarian, Ross, Vice Chair Schwartz, Chair Lurie

NOES: None

### CARRIED

4. **Standardized Templates**

Provided the recent changes to the standardization of Commissions' agenda, synopsis, and minutes to be used by all City Commissions and recently distributed in the Commissioners' Handbook.

## PROJECT UPDATES

None.

### **COMMUNICATIONS FROM THE COMMISSION**

Chair Lurie provided an update from the Mayor's Cabinet meeting held on November 24, 2015. She also thanked staff and Commissioners for their support with the Commission Workshop held on December 5, 2015.

Vice Chair Schwartz and Commissioners Ross, Demeter, and Nazarian all thanked Chair Lurie for her work and accomplishments as Chair for the year 2015.

### **COMMUNICATIONS FROM STAFF**

Director Muller reminded the Commission of the upcoming CERT classes to be held in February 2016.

### **ADJOURNMENT**

Date / Time: December 14, 2015 / 5:42 p.m.



CITY OF BEVERLY HILLS  
455 N. Rexford Drive  
Beverly Hills, CA 90210  
Room 280A

**HUMAN RELATIONS COMMISSION  
REGULAR MEETING SYNOPSIS**  
December 17, 2015  
9:00 a.m.

**MEETING CALLED TO ORDER**

Date/Time: December 17, 2015 / 09:03 a.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Commissioners Present: Commissioners Saleh, Berman, Friedman, Vice Chair Popovich  
Levyn, Chair Blumenfeld

Commissioners Absent: None

Staff Present: James R. Latta, Elizabeth Anderson, Linda Kyriazi

**COMMUNICATIONS FROM THE AUDIENCE**

None.

**APPROVAL OF AGENDA**

By Order of the Chair, the agenda was approved as amended.

Taken out of order: Tab 2, Tab 5 & Tab 3

**CONSENT CALENDAR**

1. Consideration of November 19, 2015 Commission regular meeting minutes:

MOTION by order of the Chair:

AYES: Commissioners Berman, Friedman, Vice Chair Popovich Levyn,  
Chair Blumenfeld

NOES: None

ABSTAIN: Commissioner Saleh

CARRIED

**REPORTS FROM PRIORITY AGENCIES**

Beverly Hills Unified School District

- Governing Board Member, Noah Margo, provided an update on anti-bullying programs scheduled in the school district.
- Superintendent of Schools, Steve Kessler, also commented on cyber bullying.

Beverly Hills Police Department  
-Not available

## **CONTINUED BUSINESS**

### 2. Tenant Landlord Forum

- No public/resident speakers.
- Human Services Administrator James R. Latta, provided an update on the resident concerns and complaints from the November 19, 2015 Human Relations Commission Meeting.

## **NEW BUSINESS /PUBLIC HEARINGS / ACTION ITEMS**

### 3. Tenant Landlord Policy Analysis

- Code Enforcement Manager Nestor Otazu explained the process of a code violation complaint, complaint intake process, and enforcement process in addition to future options for consideration.

### 4. 2016 Beverly Hills Homeless Count

Human Services Specialist Elizabeth Anderson updated the Commission on the January 2016 Homeless Count.

## **STATUS REPORTS**

### 5. Beverly Hills Ambassador Team

- Kris Zagyva, Operations Manager, provided an update on the progress of the Ambassador Program.

### 6. Commissioner Workshop

- Human Services Administrator James R. Latta, discussed the Commissioner Workshop that was held December 5, 2015. The Commissioners provided their feedback.

### 7. FY 16/17 Community Assistance Grand Funding

- Human Services Specialist, Elizabeth Anderson, updated the Commission on the 2016/2017 Community Assistance Grand Funding (CAGF)

### 8. 2016 Work Plan

- Human Services Administrator James R. Latta, reviewed the priority list that the Commission agreed upon for 2016.

## **COMMUNICATIONS FROM STAFF AND COMMISSION**

Administrator's report:

- None

9. Mayor's Cabinet Meeting

- Minutes attached.

10. Overview of current and pending agenda items

Human Services Administrator, James R. Latta, reviewed the following and discussed with the Commission:

- January 2016 rotation of chair
- CAGF deadline is January 28, 2016 at 5pm
- Schedule time with City Council liaisons
- Hate Crime Report
- Human Trafficking
- Homelessness Prevention Policy Summit – January presentation

11. Calendar for 2016 Commission meeting dates

- Reviewed

## **ADJOURNMENT**

December 17, 2015 at 11:42 a.m.



**CITY OF BEVERLY HILLS**  
455 N. Rexford Drive  
Beverly Hills, CA 90210  
Room 280-A

**FINE ART COMMISSION**  
**REGULAR MEETING SYNOPSIS**  
December 17, 2015  
4:00pm

**OPEN MEETING**

Date/Time: December 17, 2015 / 4:00pm

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Commissioners Present: Commissioners Rubins, Hiller, Vice Chair Kaye, Chair Potter  
Commissioners Absent: Commissioner Smooke  
Staff Present: Nancy Hunt-Coffey, Brad Meyerowitz, Aida Thau

**COMMUNICATIONS FROM THE AUDIENCE**

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Speakers: None

**APPROVAL OF AGENDA**

By Order of the Chair, the agenda was approved as amended. Item 3. Project/follow up priority setting exercise was taken out of order and moved to be the last item discussed in this meeting.

**CONSENT CALENDAR**

**1. Consideration of November 19, 2015 Fine Art Commission regular meeting minutes**

Motion: MOVED by Commissioner Hiller, SECONDED by Vice Chair Kaye to adopt the minutes as presented (4-0).

