



## STAFF REPORT

**Meeting Date:** September 23, 2014  
**To:** Honorable Mayor & City Council  
**From:** Eliot Finkel, City Treasurer  
**Subject:** Treasurer's Report for Quarter Ended March 31, 2014  
**Attachment:** Treasurer's Report for Quarter Ended December 31, 2011

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### INTRODUCTION

Transmitted herewith is the City Treasurer's Report for the quarter ended March 31, 2014. This report includes a summary of investment balances, a pie-chart of the City's investments, and how these investments are allocated to each City fund. Several changes are being recommended for the Treasurer's Quarterly Reports. The suggested version is included in this report and the older version is attached for reference.

### DISCUSSION

The City's Investment Committee, consisting of the City Treasurer, Chief Financial Officer and Assistant Director of Administrative Services/Finance believe an update to the format of the Treasurer's Quarterly Report is in order. The recommended changes are as follows:

1. Condense the portfolio summary to show only the Beginning Market Value, Net Investment Activity, Income + Change in Market Value and Ending Market Value for the quarter (page 2 below) as opposed to each month (attachment page 1).
2. Include a pie-chart of the General Portfolio's Sector Allocation (page 2 below).
3. Include a listing of location of the Portfolio Balances and allocation of these balances to the General Fund, Special Funds, Internal Service Funds, Fiduciary Funds and Enterprise Funds (page 3 below).
4. Remove the report's former listing of investments and reserves (attachment page 3)

The City's general investment portfolio totaled \$435 million at March 31, 2014, an increase of \$44.4 million during the quarter due to the receipt of most of the business taxes for the year.

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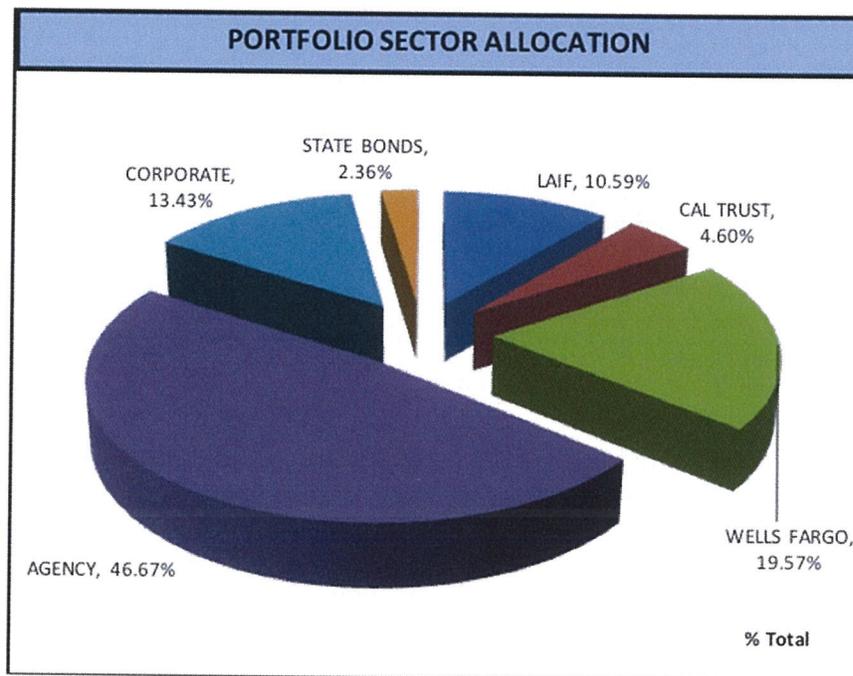
The portfolio is in compliance with the City's Investment Policy. Adequate liquidity exists within the portfolio to meet all known City requirements through at least September 30, 2014, and we believe the City will have adequate liquidity to meet all requirements for the foreseeable future based upon existing maturity schedules and the current investment policy.

The following is a summary of the activity of the City's portfolio for the 3<sup>rd</sup> quarter:

Period Covered	General Portfolio				Restricted Portfolio	Total Portfolio
	Bank of New York	Wells Fargo Bank	Cal Trust	Local Agency Investment Fund	U.S. Bank	
Beginning 01/01/14 @ Market	297,005,075.70	15,664,442.16	20,000,000.00	46,065,436.01	11,821,981.15	390,556,935.02
Net Investment Activity	(25,880,000.00)	69,449,185.60	-	-	215,812.31	43,784,997.91
Income + Change in Market Value	617,304.14	2,947.69	13,909.60	17,495.13	297.42	651,953.98
Ending 03/31/14 @ Market	271,742,379.84	85,116,575.45	20,013,909.60	46,082,931.14	12,038,090.88	434,993,886.91

The following summarizes the portfolio's earnings:

