



## AGENDA REPORT

**Meeting Date:** December 1, 2015  
**Item Number:** D-10  
**To:** Honorable Mayor & City Council  
**From:** Craig Crowder, Fleet Manager *cc*  
**Subject:** APPROVAL OF A PURCHASE ORDER TO DOWNTOWN FORD FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$433,332.13 FOR THE PURCHASE OF TWO (2) FORD FIRE DEPARTMENT VEHICLES AND TWELVE (12) FORD PUBLIC WORKS SERVICES VEHICLES

**Attachment:**

1. State of California Department of General Services Procurement Contract # 1-14-23-10A-G
2. State of California Department of General Services Procurement Contract # 1-14-23-20A-G
3. Downtown Ford C-Max Price Quote
4. Downtown Ford F150 Price Quote
5. Downtown Ford F250 Price Quote
6. Downtown Ford F250 4x4 Diesel Price Quote
7. Downtown Ford F350 Service Body Price Quote
8. Downtown Ford Transit Connect Price Quote

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### RECOMMENDATION

Staff recommends that the City Council (1) find that the conformance with the bidding procedures in the Municipal Code would be contrary to the best interests of the City, (2) waive the bidding requirements as the City is utilizing the State of California Department of General Services bid process, and (3) move to approve a purchase order in the amount of \$433,332.13 to Downtown Ford for the purchase of specified Ford vehicles.

### DISCUSSION

Following an annual evaluation of the City's vehicle and equipment fleet, Fleet Services staff has determined that the below-listed vehicles have either met or exceeded their life expectancies:

<u>ID #</u>	<u>YEAR/MAKE/MODEL</u>	<u>PROGRAM NO. / DESCRIPTION</u>
422	2001 DODGE DAKOTA	40505901 / FACILITIES MAINTENANCE

526	2005 TOYOTA PRIUS	00107301/ PARKING ENFORCEMENT
527	2005 TOYOTA PRIUS	00107301 / PARKING ENFORCEMENT
529	2005 TOYOTA PRIUS	00107301 / PARKING ENFORCEMENT
585	2006 CHRYSLER WRANGLER	00107301 / PARKING ENFORCEMENT
615	2003 CHEVROLET SILVERADO	00107601 / INFRASTRUCTURE MAINTENANCE
616	2003 CHEVROLET SILVERADO	00107601 / INFRASTRUCTURE MAINTENANCE
650	2003 CHEVROLET SILVERADO	00107601 / INFRASTRUCTURE MAINTENANCE
754	2002 DODGE RAM	84005401 / WASTEWATER MAINTENANCE & REPAIR
757	2008 FORD F-250 SD	80006003 / WATER SUPPLY & DISTRIBUTION
853	2008 DODGE GRAND CARAVAN	00103101 / FIRE ADMINISTRATION
861	2007 FORD F-250 XL	00103301 / EMERGENCY RESPONSE SERVICES

Replacement vehicle selections are determined by a number of considerations to include; right-sizing vehicles for Divisional operations, minimizing mobile source emissions from on and off road vehicles and reducing the use of nonrenewable polluting transportation fuels, in support of the Beverly Hills Sustainable City Plan to reduce both air pollution and the City's carbon footprint.

After a joint deliberation with the Fire Department (FD) and Public Works Services Department (PWSD) staffs, Fleet Services concurred with the FD's request to replace their vehicles with assignment specific selections to include a Ford C-Max Hybrid and a Ford F250 Pick-Up and PWSD's request to replace their vehicles with assignment specific selections to include four Ford C-Max Hybrids, three Ford F150 Pick-Ups, a Ford F250 Pick-Up, a Ford F350 Pick-Up and one Ford Transit Connect Van. Council-approved budget enhancements for Fiscal Year 2015-2016 identify two new vehicles for the Public Works Services Department. The new vehicle assignment specific selections have been identified as two Ford Transit Connect Vans. These replacement vehicles are necessary in order to satisfy job duty requirements and also ensure that the vehicles in the City fleet are safe, reliable, modern and relevant to the user's current and future needs.

After careful evaluation of various purchasing options and pricing, staff determined that it is in the best interest of the City not to proceed with its own bid process and utilize the bid process of the State of California Department of General Services Procurement Division Contract #1-14-23-10A-G for cars (See Attachment 1), and Contract #1-14-23-20A-G for trucks (See Attachment 2). The State of California found that Downtown Ford was the lowest bidder for its assorted Ford selections. Staff determined that using the State of California resources, manpower and purchasing power gives the City the best pricing opportunity. Downtown Ford intends to extend the same terms, conditions, and prices that are stipulated in its contracts with the State of California, which commenced

on February 3, 2014, to the City of Beverly Hills with modifications to the vehicle specifications as noted in the chart below.

Staff recommends the approval of a purchase order in the amount not to exceed \$433,332.13 to Downtown Ford for the purchase of two (2) Ford Fire Department vehicles and twelve (12) Ford Public Works Services vehicles at the prices listed below which are based on the State of California contract pricing.

**FISCAL IMPACT**

Summary of the Vendor's price quote for the FD and PWSD vehicles specified by the City of Beverly Hills (See Attachment 3, 4, 5, 6, 7, 8) is as follows:

One (1) Ford C-Max Hybrid, per the State of California Procurement Division Contract Specification (Attachment 3)	\$22,685.00
City of Beverly Hills Additions and Deletions	\$1,789.00
<b>Subtotal</b>	<b>\$24,474.00</b>
Tax (9.0%)	\$2,202.66
Tire Fee:	\$7.00
Delivery:	\$400.00
<b>Unit Total:</b>	<b>\$27,083.66</b>
<b>Unit Total X5</b>	<b>\$135,418.30</b>

One (1) Ford F150, per the State of California Procurement Division Contract Specification (Attachment 4)	\$19,420.00
City of Beverly Hills Additions and Deletions	\$7,815.00
<b>Subtotal</b>	<b>\$27,235.00</b>
Tax (9.0%)	\$2,451.15
Tire Fee:	\$8.75
Delivery:	\$400.00
<b>Unit Total:</b>	<b>\$30,094.90</b>
<b>Unit Total X3</b>	<b>\$90,284.70</b>

One (1) Ford F250, per the State of California Procurement Division Contract Specification (Attachment 5)	\$18,503.00
City of Beverly Hills Additions and Deletions	\$6,710.00
<b>Subtotal</b>	<b>\$25,213.00</b>
Tax (9.0%)	\$2,269.17

Tire Fee:	\$8.75
Delivery:	\$400.00
<b>Unit Total:</b>	<b>\$27,890.92</b>

One (1) Ford F250 4X4, per the State of California Procurement Division Contract Specification (Attachment 6)	\$25,311.00
City of Beverly Hills Additions and Deletions: Long Bed, Diesel Engine, Brake Controller, Lift Gate, Winch, In-Bed Fuel Tank, Tool Box, Fuel Hose Reel	\$18,983.00
<b>Subtotal</b>	<b>\$44,294.00</b>
Tax (9.0%)	\$3,986.46
Tire Fee:	\$8.75
Delivery:	\$350.00
<b>Unit Total:</b>	<b>\$48,639.21</b>

One (1) Ford F350 Service Body, per the State of California Procurement Division Contract Specification (Attachment 7)	\$24,033.00
City of Beverly Hills Additions and Deletions: Service Body, Tow Package, Tool Box, In-Bed Fuel Tank, Fuel Hose Reel	\$18,779.00
<b>Subtotal</b>	<b>\$42,812.00</b>
Tax (9.0%)	\$3,853.08
Tire Fee:	\$8.75
Delivery:	\$100.00
<b>Unit Total:</b>	<b>\$46,773.83</b>

One (1) Ford Transit Connect, per the State of California Procurement Division Contract Specification (Attachment 8)	\$20,246.00
City of Beverly Hills Additions and Deletions	\$5,350.00
<b>Subtotal</b>	<b>\$25,596.00</b>
Tax (9.0%)	\$2,303.64
Tire Fee:	\$8.75
Delivery:	\$200.00
<b>Unit Total:</b>	<b>\$28,108.39</b>
<b>Unit Total X3:</b>	<b>\$84,325.17</b>

Meeting Date: December 1, 2015

Funding for this purchase is appropriated from the Fiscal Year 2015-2016 Council-approved Department budget.

<b>Program # / Description of Fund Source</b>	<b>Amount</b>
49008501-850000-08502 / Vehicle Replacement	\$383,333.13
060-80006002-741100 / Water Supply & Distribution / Groundwater	\$8,333.00
060-80006003-741100 / Water Supply & Distribution / Maintenance and Repair	\$33,333.00
060-80006004-741100 / Water Supply & Distribution / Water Quality	\$8,333.00



George Chavez

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Approved By 



# **Attachment 1**



Department of General Services  
Procurement Division  
707 Third Street, 2<sup>nd</sup> Floor  
West Sacramento, CA 95605-2811

State of California  
**CONTRACT NOTIFICATION**  
\*\*\*\*MANDATORY\*\*\*\*

CONTRACT NUMBER:	1-14-23-10 A through G
DESCRIPTION:	Fleet Vehicles – Cars
CONTRACTOR(S):	Downtown Ford Sales (1-14-23-10A) Elk Grove Auto Group (1-14-23-10B) Hanford Toyota (1-14-23-10C) Winner Chevrolet (1-14-23-10D) Wondries Fleet Group (1-14-23-10E) Livermore Ford (1-14-23-10F) Hanford Hyundai (1-14-23-10G)
CONTRACT TERM:	2/3/2014 through 2/2/2016
STATE CONTRACT ADMINISTRATOR:	Christina Nunez (916) 375-4482 <a href="mailto:Christina.nunez@dgs.ca.gov">Christina.nunez@dgs.ca.gov</a>

The contract user instructions, products, and pricing are included herein. All purchase documents issued under this contract incorporate the contract terms and applicable California General Provisions.

