



AGENDA REPORT

Meeting Date: September 1, 2015
Item Number: E-1
To: Honorable Beverly Hills Library Board of Trustees
From: Nancy Hunt-Coffey, Assistant Director of Community Services
Subject: ANNUAL REPORT TO THE BEVERLY HILLS LIBRARY BOARD OF TRUSTEES
Attachments: None

RECOMMENDATION

It is recommended that the City Council, acting as the Beverly Hills Library Board of Trustees, accepts the report as presented by the Library staff.

INTRODUCTION

City Ordinance No. 07-0-2537 established that the City Council would serve as the Board of Trustees for the Beverly Hills Public Library. This designation is a legal requirement of the State Education Code. Under this arrangement, the City Council is convened as the Beverly Hills Library Board of Trustees at least once per year to review the state of the library for the year ending the preceding June 30th. This report and the accompanying presentation recaps the activities of the library from the last fiscal year and discusses upcoming library initiatives and programs.

DISCUSSION

The State of California Education Code requires that every general law city have a library board. On November 13, 2007, the Council adopted an ordinance which formally established the City Council as the Library Board of Trustees for Beverly Hills. Under the provisions of this ordinance, the City Council is required to meet at least once per year to review the status of the library for the previous fiscal year. This report and the accompanying presentation will briefly provide that update as well as review some of the established goals for the current fiscal year.

For fiscal year 2014-15:

Usage

- People entered the Library 755,850 times, a slight decrease from last fiscal year.*
- Checked out and renewed 604,972 books, movies and CDs. A slight drop from last fiscal year.*
- Checked out over 10,000 e-books and e-audiobooks. An 8% increase.
- 77% of check ins, checkouts and holds initiated by patrons using self-check, automated materials handling service and web site.
- Held 428 programs for 20,989 children.
- Processed 7,937 passports, generating \$232,594. An increase of 14%.

*The prior fiscal year had exceedingly high usage figures due to the opening of the new Children's Library.

Programming, Services & Collaborations

- Partnered with the School District, Human Relations Commission and other community partners to hold very successful One Book-One City program, centered around *The Boys in the Boat* by Daniel James Brown
- Offered very successful Children, Tween, Teen and Adult Summer Reading Clubs.
- Worked closely with the Friends of the Library to install original mural work displayed in the Children's Library
- Partnered with Fire and Police Departments and Recreation division to celebrate National Night Out by offering campfire stories and sing-alongs.
- Partnered with Police Department and local volunteers to offer displays recognizing local veterans.
- Installed and purchased *Party Animals* by Mike Stilkey as part of the City's centennial celebration
- Continued to work with School District to integrate Library Summer Reading Club with the School District's Summer Reading Medalist program. Held an open house for BHUSD teachers, parents and students.
- Children's librarians continued regular programming at City preschools, summer camps and the Farmer's Market. Librarians provided new summer programming at new Roxbury Park Teen Scene.
- Held the sixth annual Food for Fines program. Collected hundreds of canned goods for the Westside Food Bank.
- Partnered throughout the year with Homeless Collaboration and the CLASP team to help manage homeless and/or mentally ill patrons who use the Library.
- Increased book collection at Roxbury Book Nook library and expanded hours of operation. Added staffing during open hours with no additional cost to the City.
- Coordinated successful time capsule as part of the City's centennial celebration.
- Substantially weeded the print reference collection.

SMART Initiatives

- Continued re-engineering library's services and collection of materials to meet the needs of library users in the most efficient manner
- Began streaming movies via the Library's 90210-to-go service
- Implemented wireless printing throughout the Library.
- Began offering driver's education online classes via the Library's web site.

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- Expanded e-book, e-audiobook and online database offerings.
- Began scanning substantial portion of Library's historical newspaper collection.

The following are the goals for the Fiscal Year 15-16:

- Finalize plans to revitalize Library's Grand Reading Room
- Develop plan for modest renovation to the Auditorium, including upgrade to the audio visual system
- Work with the Wallis to partner on programming
- Build up mid-range programming for children and teens that will draw a broad base of children, including reluctant readers, such as Minecraft Mondays
- Complete scanning of historic newspapers and finish scanning Library's Historic Collection
- Partner with the Beverly Hills Women's Club on a display celebrating their centennial
- Implement Collection HQ software which will allow for more granular management of the Library's collection
- Partner with the high school library to assist with providing interim collections during the temporary relocation of the high school library to a portable classroom

FISCAL IMPACT

None.


Nancy Hunt-Coffey

Approved By