Period Covered	General Portfolio				Restricted Portfolio	Total Portfolio
	Bank of New York	Wells Fargo Bank	Cal Trust	Local Agency Investment Fund	U.S. Bank	
Latest Quarter	0.77%	0.08%	0.28%	0.15%	0.02%	0.72%
Fiscal Year to Date	0.30%	0.04%	0.00%	0.22%	0.01%	0.20%
April 2005 to Date	2.76%	1.40%	0.28%	2.19%	1.49%	2.08%

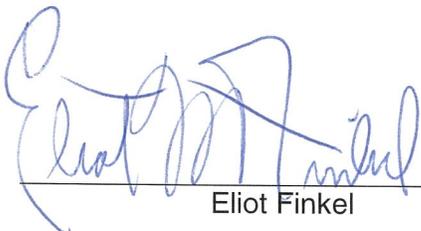


**FISCAL IMPACT**

None.

**RECOMMENDATION**

None. This report is for information only.

  
 Eliot Finkel

**As of Quarter Ending  
March 31, 2014**

Meeting Date: September 23, 2014

<b>Balance Sheet Investment Balances</b>	
Book Value General Portfolio Bank of New York	\$ 271,742,379.84
Book Value Cal Trust	20,013,909.60
Book Value Wells Fargo - Stagecoach Sweep	85,116,575.45
Book Value State Controllers Local Agency Investment Fund (LAIF)	46,082,931.14
City Treasurer's Portfolio	422,955,796.03
Book Value of Bond Proceeds Held in Trust at US Bank	12,038,090.88
TOTAL PORTFOLIO	\$ 434,993,886.91

<b>FUND SUMMARY</b>		
Fund Type	Title	Balance
General Fund	General Fund	\$ 94,803,626
Special Funds	Infrastructure Fund	24,335,350
	State Gas Tax Fund	3,418,477
	In-Lieu Parking Fund	3,267,046
	Public Benefit Fund	3,828,879
	Parks & Recreation Facilities Fund	20,667,002
	Inmate Welfare	34,561
	Fine Art Fund	3,260,320
	Law Enforcement Grant Fund	273,797
	Air Quality Improvement Fund	517,405
	Transportation Grants Fund	4,203,175
	Prop C Fund	3,454,332
	Seized/Forfeited Property Fund	1,575,889
	MTA Grant Fund	467,274
	1998 Lease Revenue Bonds Fund	2,151,416

<b>FUND SUMMARY (continued)</b>		
Internal Service Funds	Capital Assets Fund	21,571,129
	Equipment Replacement Fund	4,923,092
	Information Technology Fund	25,516,660
	Cable Television Fund	7,127,969
	Reprographics/Graphics Fund	2,779,561
	Employee Benefits Fund	41,798,409
	Liability Claims Fund	17,805,773
	Workers' Compensation Fund	28,462,064
	Unemployment Insurance Fund	239,382
	Policy, Administration, Legal	7,660,041
	Vehicle Fund	5,175,699
Fiduciary Funds	Burton Green Scholarship Fund	128,793
	Buck Endowment Trust Fund	366,688
	Beverly Hills Beneficial Trust Fund	-
	Westside Cities COG Agency	28,097
Enterprise Funds	Water Enterprise Fund	30,805,073
	Parking Enterprise Fund	25,354,684
	Solid Waste Enterprise Fund	19,922,260
	Wastewater Enterprise Fund	26,375,679
	Stormwater Enterprise Fund	2,694,285
<b>Total All Funds</b>		<b>\$ 434,993,886</b>

# **Attachment 1**



## AGENDA REPORT

**Meeting Date:** June 7, 2012  
**Item Number:**  
**To:** Honorable Mayor & City Council  
**From:** Noel Marquis, Assistant Director of Administrative Services  
**Subject:** Portfolio Report – Quarter Ending December 31, 2011  
**Attachments:** Portfolio Report – December 31, 2011

Transmitted herewith are the City's investment reports as of October 31, 2011, November 30, 2011 and December 31, 2011.

A summary of portfolio balances and activities at market value during the months follows. Original cost and par value figures are included in the attached report showing investment holdings at December 31, 2011.