AYES: Commissioners Rubins, Hiller, Vice Chair Kaye, Chair Potter  
NOES: None  
ABSENT: Commissioner Smooke  
CARRIED

## CONTINUED AND NEW BUSINESS/PUBLIC HEARINGS / ACTION ITEMS

### 2. Standardized templates

Staff reviewed the standardization of the City Commissions' agenda, synopsis and minutes.

### 3. Project/follow up priority setting exercise

The Commission selected their priority projects and follow up tasks that staff will work during the current month.

### 4. Bids for Kusama fencing

Because no responses were received to the bid package for the Kusama fencing project, staff proactively contacted two companies that provide custom fencing. The Commission reviewed the bids for the work presented at the November meeting, and the second bid presented at this meeting. It was recommended that the Commission select a vendor for the Kusama fence. Vice Chair Kaye requested that we ask the selected vendor what fence could be built for \$25,000.

Speakers: None

Motion: MOVED by Commissioner Hiller, SECONDED by Chair Potter to accept the bid from Master Ironworks with 19 poles, as well as the bid from Korade & Associate Builders, Inc. for the concrete footings plus contingency (3-1).

AYES: Commissioners Rubins, Hiller, Chair Potter

NOES: Vice Chair Kaye

ABSENT: Commissioner Smooke

CARRIED

### 5. Kusama restoration

Rosa Lowinger and Associates has worked with Ironwood on detailing a scope of services that Ironwood would provide to restore Kusama's *Hymn of Life* under the warranty. It was recommended by staff that RLA oversee this restoration process. A cost for this service was attached. The Commission was asked to approve this scope of work with RLA.

Speakers: None

Motion: MOVED by Vice Chair kaye, SECONDED by Commissioner Rubins to approve the scope of work by RLA (4-0).

AYES: Commissioners Rubins, Hiller, Vice Chair Kaye, Chair Potter

NOES: None

ABSENT: Commissioner Smooke

CARRIED

## 6. Web page submission form

The Commission reviewed and proposed changes on the language related to developing a web page that will allow members of the public to submit ideas for art purchase, as part of the annual priority setting exercise.

## COMMUNICATIONS FROM THE COMMISSION

### 7. Chair's report

- A. Mayor's Cabinet Meeting  
Mayor's Cabinet Notes were provided in the packet.
- B. Ad Hoc Committees
  - Developers Brochure Ad Hoc (Kaye, Rubins)  
No updates
  - Recreation and Parks Commission Liaisons (Potter, Kaye)  
No updates
  - Developer Owned Art (Hiller, Smooke)  
No updates
  - Web Submission for Priority Exercise (Hiller, Rubins)  
Update on agenda item 6 of this meeting
- C. Other items brief announcements, request for information, and brief reports on activities.
  - Commissioners gave feedback in regards of the training held on 12/5/15.

## COMMUNICATIONS FROM STAFF

### 8. Director's report

- Information only items  
Staff updated and discussed with the Commission the following items:
  - A. Fine Art Fund report and update, including refunds  
Fine art fund reports were provided in the packet. Follow up on request by Commissioner Kaye at Mayor's Cabinet for refunds of Fine Art deposits to be expedited. Although not identified as a priority of the Commission, Finance department is moving forward with issuing refunds.
  - B. Mayor's cabinet meeting notes  
Mayor's cabinet meeting notes were included in Chair report.
  - C. Update on developer owned art  
Staff continues to receive and verify covenants. Various issues with the execution of the covenants have caused this project to be time consuming.
  - D. Update on the Woods Davy piece  
Estimate received for footings/piers. Second bid for relocation and installation being secured.
  - E. Update on William Kentridge *World on Its Hind Legs*  
Gallery returned agreement with request for substantial changes. City Attorney's Office and Risk Management are reviewing the requested changes.

- F. Update on Magdalena Abakanovicz sculpture protection  
The plantings around this sculpture had to be removed because there was a ground-based beehive that had formed at the site. Parks staff will have the surrounding planter replanted within a few weeks.
- G. Lighting on art pieces in Beverly Gardens Park  
The City Electrician addressed the issue of some pieces not being lit in Beverly Gardens Park. All pieces should now be lit at nighttime.
- H. Bove Maintenance Issues  
Issues continue to occur with the lowest portions of the Bove piece. Pictures were provided. Rosa Lowinger's group has submitted an initial estimate, which is being revised, for the cost of regular maintenance of the piece.
- I. Tom Friedman  
Artist Tom Friedman will be visiting Beverly Hills at the end of December to examine different possible locations for placement of one of his pieces.
- J. Research on Fine Art Financials  
Based on the request of Commissioner Kaye, staff coordinated with Community Development and Finance staff regarding Commissioner Kaye's questions regarding project valuation and the fine art obligations at Louis Vuitton at 295 N. Rodeo Dr.; Barneys at 9570 Wilshire Blvd.; 465 N. Roxbury; 9849 Wilshire.
- K. Request for retreat and liaison meeting  
Staff has followed up on Commissioner Rubins request for a retreat to be held with the Fine Art City Council liaisons at an upcoming Commission meeting. City Management has indicated that before a retreat is scheduled, that the request should be brought first to the liaisons. Staff is coordinating a meeting of the liaisons.
- L. 2 Rodeo letter update  
Staff met with the City Attorney's Office and provided all of the relevant documentation to the City Attorney's staff regarding 2 Rodeo. The City Attorney's staff has indicated that the next step is for them to do a title search on the property. Once the title search is complete, they will touch base with staff on the next steps with this project.

- Other Items (FYI-type items for the Commission)  
None

#### **COMMUNICATIONS FROM THE AUDIENCE**

Speakers: Councilmember Nancy H. Krasne addressed the Fine Art Commission and thanked them for attending to the Commission Workshop and for providing feedback.

#### **ADJOURNMENT**

Date / Time: December 17, 2015 / 5:32 pm