*Signature on File*

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**Christina Nunez, Contract Administrator**

Date: 2/3/2014

Contract (Mandatory) 1-14-23-10 A - G  
Contract Notification and User Instructions

**1. SCOPE**

The State's contract provides current model year Fleet Vehicles - Cars at contracted pricing to the State of California and local governmental agencies in accordance with the requirements of Contract # 1-14-23-10 A - G. The contractors shall supply the entire portfolio of products as identified in the contract and will be the primary point of contact for data collection, reporting, and distribution of Fleet Vehicles - Cars to the State.

The contract term is for two (2) years with an option to extend the contract for one (1) additional year period or portion thereof. The terms, conditions, and prices for the contract extension option shall be by mutual agreement between the contractor and the State. If a mutual agreement cannot be met the contract may be terminated at the end of the current contract term.

**2. CONTRACT USAGE/RULES**

A. State Departments

- The use of this contract is mandatory for all State of California departments. State departments shall only purchase vehicles that are ranked #1 for each line item, with no exceptions. See Section 6 - Contract Items for ranking order details.
- Ordering departments must adhere to all applicable State laws, regulations, policies, best practices, and purchasing authority requirements, e.g. California Codes, Code of Regulations, State Administrative Manual, Management Memos, and State Contracting Manual Volume 2 and 3, as applicable.
- Prior to placing orders against this contract, departments must have been granted non-IT purchasing authority by the Department of General Services, Procurement Division (DGS/PD) for the use of this statewide contract. The department's current purchasing authority number must be entered in the appropriate location on each purchase document. Departments that have not been granted purchasing authority by DGS/PD for the use of the State's statewide contracts may access the Purchasing Authority Application at <http://www.pd.dgs.ca.gov/deleg/pamanual.htm> or may contact DGS/PD's Purchasing Authority Management Section by e-mail at [pams@dgs.ca.gov](mailto:pams@dgs.ca.gov).
- Departments must have a Department of General Services (DGS) agency billing code prior to placing orders against this contract. Ordering departments may contact their Purchasing Authority contact or their department's fiscal office to obtain this information.

B. Local Governmental Agencies

- Local governmental agency use of this contract is optional.
- Local government agencies are defined as "any city, county, city and county, district or other governmental body or corporation, including the California State Universities (CSU) and University of California (UC) systems, K-12 schools and community colleges", empowered to expend public funds for the acquisition of products, per Public Contract Code Chapter 2, Paragraph 10298 (a) (b). While the State makes this contract available to local governmental agencies, each local governmental agency should determine whether this contract is consistent with its procurement policies and regulations.
- Local governmental agencies shall have the same rights and privileges as the State under the terms of this contract. Any agencies desiring to participate shall be required to adhere to the same responsibilities as do State agencies and have no authority to amend, modify or change any condition of the contract.

Contract (Mandatory) 1-14-23-10 A - G  
Contract Notification and User Instructions

- Local governmental agencies must have a DGS agency billing code prior to placing orders against this contract. DGS agency billing codes may be obtained by emailing the DGS billing code contact with the following information:
  - Local governmental agency
  - Contact name
  - Telephone number
  - Mailing address
  - Facsimile number and e-mail address

DGS Billing Code Contact: [BillCodesCMAS@dgs.ca.gov](mailto:BillCodesCMAS@dgs.ca.gov)

- C. Unless otherwise specified within this document, the term "ordering agencies" will refer to all State departments and/or local governmental agencies eligible to utilize this contract. Ordering and/or usage instructions exclusive to State departments or local governmental agencies shall be identified within each article.

### 3. DGS ADMINISTRATIVE FEES

#### A. State Departments

The DGS will bill each State department an administrative fee for use of this statewide contract. The administrative fee should NOT be included in the order total, nor remitted before an invoice is received from DGS.

Current fees are available online in the Procurement Division Price Book located at: <http://www.dgs.ca.gov/ofs/NewsEvents/PriceBookAnnouncement.aspx> (Click on "Purchasing" under Procurement Division.)

#### B. Local Governmental Agencies

For all local government agency transactions issued against this contract, the Contractor is required to remit the DGS/PP an Incentive Fee of an amount equal to 1% of the total purchase order amount excluding taxes and freight. This Incentive Fee shall not be included in the agency's purchase price, nor invoiced or charged to the purchasing entity. All prices quoted to local governmental agency customers shall reflect State contract pricing, including any and all applicable discounts, and shall include no other add-on fees.

### 4. CONTRACT ADMINISTRATION

Both the State and the contractor(s) have assigned contract administrators as the single points of contact for problem resolution and related contract issues.

<b>DGS/PP Contract Administrator:</b>	Christina Nunez
<b>Address:</b>	DGS/Procurement Division 707 Third Street, 2 <sup>nd</sup> Floor West Sacramento, CA 95605
<b>Telephone:</b>	(916) 375-4482
<b>Facsimile:</b>	(916) 375-4613
<b>E-Mail:</b>	<a href="mailto:christina.nunez@dgs.ca.gov">christina.nunez@dgs.ca.gov</a>

**Contract (Mandatory) 1-14-23-10 A - G**  
**Contract Notification and User Instructions**

**Contractor:** **Downtown Ford Sales 1-14-23-10A**  
**Contact Name:** Dave Forbess  
**Address:** 525 N. 16<sup>th</sup> Street  
Sacramento, CA 95811  
**Telephone:** (916) 442-6931  
**Facsimile:** (916) 491-3138  
**E-Mail:** [daveforbess@downtownfordsales.com](mailto:daveforbess@downtownfordsales.com)

**Contractor:** **Elk Grove Auto Group 1-14-23-10B**  
**Contact Name:** Bill Kemery  
**Address:** 8575 Laguna Grove Drive  
Elk Grove, CA 95757  
**Telephone:** (916) 429-4700  
**Facsimile:** (916) 421-0149  
**E-Mail:** [billk@lasherauto.com](mailto:billk@lasherauto.com)

**Contractor:** **Hanford Toyota 1-14-23-10C**  
**Contact Name:** Pat Ireland  
**Address:** 1835 Glendale Avenue  
Hanford, CA 93230  
**Telephone:** (559) 707-5735  
**Facsimile:** (559) 961-4601  
**E-Mail:** [patireland1962@yahoo.com](mailto:patireland1962@yahoo.com)

**Contractor:** **Winner Chevrolet 1-14-23-10D**  
**Contact Name:** Bill Kemery  
**Address:** 8575 Laguna Grove Drive  
Elk Grove, CA 95757  
**Telephone:** (916) 429-4700  
**Facsimile:** (916) 421-0149  
**E-Mail:** [billk@lasherauto.com](mailto:billk@lasherauto.com)

**Contractor:** **Wondries Fleet Group 1-14-23-10E**  
**Contact Name:** Clarke Cooper  
**Address:** 1247 W. Main Street  
Alhambra, CA 91801  
**Telephone:** (626) 457-5590  
**Facsimile:** (626) 457-5593  
**E-Mail:** [clarkecooper@wondries.com](mailto:clarkecooper@wondries.com)

**Contractor:** **Livermore Ford 1-14-23-10F**  
**Contact Name:** Dwane Galatti  
**Address:** 2266 Kitty Hawk Road  
Livermore, CA 94551  
**Telephone:** (530) 867-1173  
**Facsimile:** (530) 884-4141  
**E-Mail:** [dwanefleet@hotmail.com](mailto:dwanefleet@hotmail.com)

Contract (Mandatory) 1-14-23-10 A - G  
Contract Notification and User Instructions

**Contractor:** Hanford Hyundai 1-14-23-10G  
**Contact Name:** Pat Ireland  
**Address:** 1900 Glendale Avenue  
Hanford, CA 93230  
**Telephone:** (559) 707-5735  
**Facsimile:** (559) 961-4601  
**E-Mail:** [patireland1962@yahoo.com](mailto:patireland1962@yahoo.com)

**5. PROBLEM RESOLUTION/SUPPLIER PERFORMANCE**

Ordering agencies and/or contractors shall inform the State Contract Administrator of any technical or contractual difficulties encountered during contract performance in a timely manner. This includes and is not limited to informal disputes, supplier performance, outstanding deliveries, etc.

For contractor performance issues, ordering agencies must submit a completed Supplier Performance Report via email or facsimile to the State Contract Administrator identified in Article 4. The ordering agency should include all relevant information and/or documentation (i.e. Purchase documents).

**6. CONTRACT ITEMS**

All pricing is listed on Attachment A, Contract Pricing. A Service Plan is offered on all light duty vehicles. The Service Plan is optional but highly recommended.

All prices quoted shall be fixed as the maximum cost for the contract period unless a price increase is granted.

Ranking Order

Vehicles have been awarded by line item based on the highest score per line item. Line items may have multiple awards in a ranking order. Vehicles ranked #1 on a given line item received the highest score for that line item. Vehicles with the second highest score on a given line item are ranked #2, provided the vehicle is a different make and model, and so on. **State departments shall only purchase vehicles that are ranked #1 for each line item, NO EXCEPTIONS.** Local governmental agencies may purchase any vehicle on contract regardless of rank.

NOTE: Vehicles are categorized by rank on Attachment A, Contract Pricing. The tabs located at the bottom of Attachment A, Contract Pricing spreadsheets identify the ranking categories.

Sales Tax

The sales tax rate applied should be based on the rate of the "Bill To" address listed on the Purchase Order.

Options

All factory options shall be available and priced at dealer cost plus up to ten percent for an addition or dealer cost minus up to ten percent for a deletion in accordance with the manufacturer's price list in effect at the time of the bid opening. All options added or deleted shall be shown as a separate line item on the purchase order, invoice, and contract usage report. Equipment changes which might be made would include, but would not be limited to, the following:

- Add power windows;
- Add trailer tow package;
- Delete pick up box (bed).

Contract (Mandatory) 1-14-23-10 A - G  
Contract Notification and User Instructions

In no case shall options be included or deleted in such a manner as to cause the vehicle to conflict with any other line item on this or any other vehicle contract. Additionally, the option to change the engine size shall not be allowed on all light duty vehicles (e.g. V6 to V8; 4.8L to 5.3L).

