



AGENDA REPORT

Meeting Date: January 6, 2015
Item Number: D-14
To: Honorable Mayor & City Council
From: Alan Schneider, Director of Project Administration 
Subject: APPROVAL OF THE AWARD OF CONTRACT TO INTERLOG CORPORATION, DBA INTERLOG CONSTRUCTION FOR THE 216 SOUTH BEVERLY DRIVE PARKING GARAGE RESTROOM RENOVATION PROJECT; AND APPROVING PLANS AND SPECIFICATIONS THEREFOR; AND
APPROVAL OF A PURCHASE ORDER IN THE AMOUNT OF \$104,520 TO INTERLOG CORPORATION, DBA INTERLOG CONSTRUCTION FOR THE CONTRACT WORK

Attachments:

1. Form of Contract
2. Categorical Exemption

RECOMMENDATION

It is recommended that the City Council move to approve the award of a contract to the lowest responsible bidder, Interlog Corporation, dba Interlog Construction for the 216 South Beverly Drive Parking Garage Restroom Renovation Project, Bid No. 15-13, in the amount of \$95,520; approve the construction contingency of \$9,000 and delegation of the authority to approve change orders to the Director of Capital Assets Department; approve the plans and specifications for the Project, dated October 15, 2014, which are adopted and approved with respect to design criteria; and approve a purchase order in the amount of \$104,520.

INTRODUCTION

The 2014-15 Capital Improvement Program addresses capital maintenance and improvements for the City's parking facilities geared toward improving operations and/or revenue. Renovation of the garage at 9510 Brighton Way (at Rodeo Drive) was completed in fiscal year 2013-14 and included interior and exterior painting, new signage throughout, and new doors and hardware.

The proposed contract will continue the City parking garage improvements by renovating the existing restrooms at the 216 South Beverly structure to improve customer service

and to be in compliance with ADA requirements. Repainting the entire parking structure, new signage, and new doors and hardware at 216 South Beverly Drive has been completed.

DISCUSSION

Project management consultant, Stegeman & Kastner was engaged to develop the program of facility upgrades related to painting, signage and other facility deficiencies at the parking garages.

RTK Architects evaluated the existing men's and women's restrooms constructed in 1970 and determined that the facilities are non-compliant with ADA standards and in need of upgraded finishes and plumbing fixtures. The renovation design creates a single occupant restroom. The base bid includes new plumbing fixtures, ventilation and interior finishes. An alternate bid is for vandal-resistant plumbing fixtures.

The project was issued for informal bidding in accordance with the Public Contract Code and fourteen bidders that had submitted a notice of interest to bid City work under a Class B license were notified of project bid process. Seven firms attended the pre-bid meeting and obtained bid documents for this project.

On December 4, 2014, seven bids were received. The bids results are as follows:

<u>Bidder</u>	<u>Base Bid</u>	<u>Alternate Bid</u>
Interlog Corporation	\$91,520	\$4,000
Bon Air, Inc.	\$101,000	\$4,000
Evans & Son, Inc.	\$102,686	none
BBS Construction, Inc.	\$119,000	\$7,000
GEYA Construction, Inc.	\$123,000	\$7,500
Jasper Construction	\$188,800	\$2,000

The low bidder, Interlog Corporation, dba Interlog Construction submitted a fully responsive bid, and as reported by the State Contractors Licensing Board, their license is current and in good standing. Review of the firm's references indicates that the firm has successfully executed similar work.

Staff recommends that the base bid and the alternate bid in the total amount of \$95,520 be accepted as the contract work. In addition, a contingency of \$9,000 (approximately 10% of the contract amount) is recommended for changes due to unforeseen conditions to complete the work. The pre-bid estimate was \$125,000.

The bid documents specify a 60 calendar day completion period for the work, resulting in completion of the project in March 2015. All work is specified to be performed to limit impacts to garage operations during the work.

The Department of Community Development has reviewed the project for environmental impact and concluded that the project qualifies for a categorical exemption under the procedures adopted by the City of Beverly Hills, and no further environmental assessment is necessary.

Meeting Date: January 6, 2015

FISCAL IMPACT

Funding for this contract work has been budgeted from the fiscal year 2014-15 Capital Improvement Program budget for Parking Program Upgrades and Improvements, project #0786.

David E. Lightner 

Approved By

Attachment 1

APPENDIX A
FORM OF CONTRACT

This contract ("Contract") is entered into by and between the City of Beverly Hills ("City"), a California municipal corporation, and INTERLOG CORPORATION, DBA INTERLOG CONSTRUCTION, a Corporation whose address is 1295 N. Knollwood Circle, Anaheim, CA 92801.

