



AGENDA REPORT

Meeting Date: August 19, 2014
Item Number: C-1
To: Honorable Beverly Hills Library Board of Trustees
From: Nancy Hunt-Coffey, Assistant Director of Community Services
Subject: ANNUAL REPORT TO THE BEVERLY HILLS LIBRARY BOARD OF TRUSTEES
Attachments: None

RECOMMENDATION

It is recommended that the City Council, acting as the Beverly Hills Library Board of Trustees, accepts the report as presented by the Library staff.

INTRODUCTION

City Ordinance No. 07-0-2537 established that the City Council would serve as the Board of Trustees for the Beverly Hills Public Library. This designation is a legal requirement of the State Education Code. Under this arrangement, the City Council is convened as the Beverly Hills Library Board of Trustees at least once per year to review the state of the library for the year ending the preceding June 30th. This report and the accompanying presentation recaps the activities of the library from the last fiscal year and discusses upcoming library initiatives and programs.

DISCUSSION

The State of California Education Code requires that every general law city have a library board. On November 13, 2007, the Council adopted an ordinance which formally established the City Council as the Library Board of Trustees for Beverly Hills. Under the provisions of this ordinance, the City Council is required to meet at least once per year to review the status of the library for the previous fiscal year. This report and the accompanying presentation will briefly provide that update as well as establish some of the goals for the current fiscal year.

For fiscal year 2013-14:

Usage

- People entered the Library 782,765 times, a 55% increase since fy 12-13 (last year that gate count statistics were available)
- Checked out and renewed 635,309 books, movies and CDs. A 7.5% increase from last fiscal year.
- Checked out 9,384 e-books and e-audiobooks. A 33% increase.
- 75% of checkins, checkouts and holds initiated by patrons using self-check, automated materials handling service and web site.
- 2,409 children, tweens, teens and grownups participated in the Summer Reading Club
- Processed 6,832 passports, generating \$211,355. An increase of 7%.

Programming, Services & Collaborations

- Offered very successful Children, Tween, Teen and Adult Summer Reading Clubs.
- Offered first senior Summer Reading Club.
- Expanded number of storyhours with record breaking attendance.
- Worked closely with the Friends of the Library to issue an RFP and select an artist for original mural work to be done in the Children's Library
- Partnered with Fire and Police Departments and Recreation division to celebrate National Night Out by offering campfire stories and sing-alongs.
- Partnered with Police Department and local volunteers to offer displays recognizing local veterans.
- Worked with School District to integrate Library Summer Reading Club with the School District's Summer Reading Medalist program, and provided support for their Accelerated Reader program. Held an open house for BHUSD teachers, parents and students.
- Children's librarians continued regular programming at City preschools, summer camps and the Farmer's Market.
- Held the fifth annual Food for Fines program. Collected hundreds of canned goods for the Westside Food Bank.
- Partnered throughout the year with Homeless Collaboration to help manage homeless and/or mentally ill patrons who use the Library.
- Hosted children and senior programs that were relocated due to construction of Roxbury Community Center.
- Opened new Roxbury micro mini branch library
- Implemented roaming reference services on the main floor of the Library

SMART Initiatives

- Continued re-engineering library's services and collection of materials to meet the needs of library users in the most efficient manner
- Implemented new self-check out/in system using Radio Frequency Identification technology.
- Began offering online classes via the Library's web site.
- Expanded e-book, e-audiobook and online database offerings.
- Scanned substantial portion of Library's historical collection.

The following are the goals for the fiscal year 14-15:

- Expand passport service to accommodate increased demand since the local Post Office is no longer accepting passports.
- Complete Centennial Time Capsule project.
- Implement successful One Book, One City program based around Boys in the Boat by Daniel James Brown.
- Perform major inventory of Library's collection of materials.
- Explore offering downloadable music and movies.
- Assess reference materials collection.
- Finalize service plan and programs for Roxbury Library and expand hours of operation.

FISCAL IMPACT

None.



Nancy Hunt-Coffey
Approved By