The supplier will provide DGS/PD and/or ordering agencies a copy of the dated factory price lists in use at the time of bid opening if requested. These prices will be firm and not subject to increase through the life of the contract. The price list must be furnished to the requestor within ten (10) calendar days of notification.

NOTE: Vehicles with options added or deleted must continue to meet or exceed the appropriate minimum specification.

Tire Fee

Purchase orders MUST include the State mandated \$1.75 per tire fee.

**7. SPECIFICATIONS**

All products must conform to the attached State of California Bid Specification Number 2310-2626 dated 9/24/2013 (Attachment B).

Literature and specifications must be provided within 10 calendar days of request.

Vehicle color shall be a solar reflective color (white, silver metallic, or gold metallic) per Management Memo 12-03 (exceptions are listed in the Memo).

**8. PURCHASE EXECUTION**

A. State Departments

1) Purchase Documents

State departments must use the Purchasing Authority Purchase Order (Std. 65) for purchase execution. An electronic version of the Std. 65 is available at the Office of State Publishing web site: <http://www.dgs.ca.gov/pd/Forms.aspx> (select Standard Forms)

All Purchasing Authority Purchase Orders (Std. 65) must contain the following:

- Agency Order Number (Purchase Order Number)
- Ordering Agency Name
- Agency Billing Code
- Purchasing Authority Number
- Leveraged Procurement Number (Contract Number)
- Supplier Information (Contact Name, Address, Phone Number, Fax Number, E-mail)
- Line Item number
- Quantity
- Unit of Measure
- Commodity Code Number
- Product Description
- Unit Price
- Extension Price
- Delivery Instructions (if applicable)

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2) Office of Fleet and Asset Management Approval

In accordance with GC section 13332.09, departments must receive approval from the DGS Office of Fleet and Asset Management (OFAM) when procuring vehicles. Details are available in the Fleet Handbook (<http://www.documents.dgs.ca.gov/ofa/handbook.pdf>).

3) American Recovery and Reinvestment Act (ARRA) - Supplemental Terms and Conditions

Ordering departments executing purchases using ARRA funding must attach the ARRA Supplemental Terms and Conditions document to their individual purchase documents. Departments are reminded that these terms and conditions supplement, but do not replace, standard State terms and conditions associated with this leveraged procurement agreement.

- ARRA Supplemental Terms and Conditions

Note: Additional information regarding ARRA is available by clicking here to access the email broadcast dated 08/10/09, titled Supplemental Terms and Conditions for Contracts Funded by the American Recovery and Reinvestment Act.

B. Local Governmental Agencies

Local governmental agencies may use their own purchase document for purchase execution. The purchase documents must include the same data elements as listed above (Exception: Purchasing Authority Number is used by State departments only). **The contractor will not accept purchase documents from local agencies without a State issued billing code.**

C. Documentation

All ordering agencies will submit a copy of executed purchase documents to:

DGS - Procurement Division (IMS# Z-1)  
Attn: Data Entry Unit  
707 Third Street, 2<sup>nd</sup> Floor, MS 2-212  
West Sacramento, CA 95605-2811

**9. ORDERING PROCEDURE**

A. Ordering Methods:

Ordering agencies are to submit appropriate purchase documents directly to the contractor(s) via one of the following ordering methods:

- U.S. Mail
- Facsimile
- Email

The contractor's Order Placement Information is as follows:

<b>ORDER PLACEMENT INFORMATION</b>			
<b>U.S. Mail</b>	<b>Facsimile</b>	<b>Email</b>	<b>Contract #</b>
Downtown Ford Sales 525 N. 16th Street Sacramento, CA 95811 Attn: Dave Forbess	(916) 491-3138	<a href="mailto:daveforbess@downtownfordsales.com">daveforbess@downtownfordsales.com</a>	1-14-23-10A

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**Contract Notification and User Instructions**

Elk Grove Auto Group 8575 Laguna Grove Drive Elk Grove, CA 95757 Attn: Bill Kemery	(916) 421-0149	<a href="mailto:billk@lasherauto.com">billk@lasherauto.com</a>	1-14-23-10B
Hanford Toyota 1835 Glendale Avenue Hanford, CA 93230 Attn: Pat Ireland	(559) 961-4601	<a href="mailto:patireland1962@yahoo.com">patireland1962@yahoo.com</a>	1-14-23-10C
Winner Chevrolet 8575 Laguna Grove Drive Elk Grove, CA 95757 Attn: Bill Kemery	(916) 421-0149	<a href="mailto:billk@lasherauto.com">billk@lasherauto.com</a>	1-14-23-10D
Wondries Fleet Group 1247 W. Main Street Alhambra, CA 91801 Attn: Clarke Cooper	(626) 457-5593	<a href="mailto:clarkecooper@wondries.com">clarkecooper@wondries.com</a>	1-14-23-10E
Livermore Ford 2266 Kitty Hawk Road Livermore, CA 94551 Attn: Dwane Galatti	(530) 884-4141	<a href="mailto:dwanefleet@hotmail.com">dwanefleet@hotmail.com</a>	1-14-23-10F
Hanford Hyundai 1900 Glendale Avenue Hanford, CA 93230 Attn: Pat Ireland	(559) 961-4601	<a href="mailto:patireland1962@yahoo.com">patireland1962@yahoo.com</a>	1-14-23-10G

Note: When using any of the ordering methods specified above, all State departments must conform to proper State procedures.

**10. MINIMUM ORDER**

There is no minimum order for this contract.

**11. ORDER RECEIPT CONFIRMATION**

The contractor will provide the ordering agencies with an order receipt acknowledgement containing a unique order number either via e-mail or facsimile within 48 hours of receipt of order.

The acknowledgement will include:

- Ordering Agency Name
- Agency Order Number (Purchase Order Number)
- Purchase Order Total Cost
- Delivery Completion Date

**12. DELIVERY PROCEDURES**

Pre-Delivery Checklist

Prior to delivery, each vehicle shall be completely inspected, serviced and detailed by the delivering dealer and/or the manufacturer's pre-delivery service center. A copy of the pre-delivery checklist shall be completed for each vehicle, signed by a representative of the organization performing the inspection/service, and delivered with the vehicle.

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Delivery:

Delivery shall be within one hundred and fifty (150) days after receipt of order (ARO). State departments may limit delivery to a maximum of ten (10) units per working day.

Contractor is requested to make deliveries in Los Angeles County, Orange County, San Bernardino Metropolitan Area, and San Diego Metropolitan Area during off-peak hours. Off-peak hours are Monday through Friday, 10:00 AM to 4:00 PM.

In accordance with paragraph 15 of the General Provisions entitled "Delivery", the contractor shall strictly adhere to the delivery terms and completion schedule as specified in this bid. Failure to comply with the delivery requirements, as stated, may be considered a breach of contract and subject the contractor to General Provisions 26, entitled "Rights and Remedies of the State for Default".

FOB Point

The successful bidder (dealer) will be required to deliver vehicles to State agencies or local agencies located in the FOB point in which they receive an award.

Vehicles shall be delivered from the factory to the dealer's place of business. The dealer is required to deliver vehicles to State and local agencies located within an FOB point for which they receive an award. If the purchase order indicates delivery outside an FOB point, the dealer and agency will negotiate for delivery beyond the FOB point. This delivery may be subject to an additional delivery charge. This charge shall be shown as a separate item on the purchase order and invoice.

State agencies requesting delivery outside the F.O.B. area must contact the Office of Transportation Management for freight rate comparisons if the dealer is delivering the vehicle. These delivery instructions will be provided on the purchase order. Dealers receiving a purchase order without specific transportation instructions must contact the ordering agency.

Caravan or drive-away method of delivery from the factory to a dealer is not acceptable.

The supplier shall insure that each vehicle reaches its delivery point with no less than five (5) gallons of fuel in the tank.

Drop ship deliveries shall not be made without prior State inspection.

Unless, pre-arranged between the dealer and the ordering agency, vehicles delivered from a dealer with more than 50 miles on the odometer will be charged 50 cents for each mile exceeding 50 miles. This charge shall be deducted from the order price for each vehicle delivered against each order. Vehicles delivered with more than 500 miles on the odometer will not be accepted.

Receiving Inspection

Vehicles ordered for State use will be inspected by a State inspector at the dealer's place of business. Inspection will commence within five (5) working days of notification that a vehicle is ready for inspection. Inspection will include: specification compliance, workmanship, appearance, proper operation of all equipment and systems, and that all documents are present. In the event deficiencies are detected, the vehicle will be rejected and the delivering dealer will be required to make the necessary repairs, adjustments or replacements. Payment and/or the commencement of a discount period (if applicable) will not begin until the defects are corrected and the vehicle is re-inspected and accepted.

Completion of inspection or acceptance by the State inspector shall in no way release the dealer from satisfying the requirements of the contract, specifications, and warranty. Deviations from the specified

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requirements that are detected by the inspection shall be corrected by the dealer in an expeditious manner at no expense to the owning agency.

Inspection by local agencies will be at the dealer's place of business or as otherwise agreed to by the dealer and local agency.

**DOCUMENTS:**

The following documents shall be delivered to the receiving agency with the vehicle:

1. Completed and signed pre-delivery service checklist, including the order number and Vehicle Identification Number (VIN).
2. "Line Set Tickets" or "Window Sticker" showing all options installed.
3. One (1) copy of the vehicle warranty.
4. One (1) Owner's Manual

**13. EMERGENCY/EXPEDITED ORDERS**

Not Applicable.

**14. FREE ON BOARD (F.O.B.) DESTINATION**

All prices are F.O.B. destination; freight prepaid by the contractor, to the ordering organization's receiving point. Responsibility and liability for loss or damage for all orders will remain with the contractor until final inspection and acceptance, when all responsibility will pass to the ordering organization, except the responsibility for latent defects, fraud, and the warranty obligations.

