



**CITY OF BEVERLY HILLS
City Hall Room 280-A
455 N. Rexford Drive
Beverly Hills, CA 90210
SYNOPSIS**

PUBLIC WORKS COMMISSION SPECIAL MEETING

July 7, 2014
8:30 a.m.

The meeting was called to order at 8:35 a.m.

A. ROLL CALL

Commissioners Present: Wolfe, Aronberg, Shalowitz and Pressman
Commissioners Absent: Felsenthal

B. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Aronberg.

C. COMMISSION MINUTES

Consideration of the Minutes of the Public Works Commission Regular Meeting of May 8, 2014. MOTION by Vice Chair Shalowitz, SECONDED by Commissioner Aronberg to approve as presented. Absent objection by the Commission, the Minutes are approved by order of the Chair.

CARRIED 5/0

Consideration of the Minutes of the Public Works Commission Regular Meeting of June 12, 2014. MOTION by Vice Chair Shalowitz, SECONDED by Commissioner Aronberg to approve as amended. Absent objection by the Commission, the Minutes are approved by order of the Chair.

CARRIED 5/0

D. ORAL COMMUNICATIONS FROM THE AUDIENCE

None.

E. REPORT FROM THE CHAIRPERSON

Mayor's Cabinet Meeting

Chair Pressman attended the meeting of June 25, 2014. Minutes from the Mayor's Cabinet Meeting to be included (when available) in the Public Works Commission Packet going forward.

CONTINUED AND NEW BUSINESS

Update from Finance of Utility Billing Migration to Tyler Munis System

Mark Brower provided an update. The transition to the new software went well and has been functioning just over a month with 50% of customers (the City is on a two-month billing cycle) accurately billed.

Update on City Council Consideration and Adoption of Fiscal Year 2014/15 Budget

Mr. Cartagena provided an update. The Budget was approved at the July 24, 2014, Formal Meeting.

Water Operations Compliance Plan

Mr. Chavez provided an update. The Department has taken quick action and is in the process of hiring an Interim Chief Operator. A firm was hired to complete an audit of Water Operations. A consultant will complete a baseline assessment and set priority recommendations to be completed by September.

Update on Triton System

Mr. Cartagena and Alain Romero provided an update. Triton is being integrated into the City system. Testing will begin in October with a go-live date in November.

Chair Pressman requests community information sessions be held as soon as possible to educate the public prior to implementation and that a FAQ covering leaks, rebates, etc. be incorporated.

Update on City Elevator Maintenance, Repair and Replacement Program

Mr. Lynn provided an update. Thyssenkrupp began with the City on July 1, 2014. The City will have a dedicated elevator mechanic to service City elevators only.

Update by Psomas on Water Enterprise Plan

Mr. John Thornton of Psomas provided an update. Psomas met with Chair Pressman and Ms. Rhay to develop a work strategy, preliminary alternatives and evaluations and documents have been reviewed to ascertain issues. Psomas is looking into water rights, clarification and adjudication.

Update on Capacity Fees Study

Mr. Pardiwala of Raftelis provided an update on a Buy-In component with capacity fees. New users would share in the cost of the system along with current users. He discussed wastewater fees, buy-in equations, capacity fee calculations, capacity fee for remodels and capacity fee for New Development.

Update on Water Treatment Plant Renovation

Mr. Hillyer provided an update. Surveying and mapping were completed by Gutteridge Haskins & Davey.

Reports from Sub-Committees

Conservation & Education Sub-committee.

Commissioners Wolfe and Aronberg met with Ms. Rhay and Ms. Eason. An overall integrated plan is being working on, the flyer is near completion and the bill insert should be available for review by the Commission for the August meeting. Regarding the Landscape Item, additional analysis on permits is needed. Triton is part of the overall Communication Plan and is not yet developed. Chair Pressman asked that Triton be placed high on the Sub-Committee's agenda.

Outstanding Action Items List from Previous Meeting

Chair Pressman provided an update on outstanding action items from previous meetings.

The following items are closed: 3, 53, 60.

The following item(s) are open/ongoing: 6, 26, 34, 46, 51, 54, 56, 63, 65.

Capital Improvement Program Projects Under Public Works Management

Chair Pressman would like an update regarding the Pavement Master Plan. Street & Sidewalk Sub-Committee Members are Chair Pressman and Commissioner Wolfe.

Discussion of Future Agenda Items and Areas of Priority

Regarding the Loma Vista restrictions, the special rules are still in effect. A contract is in place to inspect heavy vehicles and certify them to work in the area. Reservoir 4B is out of service.

COMMENTS BY COMMISSIONERS AND STAFF

The August Special Meeting will be on August 13, 2014, in Council Chambers at 8:30 a.m. Mr. Chavez asked the Commission to save the date for the MWD Inspection tour, October 17 – 19, 2014.

COMMISSION ACTIONS

None.

F. ACTION ITEMS

None.

G. ADJOURNMENT

There being no further business, Chair Pressman, with the consent of the Commission, adjourned the meeting at 11:31 a.m.