



## AGENDA REPORT

**Meeting Date:** November 3, 2015  
**Item Number:** D-12  
**To:** Honorable Mayor & City Council  
**From:** Dominick Rivetti, Chief of Police  
**Subject:** APPROPRIATION OF \$60,000 FROM THE GENERAL FUND REVENUE TO FUND EQUIPMENT FOR FIVE NEW TRAFFIC CONTROL OFFICER VEHICLES  
**Attachments:** None

---

### **RECOMMENDATION**

Staff requests that the City Council authorize an appropriation of funds from the General Fund Revenue in the amount of \$60,000 to fund five (5) Mobile Data Terminals (MDT's) for Traffic Control Officer (TCO) Vehicles.

### **INTRODUCTION**

On February 17, 2015 Council approved five new TCO positions in order to effectively meet the increasing obligations of the Police Department's Traffic Bureau. This approval included appropriations to fund the new positions, the required vehicles, and all related equipment and supplies. While the funds for the MDT's were appropriated, the purchases were unable to be completed in FY14/15 and the funds were inadvertently not carried over into FY15/16.

### **DISCUSSION**

The City's current policy is to purchase new technology for installation in new vehicles once the vehicles have been delivered. This ensures that the equipment does not lay in boxes collecting dust for months prior to installation. It also provides for an implementation scheduled to guarantee the maximum useful and supportable lifespan of the technology.

After research and receipt of the appropriate quotes, staff initiated the purchase of the new TCO vehicles last fiscal year. Staff planned to receive delivery of the TCO vehicles last fiscal year, and to place the order for the MDT's immediately

thereafter. However, the vehicles were delivered on or about October 1<sup>st</sup>. Consequently, staff did not attempt to order the MDT's until this fiscal year.

Upon delivery of the new TCO vehicles, staff prepared for purchase order issuance to buy the MDT's, and discovered that the funds for the MDT's were placed in an operational account and not carried over to the current fiscal year during the budget process. This appropriation will correct the oversight, and place the budget in the Vehicle Replacement CIP account for the immediate purchase of the MDT's.

**FISCAL IMPACT**

This item was previously approved and appropriated from the General Fund. The MDT purchase consists of two components, an MDT and mobile communications equipment, along with licensing, maintenance and support for the equipment installed in each vehicle.

Quantity	Description	Cost
5	Titan Mobile Data Computer	\$35,054.04
5	InMotion Mobile Communication System	\$19,460.88
N/A	Contingency	\$5,485.08

Funds that were not carried over from the operational account returned to the General Fund at the end of last fiscal year and are available.

General Ledger Account	Description	Description of Fund Source	Amount
490085801-850000-08502	Vehicle Replacement - CIP	General Fund	\$60,000.00

  
 Don Rhoads  
 Finance Approval

  
 Dominick Rivetti, Chief of Police  
 Approved By