**15. SHIPPED ORDERS**

All shipments must comply with General Provisions (rev 06/08/2010), Paragraph 12 entitled "Packing and Shipment". The General Provisions are available at:  
<http://www.documents.dgs.ca.gov/pd/modellang/GPnonIT060810.pdf>

**16. INVOICING**

Ordering agencies may require separate invoicing, as specified by each ordering organization. Invoices will contain the following information:

- Contractor's name, address and telephone number
- Leveraged Procurement Number (Contract Number)
- Agency Order Number (Purchase Order Number)
- Line Item and UNSPSC Code Number
- Quantity purchased
- Contract unit price and extension
- State sales and/or use tax
- Prompt payment discounts/cash discounts, if applicable
- Totals for each order

**17. PAYMENT**

Payment terms for this contract include a \$500 per vehicle discount for payment made within twenty (20) days. For this contract, cash discount time will be defined by the State as beginning only after the vehicle has been inspected, delivered and accepted by the receiving agency, or from the date a correct invoice is received in the office specified on the Purchase Order, whichever is later.

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Payment is deemed to be made, for the purpose of earning the discount, one (1) working day after the date on the State warrant or check. Normally, acceptance will be accomplished within twenty (20) normal business hours after a vehicle is delivered.

Payment will be made in accordance with the provisions of the California Prompt Payment Act, Government Code Section 927, et seq. Unless expressly exempted by statute, the Act requires State departments to pay properly submitted, undisputed invoices not more than forty- five (45) days after the date of acceptance of goods, performance of services, or receipt of an undisputed invoice, whichever is later.

**18. PAYEE DATA RECORD**

Each State accounting office must have a copy of the Payee Data Record (Std. 204) in order to process payments. State departments should forward a copy of the Std. 204 to their accounting office(s). Without the Std. 204, payment may be unnecessarily delayed. State departments should contact the contractor for copies of the Payee Data Record.

**19. CALIFORNIA SELLER'S PERMIT**

The California seller permit number for the contractor(s) is listed below. State departments can verify that permits are currently valid at the following website: [www.boe.ca.gov](http://www.boe.ca.gov). State departments must adhere to the file documentation required identified in the State Contract Manual Volume 2 and Volume 3, as applicable.

<b>Contractor Name</b>	<b>Seller Permit #</b>
Downtown Ford Sales	28600344
Elk Grove Auto Group	100197237
Hanford Toyota	102047569
Winner Chevrolet	100208309
Wondries Fleet Group	Chevrolet 101135239 Ford 98037902 Honda 17691534 Nissan 17749776 Toyota 17107585
Livermore Ford	100598451
Hanford Hyundai	101696039

**20. RECYCLED CONTENT**

State departments are required to report purchases in many product categories. The metal post-consumer recycled content for SABRC reporting is located in on Attachment C - Recycle Content Information.

**21. SMALL BUSINESS/DISABLED VETERAN BUSINESS ENTERPRISE PARTICIPATION**

There is no small business (SB) or disabled veteran business enterprise (DVBE) participation for this contract.

**22. WARRANTY**

The manufacturer's standard new vehicle warranty shall apply to all vehicles procured against the resulting contract.

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All warranties shall be factory authorized. Bumper to bumper warranty shall cover not less than 3 years/36,000 miles, no charge for parts and labor. Powertrain warranty for light duty vehicles weighing 8500 lbs. GVWR or less shall cover not less than 5 years/100,000 miles, no charge for parts and labor. Power train warranty for vehicles over 8500 lbs. GVWR shall cover not less than 5 years/60,000 miles, no charge for parts and labor. All emission-related components shall be warranted in compliance with CARB and Federal requirements. Bids offering independent insurance or a statement indicating self-insurance will be deemed non-responsive and will be rejected.

This warranty shall be honored by all franchised dealers of the vehicle within the State of California. The State's established preventative maintenance procedures and practices shall be acceptable to the manufacturer/dealers in lieu of the manufacturer's prescribed procedures, which may form a part of the warranty. All warranty certificates and/or cards shall be supplied with each vehicle delivered.

If an additional extended warranty is purchased, a warranty certificate, warranty card, or a statement indicating the extended warranty has been recorded with the manufacturer shall be furnished with each vehicle delivered.

Normal wear items such as tires, belts, hoses, headlamps, light bulbs, brake linings, brake discs/drums, etc. are excluded from warranty coverage. All other items not subject to normal wear or gross operator neglect and abuse, such as window, seat or wiper motors, chassis electrical switches (door, trunk lid), paint, hinges, locks, etc., shall be covered.

The State reserves the right to use re-refined lubrication oils, where available, in lieu of the virgin equivalent oils. The re-refined oils used by the State will meet all API and SAE standards and specifications as set forth by the vehicle manufacturer. The use of said oils shall in no way void or degrade the original manufacturer's minimum 3-year/36,000 mile warranty.

The State reserves the right to use recycled content antifreeze/coolant, where available, in lieu of virgin equivalent antifreeze/coolant, in servicing its vehicles. The recycled antifreeze/coolant used by the State will meet all ASTM standards and specifications as set forth by the vehicle manufacturer. The use of said recycled antifreeze/coolant shall in no way void or degrade the original manufacturer's minimum 3-year/ 36,000 mile warranty.

"Manufacturer's Warranty Policy and Procedures Manual" shall be made available upon customer request.

**Note:** Vehicles not placed in service immediately upon receipt shall be warranted from the date the unit is placed in service. The receiving agency shall notify the dealer in writing of the actual "in-service" date.

#### Repair Parts

It shall be the responsibility of the vehicle manufacturer to maintain an adequate stock of all regular and special parts to meet the continuing service and repair parts needs of the State without undue delay. A special system shall be set up for expediting the procurement of back order items needed to repair an inoperative vehicle including a system to air freight parts at factory expense when parts are not in stock in California parts depots. Parts must be available within three (3) working days after telephone notification.

### **23. SERVICE PLAN**

Purchase of the service plan is non-mandatory but highly recommended. The service plan covers all regularly scheduled service for a minimum of 100,000 miles and not less than five (5) years. The Service Plan is not applicable to vehicles over 8,500 lb. GVWR. The service shall include at a minimum all manufacturer recommended services such as but not limited to:

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- Oil changes;
- Filter changes;
- Fluid changes;
- Lubrications;
- Tire rotations;
- Timing belt changes
- Equipment and safety inspections

The service plan need not cover wear items such as brake pads/shoes, wiper blades, etc.

**24. ATTACHMENTS**

Attachment A – Contract Pricing

Attachment B – Specification 2310-2626, dated 9/6/2012

Attachment C – Recycle Content Information

# **Attachment 2**



Department of General Services  
Procurement Division  
707 Third Street, 2<sup>nd</sup> Floor  
West Sacramento, CA 95605-2811

State of California  
**CONTRACT NOTIFICATION**  
\*\*\*\*MANDATORY\*\*\*\*

CONTRACT NUMBER:	1-14-23-20 A through G
DESCRIPTION:	Fleet Vehicles – Trucks
CONTRACTOR(S):	Downtown Ford Sales (1-14-23-20A) Elk Grove Auto Group (1-14-23-20B) Hanford Toyota (1-14-23-20C) Winner Chevrolet (1-14-23-20D) Wondries Fleet Group (1-14-23-20E) Riverview International (1-14-23-20F) Swift Superstore (1-14-23-20G)
CONTRACT TERM:	2/3/2014 through 2/2/2016
STATE CONTRACT ADMINISTRATOR:	Christina Nunez (916) 375-4482 <a href="mailto:Christina.nunez@dgs.ca.gov">Christina.nunez@dgs.ca.gov</a>

The contract user instructions, products, and pricing are included herein. All purchase documents issued under this contract incorporate the contract terms and applicable California General Provisions.

*Signature on File*

\_\_\_\_\_  
**Christina Nunez, Contract Administrator**

Date: 2/3/2014

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**1. SCOPE**

The State's contract provides current model year Fleet Vehicles - Trucks at contracted pricing to the State of California and local governmental agencies in accordance with the requirements of Contract # 1-14-23-20 A - G. The contractors shall supply the entire portfolio of products as identified in the contract and will be the primary point of contact for data collection, reporting, and distribution of Fleet Vehicles - Trucks to the State.

The contract term is for two (2) years with an option to extend the contract for one (1) additional year period or portion thereof. The terms, conditions, and prices for the contract extension option shall be by mutual agreement between the contractor and the State. If a mutual agreement cannot be met the contract may be terminated at the end of the current contract term.

**2. CONTRACT USAGE/RULES**

A. State Departments

- The use of this contract is mandatory for all State of California departments. State departments shall only purchase vehicles that are ranked #1 for each line item, with no exceptions. See Section 6 - Contract Items for ranking order details.
- Ordering departments must adhere to all applicable State laws, regulations, policies, best practices, and purchasing authority requirements, e.g. California Codes, Code of Regulations, State Administrative Manual, Management Memos, and State Contracting Manual Volume 2 and 3, as applicable.
- Prior to placing orders against this contract, departments must have been granted non-IT purchasing authority by the Department of General Services, Procurement Division (DGS/PD) for the use of this statewide contract. The department's current purchasing authority number must be entered in the appropriate location on each purchase document. Departments that have not been granted purchasing authority by DGS/PD for the use of the State's statewide contracts may access the Purchasing Authority Application at <http://www.pd.dgs.ca.gov/deleg/pamannual.htm> or may contact DGS/PD's Purchasing Authority Management Section by e-mail at [pams@dgs.ca.gov](mailto:pams@dgs.ca.gov).
- Departments must have a Department of General Services (DGS) agency billing code prior to placing orders against this contract. Ordering departments may contact their Purchasing Authority contact or their department's fiscal office to obtain this information.

