



AGENDA REPORT

Meeting Date: February 17, 2015

Item Number: F-4

To: The Honorable Mayor & Members of the City Council

From: Laurence S. Wiener, City Attorney

Subject: **RETENTION OF EXECUTIVE SEARCH FIRM TO ASSIST THE CITY OF BEVERLY HILLS IN SELECTING A CITY MANAGER**

RECOMMENDATION

If the City Council accepts the recommendation of the ad hoc committee, then the City Attorney recommends that the Council direct the City Attorney to draft an agreement with the selected executive search firm and authorize the Mayor to execute the agreement.

INTRODUCTION

The City Council has previously announced its intention to conduct an executive recruitment process in connection with choosing a replacement for former City Manager Jeff Kolin, who retired effective January 31, 2015. The City has sought proposals from five executive search firms to assist the City in this process. On Thursday February 12, the City received four proposals in response to its request.

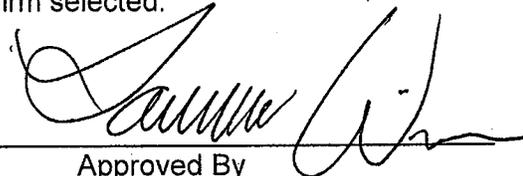
DISCUSSION

Mayor Bosse appointed an ad hoc committee of Vice Mayor Gold and Council member Brien to solicit proposals from executive search firms, review the proposals and, make a recommendation to the City Council. On February 12th, the Committee received four proposals and is reviewing those proposals at this time. The Committee anticipates that it will make a recommendation to the City Council at the Council meeting of Tuesday, February 17, 2015.

If the City Council accepts the recommendation, then the Council may wish to direct the City Attorney to draft an agreement with the selected firm, based on its proposal, and authorize the Mayor to sign that agreement. This will avoid a lengthy delay before engaging the selected firm, as the City Council's next regular business meeting is scheduled to be held on April 7, 2015.

FISCAL IMPACT

The cost of the proposed search firm services, including fees and expenses, will range between \$25,000 and \$35,000, depending on the firm selected.



Approved By
Laurence S. Wiener, City Attorney