Period Covered	General Portfolio			Restricted Portfolio	Total Portfolio
	Bank of New York	City National Bank	Local Agency Investment Fund	U.S. Bank	
Beginning 10/01/11 @ Market	162,674,979.00	96,787,701.28	25,873,317.59	70,870,825.58	356,206,823.45
Net Investment Activity	29,677,500.00	(39,328,190.62)	-	-	(9,650,690.62)
Income	322,500.00	784.22	24,806.80	1,786.38	349,877.40
Change in Market Value	166,243.50	-	-	-	166,243.50
Ending 10/31/11 @ Market	192,841,222.50	57,460,294.88	25,898,124.39	70,872,611.96	347,072,253.73
Beginning 11/01/11 @ Market	192,841,222.50	57,460,294.88	25,898,124.39	70,872,611.96	347,072,253.73
Net Investment Activity	(254,688.98)	(7,592,235.61)	-	5,881,769.62	(1,965,154.97)
Income	244,125.00	670.46	-	-	244,795.46
Change in Market Value	(500,142.77)	-	-	-	(500,142.77)
Ending 11/30/11 @ Market	192,330,515.75	49,868,729.73	25,898,124.39	76,754,381.58	344,851,751.45
Beginning 12/01/11 @ Market	192,330,515.75	49,868,729.73	25,898,124.39	76,754,381.58	344,851,751.45
Net Investment Activity	25,871,650.00	(4,710,184.18)	-	(14,765,564.49)	6,395,901.33
Income	1.66	487.38	-	1,801.08	2,290.12
Change in Market Value	231,144.00	-	-	-	231,144.00
Ending 12/31/11 @ Market	218,433,311.41	45,159,032.93	25,898,124.39	61,990,618.17	351,481,086.90

### Annualized Returns

Period Covered	General Portfolio			Restricted Portfolio	Total Portfolio
	Bank of New York	City National Bank	Local Agency Investment Fund	U.S. Bank	
Latest Quarter	1.02%	0.01%	0.38%	0.02%	0.56%
Fiscal Year to Date	1.79%	0.01%	0.43%	3.00%	0.85%
April 2005 to Date	3.66%	1.87%	2.83%	1.99%	2.77%

The City's general portfolio experienced an increase of \$4.2 million during the quarter due to normal timing differences between expenditures and revenue streams throughout the year. Restricted proceeds were reduced by \$8.8 million as bonded construction project funding was expended.

The portfolio is in compliance with the City's Investment Policy. Adequate liquidity exists within the portfolio to meet all known City requirements through at least June 30, 2012. It is also believed that the City will have adequate liquidity to meet all requirements for the foreseeable future, beyond June 30, 2012, based upon existing maturity schedules and the current investment policy.

APPROVED BY:

A handwritten signature in black ink, appearing to read "Eliot Finkel", written over the printed name.

ELIOT FINKEL  
City Treasurer

# CITY OF BEVERLY HILLS

## FINANCE ADMINISTRATION

### Investments held at 12/31/11

Issuer	Purchase Date	Maturity Date	Days to Maturity	PAR Value	Purchase Cost	Current Market Value	Current Earnings Percent	Current Earnings Dollars
<b>Summary</b>								
General Portfolio, City Administered			1,012	285,307,157	288,357,083	289,490,467	1.4640%	348,078
Average Weighted Months to Maturity			33.72					
Average Weighted Years to Maturity			2.81					
Portfolio Composition								
Local Agency	25,898,124	9.08%				Difference Cost to Market in Dollars:		1,133,384
Money Market	45,159,033	15.83%				Difference Cost to Market in Percentage:		0.3930%
CD	0	0.00%						
Corporate	55,200,000	19.35%						
Treasuries	-	0.00%						
Tstate or City	20,000,000	7.01%						
FFCB	16,550,000	5.80%						
FHLB	-	0.00%						
FNMA	52,500,000	18.40%						
FHLMC	<u>70,000,000</u>	<u>24.53%</u>						
<b>TOTAL</b>	<b>285,307,157</b>	<b>100.00%</b>						

Safe keeping is provided by BNY Western Trust.

**Bond Proceeds: Funds under administration by Trust Agent - US Bank**

Construction Accounts								
08 Water			0	0	0	0	0.0000%	0
09 Lease Revenue			1	9,074,102	9,074,102	9,074,102	0.0800%	605
10 Lease Revenue			1	34,973,788	34,973,788	34,973,788	0.0800%	2,332
Reserve Accounts								
07 Water			1	2,915,051	2,915,051	2,915,051	0.0800%	194
07 Refunding			1	6,365,893	6,365,893	6,365,893	0.0800%	424
08 Water			1	2,737,338	2,737,338	2,737,338	0.0800%	182
08 Water			1	1,623,750	1,623,750	1,623,750	0.0800%	108
08 Water			1	4,300,696	4,300,696	4,300,696	0.0800%	287
Total Portfolio			831	347,297,775	350,347,701	351,481,085	0.0243%	352,210
Average Weighted Months to Maturity			27					
Average Weighted Years to Maturity			2.28					
Dollars maturing in 2011				133,047,775			38.31%	
Dollars maturing in 2012				10,000,000			2.88%	
Dollars maturing in 2013				15,000,000			4.32%	
Dollars maturing in 2014 AND Beyond				<u>189,250,000</u>			<u>54.49%</u>	
Total dollars				347,297,775			100.00%	
Difference Cost to Market in Dollars						1,133,384		
Difference Cost to Market in Percentage						0.3235%		

### NOTE:

Market Value is based on US Bank and BNY monthly account statements. These reports use market prices which are based on the market trends for the date of the report, generally the last banking day of the month.