B. Local Governmental Agencies

- Local governmental agency use of this contract is optional.
- Local government agencies are defined as "any city, county, city and county, district or other governmental body or corporation, including the California State Universities (CSU) and University of California (UC) systems, K-12 schools and community colleges", empowered to expend public funds for the acquisition of products, per Public Contract Code Chapter 2, Paragraph 10298 (a) (b). While the State makes this contract available to local governmental agencies, each local governmental agency should determine whether this contract is consistent with its procurement policies and regulations.
- Local governmental agencies shall have the same rights and privileges as the State under the terms of this contract. Any agencies desiring to participate shall be required to adhere to the same responsibilities as do State agencies and have no authority to amend, modify or change any condition of the contract.

Contract (Mandatory) 1-14-23-20 A - G  
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- Local governmental agencies must have a DGS agency billing code prior to placing orders against this contract. DGS agency billing codes may be obtained by emailing the DGS billing code contact with the following information:
  - Local governmental agency
  - Contact name
  - Telephone number
  - Mailing address
  - Facsimile number and e-mail address

DGS Billing Code Contact: [BillCodesCMAS@dgs.ca.gov](mailto:BillCodesCMAS@dgs.ca.gov)

- C. Unless otherwise specified within this document, the term "ordering agencies" will refer to all State departments and/or local governmental agencies eligible to utilize this contract. Ordering and/or usage instructions exclusive to State departments or local governmental agencies shall be identified within each article.

### 3. DGS ADMINISTRATIVE FEES

#### A. State Departments

The DGS will bill each State department an administrative fee for use of this statewide contract. The administrative fee should NOT be included in the order total, nor remitted before an invoice is received from DGS.

Current fees are available online in the Procurement Division Price Book located at: <http://www.dgs.ca.gov/ofs/NewsEvents/PriceBookAnnouncement.aspx> (Click on "Purchasing" under Procurement Division.)

#### B. Local Governmental Agencies

For all local government agency transactions issued against this contract, the Contractor is required to remit the DGS/PD an Incentive Fee of an amount equal to 1% of the total purchase order amount excluding taxes and freight. This Incentive Fee shall not be included in the agency's purchase price, nor invoiced or charged to the purchasing entity. All prices quoted to local governmental agency customers shall reflect State contract pricing, including any and all applicable discounts, and shall include no other add-on fees.

### 4. CONTRACT ADMINISTRATION

Both the State and the contractor(s) have assigned contract administrators as the single points of contact for problem resolution and related contract issues.

<b>DGS/PD Contract Administrator:</b>	Christina Nunez
<b>Address:</b>	DGS/Procurement Division 707 Third Street, 2 <sup>nd</sup> Floor West Sacramento, CA 95605
<b>Telephone:</b>	(916) 375-4482
<b>Facsimile:</b>	(916) 375-4613
<b>E-Mail:</b>	<a href="mailto:christina.nunez@dgs.ca.gov">christina.nunez@dgs.ca.gov</a>

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**Contract Notification and User Instructions**

**Contractor:** **Downtown Ford Sales 1-14-23-20A**  
**Contact Name:** Dave Forbess  
**Address:** 525 N. 16<sup>th</sup> Street  
Sacramento, CA 95811  
**Telephone:** (916) 442-6931  
**Facsimile:** (916) 491-3138  
**E-Mail:** [daveforbess@downtownfordsales.com](mailto:daveforbess@downtownfordsales.com)

**Contractor:** **Elk Grove Auto Group 1-14-23-20B**  
**Contact Name:** Bill Kemery  
**Address:** 8575 Laguna Grove Drive  
Elk Grove, CA 95757  
**Telephone:** (916) 429-4700  
**Facsimile:** (916) 421-0149  
**E-Mail:** [billk@lasherauto.com](mailto:billk@lasherauto.com)

**Contractor:** **Hanford Toyota 1-14-23-20C**  
**Contact Name:** Pat Ireland  
**Address:** 1835 Glendale Avenue  
Hanford, CA 93230  
**Telephone:** (559) 707-5735  
**Facsimile:** (559) 961-4601  
**E-Mail:** [patireland1962@yahoo.com](mailto:patireland1962@yahoo.com)

**Contractor:** **Winner Chevrolet 1-14-23-20D**  
**Contact Name:** Bill Kemery  
**Address:** 8575 Laguna Grove Drive  
Elk Grove, CA 95757  
**Telephone:** (916) 429-4700  
**Facsimile:** (916) 421-0149  
**E-Mail:** [billk@lasherauto.com](mailto:billk@lasherauto.com)

**Contractor:** **Wondries Fleet Group 1-14-23-20E**  
**Contact Name:** Clarke Cooper  
**Address:** 1247 W. Main Street  
Alhambra, CA 91801  
**Telephone:** (626) 457-5590  
**Facsimile:** (626) 457-5593  
**E-Mail:** [clarkecooper@wondries.com](mailto:clarkecooper@wondries.com)

**Contractor:** **Riverview International 1-14-23-20F**  
**Contact Name:** Jason Farrell  
**Address:** 2445 Evergreen Avenue  
West Sacramento, CA 95691  
**Telephone:** (916) 669-0253  
**Facsimile:** (916) 371-2023  
**E-Mail:** [Jasonf@riverview-trucks.com](mailto:Jasonf@riverview-trucks.com)

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**Contractor**      **Swift Superstore 1-14-23-20G**  
**Contact Name:**    Dan Heil  
**Address:**          4318 Chiles Road  
                             Davis, CA 95618  
**Telephone:**        (530) 771-3821  
**Facsimile:**        (530) 757-3783  
**E-Mail:**            [danh@swiftindavis.com](mailto:danh@swiftindavis.com)

**5. PROBLEM RESOLUTION/SUPPLIER PERFORMANCE**

Ordering agencies and/or contractors shall inform the State Contract Administrator of any technical or contractual difficulties encountered during contract performance in a timely manner. This includes and is not limited to informal disputes, supplier performance, outstanding deliveries, etc.

For contractor performance issues, ordering agencies must submit a completed Supplier Performance Report via email or facsimile to the State Contract Administrator identified in Article 4. The ordering agency should include all relevant information and/or documentation (i.e. Purchase documents).

**6. CONTRACT ITEMS**

All pricing is listed on Attachment A, Contract Pricing. A Service Plan is offered on all light duty vehicles. The Service Plan is optional but highly recommended.

All prices quoted shall be fixed as the maximum cost for the contract period unless a price increase is granted.

Ranking Order

Vehicles have been awarded by line item based on the highest score per line item. Line items may have multiple awards in a ranking order. Vehicles ranked #1 on a given line item received the highest score for that line item. Vehicles with the second highest score on a given line item are ranked #2, provided the vehicle is a different make and model, and so on. **State departments shall only purchase vehicles that are ranked #1 for each line item, NO EXCEPTIONS.** Local governmental agencies may purchase any vehicle on contract regardless of rank.

NOTE: Vehicles are categorized by rank on Attachment A, Contract Pricing. The tabs located at the bottom of Attachment A, Contract Pricing spreadsheets identify the ranking categories.

Sales Tax

The sales tax rate applied should be based on the rate of the "Bill To" address listed on the Purchase Order.

Options

All factory options shall be available and priced at dealer cost plus up to ten percent for an addition or dealer cost minus up to ten percent for a deletion in accordance with the manufacturer's price list in effect at the time of the bid opening. All options added or deleted shall be shown as a separate line item on the purchase order, invoice, and contract usage report. Equipment changes which might be made would include, but would not be limited to, the following:

- Add power windows;
- Add trailer tow package;
- Delete pick up box (bed).

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In no case shall options be included or deleted in such a manner as to cause the vehicle to conflict with any other line item on this or any other vehicle contract. Additionally, the option to change the engine size shall not be allowed on all light duty vehicles (e.g. V6 to V8; 4.8L to 5.3L).

The supplier will provide DGS/PD and/or ordering agencies a copy of the dated factory price lists in use at the time of bid opening if requested. These prices will be firm and not subject to increase through the life of the contract. The price list must be furnished to the requestor within ten (10) calendar days of notification.

NOTE: Vehicles with options added or deleted must continue to meet or exceed the appropriate minimum specification.

Tire Fee

Purchase orders MUST include the State mandated \$1.75 per tire fee.

**7. SPECIFICATIONS**

All products must conform to the attached State of California Bid Specification Number 2310-2626 dated 9/24/2013 (Attachment B).

Literature and specifications must be provided within 10 calendar days of request.

Vehicle color shall be a solar reflective color (white, silver metallic, or gold metallic) per Management Memo 12-03 (exceptions are listed in the Memo).

**8. PURCHASE EXECUTION**

A. State Departments

1) Purchase Documents

State departments must use the Purchasing Authority Purchase Order (Std. 65) for purchase execution. An electronic version of the Std. 65 is available at the Office of State Publishing web site: <http://www.dgs.ca.gov/pd/Forms.aspx> (select Standard Forms)

All Purchasing Authority Purchase Orders (Std. 65) must contain the following:

- Agency Order Number (Purchase Order Number)
- Ordering Agency Name
- Agency Billing Code
- Purchasing Authority Number
- Leveraged Procurement Number (Contract Number)
- Supplier Information (Contact Name, Address, Phone Number, Fax Number, E-mail)
- Line Item number
- Quantity
- Unit of Measure
- Commodity Code Number
- Product Description
- Unit Price
- Extension Price
- Delivery Instructions (if applicable)

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2) Office of Fleet and Asset Management Approval

In accordance with GC section 13332.09, departments must receive approval from the DGS Office of Fleet and Asset Management (OFAM) when procuring vehicles. Details are available in the Fleet Handbook (<http://www.documents.dgs.ca.gov/ofa/handbook.pdf>).

3) American Recovery and Reinvestment Act (ARRA) - Supplemental Terms and Conditions

Ordering departments executing purchases using ARRA funding must attach the ARRA Supplemental Terms and Conditions document to their individual purchase documents. Departments are reminded that these terms and conditions supplement, but do not replace, standard State terms and conditions associated with this leveraged procurement agreement.