In consideration of the agreements herein contained, the parties agree as follows:

1. **WORK TO BE PERFORMED.** Contractor shall furnish at Contractor's own expense all labor, materials, supplies, equipment, tools, transportation and other items of expense necessary to complete in a workmanlike manner all Work in accordance with the terms and conditions of the Contract, except for the labor, materials, supplies, equipment, tools, transportation and other items of expense as may be required to be furnished by the City. The Work is defined in detail in the Contract Documents, which govern the interpretation and performance of this Contract, but may be generally described as follows:

216 S. Beverly Drive Restroom Renovation Project

Item Description: Demolition of existing restrooms and installation of new ADA compliant restroom facility.

2. **CONTRACT DOCUMENTS.** This contract consists of this Form of Contract and the following Contract Documents, including all exhibits, appendices, addenda, drawings, specifications and documents therein and attachments thereto, all of which are by this reference incorporated herein and made a part of this Contract:

- SECTION 1: NOTICE INVITING BIDS**
- SECTION 2: INSTRUCTIONS TO BIDDERS**
- SECTION 3: SPECIAL CITY REQUIREMENTS**
- SECTION 4: GENERAL SPECIFICATIONS**
- SECTION 7: ADDITIONAL FORMS**
- APPENDIX B: SCOPE OF WORK**
- APPENDIX C: PAYMENT PROCEDURES**
- APPENDIX D: BID FORM**
- APPENDIX E: TECHNICAL SPECIFICATIONS**

as contained in City's Bid Document for Bid No. 15-13, dated November 4, 2014 and

- SECTION 5: BIDDER'S BID**
- SECTION 6: SIGNATURE PAGE AND LEGAL STATUS**

of Contractor's Bid in response thereto, all of which are incorporated herein by reference, and all of which shall comprise the Contract Documents for this Contract. If any item of the Scope of Work, Payment Schedule, or any other item of the Bid Package is modified by either of the parties or arrived at by negotiation between the parties, that item as finally agreed upon by the parties shall also become a Contract Document, it shall supersede the corresponding item of the Bid Package, if any, and it shall be subject to all terms and conditions of the Contract.

3. **PERFORMANCE PERIOD.** Contractor shall commence Work after execution of the Contract, and shall complete all Work in 60 calendar days from the date of Notice To Proceed as set forth in the Contract Documents.

4. PAYMENT. City shall pay Contractor as full consideration for the satisfactory performance by Contractor of all Work required under this Contract the sum of Ninety Five Thousand Five Hundred Twenty Dollars (\$95,520.00), inclusive of Alternate Bid, payable as provided in the Contract Documents.

5. The City Manager or his designee shall administer the terms of the Agreement on behalf of the City.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed as of the date stated below.

DATED: _____

DATED: _____

CITY OF BEVERLY HILLS
"City"

INTERLOG CORPORATION
"Contractor"

LILLI BOSSE
Mayor

By: _____

By: _____

ATTEST:

BYRON POPE
City Clerk

APPROVED TO FORM:

APPROVED AS TO CONTENT:

LAURENCE S. WIENER
City Attorney

JEFFREY KOLIN
City Manager

DAVID E. LIGHTNER
Deputy City Manager/Director of Capital Assets

ALAN SCHNEIDER
Director of Project Administration

KARL KIRKMAN
Risk Manager

Attachment 2



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COMMUNITY DEVELOPMENT DEPARTMENT

455 N. Rexford Drive
Beverly Hills, CA 90210-4817
(310) 285-1123
FAX: (310) 858-5966

CITY OF BEVERLY HILLS

Categorical Exemption

NAME OF PROJECT 216 S. BEVERLY DRIVE PARKING GARAGE RESTROOM RENOVATION PROJECT

LOCATION 216 S. Beverly Drive, Beverly Hills, California

TYPE OF BUSINESS (IF COMMERCIAL) Parking Facilities

PROJECT DESCRIPTION Remodel existing restrooms (men's & women's) to create an ADA compliant single occupancy restroom.

APPLICANT'S NAME City of Beverly Hills PHONE 310-285-1132

APPLICANT'S ADDRESS Project Administration 345 Foothill Road

CITY Beverly Hills, CA ZIP 90210

IF DIFFERENT, PROVIDE:

AGENT'S NAME _____ PHONE _____

AGENT'S ADDRESS _____

CITY _____ ZIP _____

The undersigned, having received this project for processing, has reviewed it for environmental impact and concluded that the project qualifies for a categorical exemption under the procedures adopted by the City of Beverly Hills and no further environmental assessment is necessary.

Applicable Exemption Class Class 1(d) (15301) Existing Facilities

COMMENTS Class 1 includes the rehabilitation of facilities—in this case, restroom facilities—to meet current standards.

REVIEWED BY *Cynthia de la Jove* Date 12/30/14