- ARRA Supplemental Terms and Conditions

Note: Additional information regarding ARRA is available by clicking here to access the email broadcast dated 08/10/09, titled Supplemental Terms and Conditions for Contracts Funded by the American Recovery and Reinvestment Act.

B. Local Governmental Agencies

Local governmental agencies may use their own purchase document for purchase execution. The purchase documents must include the same data elements as listed above (Exception: Purchasing Authority Number is used by State departments only). **The contractor will not accept purchase documents from local agencies without a State issued billing code.**

C. Documentation

All ordering agencies will submit a copy of executed purchase documents to:

DGS - Procurement Division (IMS# Z-1)  
 Attn: Data Entry Unit  
 707 Third Street, 2<sup>nd</sup> Floor, MS 2-212  
 West Sacramento, CA 95605-2811

**9. ORDERING PROCEDURE**

A. Ordering Methods:

Ordering agencies are to submit appropriate purchase documents directly to the contractor(s) via one of the following ordering methods:

- U.S. Mail
- Facsimile
- Email

The contractor's Order Placement Information is as follows:

ORDER PLACEMENT INFORMATION			
U.S. Mail	Facsimile	Email	Contract #
Downtown Ford Sales 525 N. 16th Street Sacramento, CA 95811 Attn: Dave Forbess	(916) 491-3138	<a href="mailto:daveforbess@downtownfordsales.com">daveforbess@downtownfordsales.com</a>	1-14-23-20A

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Elk Grove Auto Group 8575 Laguna Grove Drive Elk Grove, CA 95757 Attn: Bill Kemery	(916) 421-0149	<a href="mailto:billk@lasherauto.com">billk@lasherauto.com</a>	1-14-23-20B
Hanford Toyota 1835 Glendale Avenue Hanford, CA 93230 Attn: Pat Ireland	(559) 961-4601	<a href="mailto:patireland1962@yahoo.com">patireland1962@yahoo.com</a>	1-14-23-20C
Winner Chevrolet 8575 Laguna Grove Drive Elk Grove, CA 95757 Attn: Bill Kemery	(916) 421-0149	<a href="mailto:billk@lasherauto.com">billk@lasherauto.com</a>	1-14-23-20D
Wondries Fleet Group 1247 W. Main Street Alhambra, CA 91801 Attn: Clarke Cooper	(626) 457-5593	<a href="mailto:clarkecooper@wondries.com">clarkecooper@wondries.com</a>	1-14-23-20E
Riverview International 2445 Evergreen Ave. West Sacramento, CA 95691 Attn: Jason Farrell	(916) 371-2023	<a href="mailto:jasonf@riverview-trucks.com">jasonf@riverview-trucks.com</a>	1-14-23-20F
Swift Superstore 4318 Chiles Road Davis, CA 95618 Attn: Dan Heil	(559) 961-4601	<a href="mailto:danh@swiftindavis.com">danh@swiftindavis.com</a>	1-14-23-20G

Note: When using any of the ordering methods specified above, all State departments must conform to proper State procedures.

**10. MINIMUM ORDER**

There is no minimum order for this contract.

**11. ORDER RECEIPT CONFIRMATION**

The contractor will provide the ordering agencies with an order receipt acknowledgement containing a unique order number either via e-mail or facsimile within 48 hours of receipt of order.

The acknowledgement will include:

- Ordering Agency Name
- Agency Order Number (Purchase Order Number)
- Purchase Order Total Cost
- Delivery Completion Date

**12. DELIVERY PROCEDURES**

Pre-Delivery Checklist

Prior to delivery, each vehicle shall be completely inspected, serviced and detailed by the delivering dealer and/or the manufacturer's pre-delivery service center. A copy of the pre-delivery checklist shall be completed for each vehicle, signed by a representative of the organization performing the inspection/service, and delivered with the vehicle.

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Delivery:

Delivery shall be within one hundred and fifty (150) days after receipt of order (ARO). State departments may limit delivery to a maximum of ten (10) units per working day.

Contractor is requested to make deliveries in Los Angeles County, Orange County, San Bernardino Metropolitan Area, and San Diego Metropolitan Area during off-peak hours. Off-peak hours are Monday through Friday, 10:00 AM to 4:00 PM.

In accordance with paragraph 15 of the General Provisions entitled "Delivery", the contractor shall strictly adhere to the delivery terms and completion schedule as specified in this bid. Failure to comply with the delivery requirements, as stated, may be considered a breach of contract and subject the contractor to General Provisions 26, entitled "Rights and Remedies of the State for Default".

FOB Point

The successful bidder (dealer) will be required to deliver vehicles to State agencies or local agencies located in the FOB point in which they receive an award.

Vehicles shall be delivered from the factory to the dealer's place of business. The dealer is required to deliver vehicles to State and local agencies located within an FOB point for which they receive an award. If the purchase order indicates delivery outside an FOB point, the dealer and agency will negotiate for delivery beyond the FOB point. This delivery may be subject to an additional delivery charge. This charge shall be shown as a separate item on the purchase order and invoice.

State agencies requesting delivery outside the F.O.B. area must contact the Office of Transportation Management for freight rate comparisons if the dealer is delivering the vehicle. These delivery instructions will be provided on the purchase order. Dealers receiving a purchase order without specific transportation instructions must contact the ordering agency.

Caravan or drive-away method of delivery from the factory to a dealer is not acceptable.

The supplier shall insure that each vehicle reaches its delivery point with no less than five (5) gallons of fuel in the tank.

Drop ship deliveries shall not be made without prior State inspection.

Unless, pre-arranged between the dealer and the ordering agency, vehicles delivered from a dealer with more than 50 miles on the odometer will be charged 50 cents for each mile exceeding 50 miles. This charge shall be deducted from the order price for each vehicle delivered against each order. Vehicles delivered with more than 500 miles on the odometer will not be accepted.

Receiving Inspection

Vehicles ordered for State use will be inspected by a State inspector at the dealer's place of business. Inspection will commence within five (5) working days of notification that a vehicle is ready for inspection. Inspection will include: specification compliance, workmanship, appearance, proper operation of all equipment and systems, and that all documents are present. In the event deficiencies are detected, the vehicle will be rejected and the delivering dealer will be required to make the necessary repairs, adjustments or replacements. Payment and/or the commencement of a discount period (if applicable) will not begin until the defects are corrected and the vehicle is re-inspected and accepted.

Completion of inspection or acceptance by the State inspector shall in no way release the dealer from satisfying the requirements of the contract, specifications, and warranty. Deviations from the specified

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requirements that are detected by the inspection shall be corrected by the dealer in an expeditious manner at no expense to the owning agency.

Inspection by local agencies will be at the dealer's place of business or as otherwise agreed to by the dealer and local agency.

**DOCUMENTS:**

The following documents shall be delivered to the receiving agency with the vehicle:

1. Completed and signed pre-delivery service checklist, including the order number and Vehicle Identification Number (VIN).
2. "Line Set Tickets" or "Window Sticker" showing all options installed.
3. One (1) copy of the vehicle warranty.
4. One (1) Owner's Manual

**13. EMERGENCY/EXPEDITED ORDERS**

Not Applicable.

**14. FREE ON BOARD (F.O.B.) DESTINATION**

All prices are F.O.B. destination; freight prepaid by the contractor, to the ordering organization's receiving point. Responsibility and liability for loss or damage for all orders will remain with the contractor until final inspection and acceptance, when all responsibility will pass to the ordering organization, except the responsibility for latent defects, fraud, and the warranty obligations.

**15. SHIPPED ORDERS**

All shipments must comply with General Provisions (rev 06/08/2010), Paragraph 12 entitled "Packing and Shipment". The General Provisions are available at:  
<http://www.documents.dgs.ca.gov/pd/modellang/GPnonIT060810.pdf>

**16. INVOICING**

Ordering agencies may require separate invoicing, as specified by each ordering organization. Invoices will contain the following information:

- Contractor's name, address and telephone number
- Leveraged Procurement Number (Contract Number)
- Agency Order Number (Purchase Order Number)
- Line Item and UNSPSC Code Number
- Quantity purchased
- Contract unit price and extension
- State sales and/or use tax
- Prompt payment discounts/cash discounts, if applicable
- Totals for each order

**17. PAYMENT**

Payment terms for this contract include either a \$200 or \$500 per vehicle discount for payment made within twenty (20) days. See Attachment A – Contract Pricing for discount amount. For this contract, cash discount time will be defined by the State as beginning only after the vehicle has been inspected, delivered and accepted by the receiving agency, or from the date a correct invoice is received in the office specified

Contract (Mandatory) 1-14-23-20 A - G  
Contract Notification and User Instructions

on the Purchase Order, whichever is later. Payment is deemed to be made, for the purpose of earning the discount, one (1) working day after the date on the State warrant or check. Normally, acceptance will be accomplished within twenty (20) normal business hours after a vehicle is delivered.

Payment will be made in accordance with the provisions of the California Prompt Payment Act, Government Code Section 927, et seq. Unless expressly exempted by statute, the Act requires State departments to pay properly submitted, undisputed invoices not more than forty- five (45) days after the date of acceptance of goods, performance of services, or receipt of an undisputed invoice, whichever is later.

**18. PAYEE DATA RECORD**

Each State accounting office must have a copy of the Payee Data Record (Std. 204) in order to process payments. State departments should forward a copy of the Std. 204 to their accounting office(s). Without the Std. 204, payment may be unnecessarily delayed. State departments should contact the contractor for copies of the Payee Data Record.

**19. CALIFORNIA SELLER'S PERMIT**

The California seller permit number for the contractor(s) is listed below. State departments can verify that permits are currently valid at the following website: [www.boe.ca.gov](http://www.boe.ca.gov). State departments must adhere to the file documentation required identified in the State Contract Manual Volume 2 and Volume 3, as applicable.

Contractor Name	Seller Permit #
Downtown Ford Sales	28600344
Elk Grove Auto Group	100197237
Hanford Toyota	102047569
Winner Chevrolet	100208309
Wondries Fleet Group	Ford 98037902 Toyota 17107585
Riverview International	101079519
Swift Superstore	97022608

**20. RECYCLED CONTENT**

State departments are required to report purchases in many product categories. The metal post-consumer recycled content for SABRC reporting is located in on Attachment C - Recycle Content Information.

**21. SMALL BUSINESS/DISABLED VETERAN BUSINESS ENTERPRISE PARTICIPATION**

There is no small business (SB) or disabled veteran business enterprise (DVBE) participation for this contract.

**22. WARRANTY**

The manufacturer's standard new vehicle warranty shall apply to all vehicles procured against the resulting contract.

All warranties shall be factory authorized. Bumper to bumper warranty shall cover not less than 3 years/36,000 miles, no charge for parts and labor. Powertrain warranty for light duty vehicles weighing 8500 lbs. GVWR or less shall cover not less than 5 years/100,000 miles, no charge for parts and labor. Power

Contract (Mandatory) 1-14-23-20 A - G  
Contract Notification and User Instructions

train warranty for vehicles over 8500 lbs. GVWR shall cover not less than 5 years/60,000 miles, no charge for parts and labor. All emission-related components shall be warranted in compliance with CARB and Federal requirements. Bids offering independent insurance or a statement indicating self-insurance will be deemed non-responsive and will be rejected.

This warranty shall be honored by all franchised dealers of the vehicle within the State of California. The State's established preventative maintenance procedures and practices shall be acceptable to the manufacturer/dealers in lieu of the manufacturer's prescribed procedures, which may form a part of the warranty. All warranty certificates and/or cards shall be supplied with each vehicle delivered.

If an additional extended warranty is purchased, a warranty certificate, warranty card, or a statement indicating the extended warranty has been recorded with the manufacturer shall be furnished with each vehicle delivered.

Normal wear items such as tires, belts, hoses, headlamps, light bulbs, brake linings, brake discs/drums, etc. are excluded from warranty coverage. All other items not subject to normal wear or gross operator neglect and abuse, such as window, seat or wiper motors, chassis electrical switches (door, trunk lid), paint, hinges, locks, etc., shall be covered.

The State reserves the right to use re-refined lubrication oils, where available, in lieu of the virgin equivalent oils. The re-refined oils used by the State will meet all API and SAE standards and specifications as set forth by the vehicle manufacturer. The use of said oils shall in no way void or degrade the original manufacturer's minimum 3-year/36,000 mile warranty.

The State reserves the right to use recycled content antifreeze/coolant, where available, in lieu of virgin equivalent antifreeze/coolant, in servicing its vehicles. The recycled antifreeze/coolant used by the State will meet all ASTM standards and specifications as set forth by the vehicle manufacturer. The use of said recycled antifreeze/coolant shall in no way void or degrade the original manufacturer's minimum 3-year/ 36,000 mile warranty.

"Manufacturer's Warranty Policy and Procedures Manual" shall be made available upon customer request.

**Note:** Vehicles not placed in service immediately upon receipt shall be warranted from the date the unit is placed in service. The receiving agency shall notify the dealer in writing of the actual "in-service" date.

#### Repair Parts

It shall be the responsibility of the vehicle manufacturer to maintain an adequate stock of all regular and special parts to meet the continuing service and repair parts needs of the State without undue delay. A special system shall be set up for expediting the procurement of back order items needed to repair an inoperative vehicle including a system to air freight parts at factory expense when parts are not in stock in California parts depots. Parts must be available within three (3) working days after telephone notification.

### **23. SERVICE PLAN**

Purchase of the service plan is non-mandatory but highly recommended. The service plan covers all regularly scheduled service for a minimum of 100,000 miles and not less than five (5) years. The Service Plan is not applicable to vehicles over 8,500 lb. GVWR. The service shall include at a minimum all manufacturer recommended services such as but not limited to:

- Oil changes;
- Filter changes;
- Fluid changes;

Contract (Mandatory) 1-14-23-20 A - G  
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- Lubrications;
- Tire rotations;
- Timing belt changes
- Equipment and safety inspections

The service plan need not cover wear items such as brake pads/shoes, wiper blades, etc.

**24. ATTACHMENTS**

Attachment A – Contract Pricing

Attachment B – Specification 2310-2626, dated 9/24/2013

Attachment C – Recycle Content Information

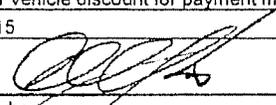
# **Attachment 3**



City of Beverly Hills  
 Department of Public Works Services, Fleet Services Division  
**PRICE QUOTE REQUEST**  
 Telephone: (310) 285-2484  
 FAX: (310) 278-1838

Item	Group	Component/Functional Description	Price Quote
1.	Contract	State of California, Department of General Services, Procurement Division Contract No. 1-14-23-10A	
2.	Vehicle	2016 or newer, Ford CMax Hybrid; to include all manufacturer's standard equipment, unless, specifically added or deleted herein	\$22,685.00
<b>Major Standards</b>			
3.	Exterior / Interior Color:	Oxford White / Charcoal Black Cloth	INCL
4.	Mechanical:	2.0L Hybrid electric powertrain, front wheel drive, electronic traction control, speed control	INCL
5.	Exterior:	5-door multi-activity vehicle, power remote mirrors,	INCL
6.	Interior:	5-passenger seating, dual zone temperature control, infloor storage 2nd row, tilt / telescoping steering wheel, power door locks, power windows, rear seat heat ducts, AM / FM / CD / MPS / USB	INCL
<b>City of Beverly Hills Options</b>			
7.	Additional Keys:	Two extra keys (four total)	<u>590-</u>
8.	Interior Package:	Front and rear all-weather floor mats, cargo area protector	<u>167-</u>
9.	Reverse Aid Sensor:	Power Lift Gate , rear Park Aid	<u>908-</u>
10.	Lights:	Daytime running lights	<u>44-</u>
11.	DMV:	Registration and exempt license plates	<u>80</u>

Subtotal: 24,474-  
 Tax (9%): 2,202.66  
 CA Tire Fee: 7.00  
 Delivery fee: 840-  
 Unit Total Price: 27,083.66  
 Total Purchase Price (5X): 135,418.30

TERMS OF PAYMENT: \$500 per vehicle discount for payment made within twenty (20) days.  
 Date: 9/17/2015  
 Signature:   
 Print Name: Dave Forbess  
 Vendor: Downtown Ford Sales  
 Address: 525 N. 16th Street  
 City/State/Zip: Sacramento, CA 95811  
 Email: daveforbess@downtownfordsales.com  
 Phone: (916) 442-6931  
 Fax: (916) 491-3138

# **Attachment 4**



City of Beverly Hills  
 Department of Public Works Services, Fleet Services Division  
**PRICE QUOTE REQUEST**  
 Telephone: (310) 285-2484  
 FAX: (310) 278-1838

Item	Group	Component/Functional Description	Price Quote
1.	Contract	State of California, Department of General Services, Procurement Division Contract No. 1-14-23-20A	
2.	Vehicle	2016 or newer, Ford F150 4X2, Super Cab; in accordance with Specification 2310-2626 dated 9/24/13; include all manufacturer's standard equipment, unless, specifically added or deleted herein	\$19,420.00
<b>Major Standards</b>			
3.	Exterior / Interior Color:	Oxford White / Charcoal Black Vinyl	INCL
4.	Mechanical:	3.7L V6 FFV Engine, 6-speed automatic transmission W/Tow Haul mode, rear wheel drive, electronic traction control, speed control	INCL
5.	Exterior:	Black front and rear step bumpers, steel wheels	INCL
6.	Interior:	40/20/40 Seating, manual air conditioning, tilt steering wheel, AM / FM, rubber flooring, manual windows, manual mirrors	INCL

<b>City of Beverly Hills Options</b>			
7.	Additional Keys:	Two extra keys with FOBs (four total)	<del>552</del>
8.	Bed Liner:	Black spray-in bed liner	<del>579</del>
9.	Rear Camera	Rear View Camera And Sensor	
11.	Cab	Weather Guard Cab Protector (white)	<del>615</del>
12.	Liftgate:	Power Liftgate, TommyGate 1000 LB. capacity	<del>3150</del>
13.	Lights:	Daytime running lights	<del>42</del>
14.	Pintle Hitch:	2" pintle / ball combination hitch W / lock pin	<del>150</del>
15.	Power Group:	Power windows, power locks, power mirrors	<del>1097</del>
16.	Spare Tire:	Full size spare tire and wheel	Included
17.	Tool Box	Full size steel tool box (White) Weather Guard	<del>897</del>
18.	Tow Package:	Tow package with 2" receiver hitch and 7-blade RV style plug	<del>653</del>
19.	DMV:	Registration and exempt license plates	<del>80</del>
20.	Rubber Flooring	Standard Equipment	<del>incl</del>
21.	Super Cab	6 1/2 Ft bed	<del>incl</del>

Subtotal: 27,235  
 Tax (9%): 2,451.15  
 CA Tire Fee: 8.75  
 Delivery fee: 400  
 Unit Total Price: 30094.90  
 Total Purchase Price (3X): 90,284.70

TERMS OF PAYMENT: \$500 per vehicle discount for payment made within twenty (20) days.  
 Date: 9/17/2015  
 Signature:   
 Print Name: Dave Forbess  
 Vendor: Downtown Ford Sales  
 Address: 525 N 16th Street  
 City/State/Zip: Sacramento, CA 95811  
 Email: [daveforbess@downtownfordsales.com](mailto:daveforbess@downtownfordsales.com)  
 Phone: (916) 442-6931  
 Fax: (916) 491-3138

# **Attachment 5**



City of Beverly Hills  
 Department of Public Works Services, Fleet Services Division  
**PRICE QUOTE REQUEST**  
 Telephone: (310) 285-2484  
 FAX: (310) 278-1838

Item	Group	Component/Functional Description	Price Quote
1.	Contract	State of California, Department of General Services, Procurement Division Contract No. 1-14-23-20A	
2.	Vehicle	2016 or newer, Ford F250 4X2, Reg Cab; Include all manufacturer's standard equipment, unless, specifically added or deleted herein	\$18,503.00
<b>Major Standards</b>			
3.	Exterior / Interior Color:	Oxford White / Charcoal Black Vinyl	INCL
4.	Mechanical:	6.2 L Flex Fuel Engine, 6-speed automatic transmission W/Tow Haul mode, rear wheel drive, electronic traction control, speed control	INCL
5.	Exterior:	Black front and rear step bumpers, steel wheels , 8" foot bed	INCL
6.	Interior:	40/20/40 Seating, manual air conditioning, tilt steering wheel, AM / FM, rubber flooring, manual windows, manual mirrors	INCL
<b>City of Beverly Hills Options</b>			
7.	Additional Keys:	Two extra keys with FOBS (four total)	552
8.	Cab Steps	Running boards	348
9.	Bed:	Reverse Aid Sensor	-
10.	Bed:	Spray-in bed liner	579
11.	Liftgate:	Power Liftgate, TommyGate 1000 LB. capacity	3150
12.	Lights:	Daytime running lights	42
13.	Pintle Hitch:	2" pintle / ball combination hitch W / lock pin	150
14.	Power Group:	Power windows, power locks, power mirrors	1076
15.	Spare Tire:	Full size spare tire and wheel	incl
16.	Cab	Upfitter Switches	118
17.	DMV:	Registration and exempt license plates	80
18.	Towing	Tow package with 2" receiver hitch and 7-blade RV style plug	incl
19.	Reverse	Reverse Aid Sensor and Camera	-
20.	Cab Protector	Weather Guard cab Protector	615
			Tax (9%): 2269.17
			CA Tire Fee: 8.75
			Delivery fee: 400.00
			Unit Total Price:
			Total Purchase Price 1 27,890.92

TERMS OF PAYMENT: \$500 per vehicle discount for payment made within twenty (20) days.  
 Date: 9/17/2015  
 Signature:   
 Print Name: Dave Forbess  
 Vendor: Downtown Ford Sales  
 Address: 525 N. 16th Street  
 City/State/Zip: Sacramento, CA 95811  
 Email: daveforbess@downtownfordsales.com  
 Phone: (916) 442-6931  
 Fax: (916) 491-3138

# **Attachment 6**

# QUOTATION

DOWNTOWN FORD SALES  
 525 N16th Street, Sacramento, CA. 95814  
 916-442-6931 fax 916-491-3138

DF0811151105

## QUOTATION

**Customer**

Name CITY OF BEVERLY HILLS  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ CA \_\_\_\_\_  
 Phone \_\_\_\_\_

Date 8/11/2015  
 REP FORBESS  
 Phone \_\_\_\_\_  
 FOB \_\_\_\_\_

Qty	Description	Unit Price	TOTAL
1	2016 FORD F250 CREW CAB 4X4	\$25,311.00	\$25,311.00
1	LONG BED	\$208.00	\$208.00
1	DIESEL ENGINE	\$7,952.00	\$7,952.00
1	UPFITTER SWITCHCES	\$118.00	\$118.00
1	POWER GROUP	\$1,076.00	\$1,076.00
1	TOW COMMAND BRAKE CONTROLLER	\$253.00	\$253.00
1	SPRAY IN BEDLINER	\$579.00	\$579.00
3	EXTRA KEY	\$276.00	\$828.00
1	CAB STEPS	\$348.00	\$348.00
1	TOMMYGATE G2 INSTALLED	\$3,150.00	\$3,150.00
1	FRONT RECEIVER CURT 31018	\$322.00	\$322.00
1	WARN WINCH XD9000I PORTABLE QUICK CONNECT	\$2,066.00	\$2,066.00
1	COMBINATION 90GL FUEL TANK/LOCKABLE TOOL BOX COMBO #43300	\$1,083.00	\$1,083.00
1	REEL CRAFT FD84050 OLP FUEL HOSE REEL 1X50FT	\$920.00	\$920.00
	PAINT RACE RED		
1	DOCUMENTATION FEE	\$80.00	\$80.00

\$44,294.00

SHIPPING \$350.00

Taxes 9 \$3,986.46

TIRE FEE \$8.75

**TOTAL \$48,639.21**

**Payment Details**

- 
- 
- 

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Office Use Only

**TERMS: \$500.00 DISCOUNT FOR PAYMENT IN 20 DAYS**

# **Attachment 7**



City of Beverly Hills  
 Department of Public Works Services, Fleet Services Division  
**PRICE QUOTE REQUEST**  
 Telephone: (310) 285-2484  
 FAX: (310) 278-1838

Item	Group	Component/Functional Description	Price Quote
1.	Contract	State of California, Department of General Services, Procurement Division Contract No. 1-14-23-20A	
2.	Vehicle	2016 or newer, Ford F350 4X2, Super Cab; Include all manufacturer's standard equipment, unless, specifically added or deleted herein	\$24,033.00
<b>Major Standards</b>			
3.	Exterior / Interior Color:	Oxford White / Charcoal Black Vinyl	INCL
4.	Mechanical:	6.2 L Flex Fuel Engine, 6-speed automatic transmission W/Tow Haul mode, rear wheel drive, electronic traction control, speed control	INCL
5.	Exterior:	Black front and rear step bumpers, steel wheels	INCL
6.	Interior:	40/20/40 Seating, manual air conditioning, tilt steering wheel, AM / FM, rubber flooring, manual windows, manual mirrors	INCL

**City of Beverly Hills Options**

7.	Additional Keys:	Two extra keys with FOBS (four total)	552
8.	Cab Steps	Running boards	348
9.	Reverse	Reverse Aid Sensor and camera	442
10.	Bed:	Spray-In bed liner	*
11.	Liftgate:	Power Liftgate, TommyGate 1000 LB. capacity	*
12.	Lights:	Daytime running lights	42
13.	Pintle Hitch:	2" pintle / ball combination hitch W / lock pln	*
14.	Power Group:	Power windows, power locks, power mirrors	1076
15.	Spare Tire:	Full size spare tire and wheel	0
16.	Pacific	Service Body 96401649	*
17.	Cab	Upfilter Switches	118
18.	DMV:	Registration and exempt license plates	*
19.	Towing	Tow package with 2" receiver hitch and 7-blade RV style plug *	118 suspension
20.	Transfer Tank	Weather Guard Model 358-3-01 *	
21.	Fuel Transfer Pump	Fill-Rite model # FR3210B *	
22.	Hose Reel	Reelcraft Model # F83000OLP* Pacific *	16083
23.	Suspension	Hd Service suspension	
24.	BRAKES	HD SERVICE BRAKES includes all	

Tax (9%): 42,812 -  
 3,853.08  
 CA Tire Fee: 8.75  
 Delivery fee: 100.00  
 Unit Total Price: 46,773.83  
 Total Purchase Price (X):

TERMS OF PAYMENT:

Date:  
 Signature:  
 Print Name:  
 Vendor:  
 Address:  
 City/State/Zip:  
 Email:  
 Phone:  
 Fax:

\$500 per vehicle discount for payment made within twenty (20) days.  
 9/17/2015  
 Dave Forbes  
 Downtown Ford Sales  
 525 N. 14th Street  
 Sacramento, CA 95811

(Replaces: 757)

# **Attachment 8**



City of Beverly Hills  
 Department of Public Works Services, Fleet Services Division  
**PRICE QUOTE REQUEST**  
 Telephone: (310) 285-2484  
 FAX: (310) 278-1838

Item	Group	Component/Functional Description	Price Quote
1.	Contract	State of California, Procurement Division Contract No. 1-14-23-23A	
2.	Vehicle	2016 or newer, Ford Transit Connect Van, to include all manufacturer's standard equipment, unless, specifically added or deleted herein	\$20,246.00
<b>Major Standards</b>			
3.	Exterior / Interior Color:	Frozen White / Charcoal Black Cloth	INCL
4.	Mechanical:	2.5L Duratec I4 engine, front wheel drive, 6-speed SelectShift automatic transmission, stability control system	INCL
5.	Exterior:	Front and rear grey mold-in-color bumpers, grey body side moldings, dual sliding side doors, front variable intermittent windshield wipers, manual adjusting and folding mirrors with integrated spotter mirrors, 16" steel wheels with XL wheel covers, full size spare tire	INCL
6.	Interior:	Cloth seating, tilt steering wheel, AM / FM stereo with audio input jack, manual air conditioning, remote keyless entry with two key FOBS, vinyl floor covering front row and rear cargo area, front center console with two cup holders and storage, dashboard top compartment, rear cargo door storage pocket	INCL
<b>City of Beverly Hills Options</b>			
7.	Additional Keys:	Two extra keys with FOBS (four total)	590
8.	Lights:	Daytime Running	42
9.	Power Group:	Power adjustable mirrors, power windows, power door locks	171
10.	Racks and Bins	racks and bins	1495
11.	Seating:	4-way manual drivers seat and 2-way manual folding passenger seat	131
12.	DMV:	Registration and exempt license plates	80
13.	Cargo Master	Single Drop Down Ladder Rack	1295
14.	Partition	Partition	670
15.	Rear View Camera	Rear View Camera	539
16.	Reverse Sensing System:	Reverse Sensing System	277
17.	Cargo Master	Rear Cargo LED Lighting	60
			Subtotal: 25596
			Tax (9%): 230364
			CA Tire Fee: \$8.75
			Delivery fee: 200 -
			Unit Total Price X (3): 84,325.17

TERMS OF PAYMENT: \$500 per vehicle discount for payment made within twenty (20) days.  
 Date: 9/17/2015  
 Signature:   
 Print Name: Dave Forbess  
 Vendor: Downtown Ford Sales  
 Address: 525 N. 16th Street  
 City/State/Zip: Sacramento, CA 95811  
 Email: daveforbess@downtownfordsales.com  
 Phone: (916) 442-6931  
 Fax: (916) 491-3138