



AGENDA REPORT

Meeting Date: May 20, 2014
Item Number: D-24
To: Honorable Mayor & City Council
From: Noel Marquis, Assistant Director of Administrative Services - Finance
Subject: **APPROVALS RELATED TO VARIOUS CITY PURCHASING AND BUDGET TRANSACTIONS AS DESCRIBED HEREIN**
Attachments: 1. AMENDMENT

Item A. AMENDMENT NO. 1 TO AN AGREEMENT BETWEEN CITY OF BEVERLY HILLS AND WEST COAST ARBORISTS, INC. FOR TREE SERVICES; AND

APPROVAL TO INCREASE THE ANNUAL PURCHASE ORDER FISCAL YEAR AMOUNTS FROM \$1,330,176 TO \$1,390,176, FOR FY 13-14

RECOMMENDATION

Staff recommends that the City Council approve amendment no. 1 to the agreement and approve a purchase order for a total not-to-exceed amount of \$1,390,176 with West Coast Arborists, Inc. for tree services.

INTRODUCTION

In January 2001, the City entered into the current agreement with West Coast Arborists, Inc. for contracted tree services throughout the City.

DISCUSSION

Several years ago, the tree services budget was reduced by approximately 20 percent due to the declining economy. This budget reduction affected the frequency of pruning cycles for certain types of trees in the City. Several interested residents and businesses from Burton Way approached Council asking for a more frequent pruning of the Ficus trees on their street due to intrusion of the trees onto structures as well as leaf and berry litter. The City Council approved the accelerated pruning for Burton Way to occur during the latter part of the current fiscal year (2013/2014) by way of a general fund balance transfer.

FISCAL IMPACT

Funds have been budgeted and are available in the General Fund for this request.

Item B. APPROVAL OF A PURCHASE ORDER IN THE AMOUNT OF \$119,565.20 TO MUNISERVICES, LLC FOR REVENUE ENHANCEMENT SERVICES

RECOMMENDATION

Staff recommends the approval of a purchase order with the City of Beverly Hills and MuniServices, LLC for revenue enhancement services.

INTRODUCTION

The City of Beverly Hills employed MuniServices, LLC for many years for its revenue enhancement services. The original agreement with MuniServices was approved by the City Council on April 7, 2009.

DISCUSSION

The City recently ended its business relationship with MuniServices and contracted with another vendor, for revenue enhancement services. Accordingly, this \$119,565.20 is for the last group of projects that MuniServices provided in Fiscal Year 2013/2014.

FISCAL IMPACT

Funds have been budgeted and are available for this purpose.

Item C. APPROVAL OF A CHANGE ORDER IN THE AMOUNT OF \$12,000 TO WITTMAN ENTERPRISES, LLC FOR A TOTAL AMOUNT NOT TO EXCEED \$61,500 FOR AMBULANCE BILLING AND COLLECTION SERVICES

RECOMMENDATION

Staff recommends that the City Council authorize a change order to the existing purchase order in the amount of \$12,000 for a total amount not to exceed \$61,500.

INTRODUCTION

The City of Beverly Hills currently has an agreement with Wittman Enterprises, LLC for ambulance billing and collection services to collect fees and charges generated when Fire Department personnel treat and/or transport citizens to the hospital under Agreement #114-11.

DISCUSSION

When the agreement was created in fiscal year 2008/09, the Fire Department had 2680 billable Emergency Medical Service (EMS) calls. For the current fiscal year, the Fire Department is expecting to exceed 3,900 EMS calls; therefore projecting the total consideration to increase from \$49,500 to approximately \$61,500, necessitating the change order.

FISCAL IMPACT

Funds have been budgeted and are available for this purpose.

Noel Marquis
Approved By

A handwritten signature in black ink, appearing to read "Noel Marquis", is written over a horizontal line. The signature is stylized and cursive.

Attachment 1

AMENDMENT NO. 1 TO AN AGREEMENT BETWEEN THE CITY OF
BEVERLY HILLS AND WEST COAST ARBORISTS, INC. FOR TREE
SERVICES

NAME OF CONTRACTOR: West Coast Arborists, Inc.

RESPONSIBLE PRINCIPAL OF CONTRACTOR: Patrick Mahoney, President

CONTRACTOR'S ADDRESS: 2200 E. Via Burton Street
Anaheim, CA 92806

CITY'S ADDRESS: City of Beverly Hills
455 N. Rexford Drive
Beverly Hills, CA 90210
Attention: Steven Zoet, Director of
Community Services

COMMENCEMENT DATE: January 1, 2011

TERMINATION DATE: December 31, 2016, unless extended
pursuant to Section 2 of the Agreement

CONSIDERATION: Original Agreement: Not to exceed
\$1,330,176 per year, as more fully
described in Exhibit B
Amendment No. 1, commencing January 1,
2014: Not to exceed \$60,000 per year
Total Original Agreement and
Amendment No. 1, commencing January 1,
2014, not to exceed: \$1,390,176 per year

AMENDMENT NO. 1 TO AN AGREEMENT BETWEEN THE CITY OF
BEVERLY HILLS AND WEST COAST ARBORISTS, INC. FOR TREE
SERVICES

This Amendment No. 1 is to that certain Agreement dated December 21, 2010 and identified as Contract No. 543-10 (the "Agreement"), a copy of which is on file in the office of the City Clerk, between the City of Beverly Hills, a municipal corporation ("CITY") and West Coast Arborists, Inc. ("CONTRACTOR") for tree care services.

R E C I T A L S

A. CITY and CONTRACTOR entered into an agreement for tree services.

B. CITY desires to include annual pruning of ficus trees along Burton Way in the Scope of Services, which will result in an increase in the annual compensation beginning with fiscal year. 2013/14.

NOW, THEREFORE, the parties hereto do amend the Agreement as follows:

Section 1. The Consideration shall be amended as set forth on the cover page hereof.

Section 2. Paragraph (a) of Section 3, entitled Compensation, shall be amended to read as follows:

"Section 3. Compensation

(a) Compensation

For the term of this Agreement and any subsequent term approved by the CITY, CITY agrees to compensate CONTRACTOR and CONTRACTOR agrees to accept in full satisfaction for the services performed and items provided (i.e. tree stock), compensation based on the unit prices set forth in Exhibit B. The maximum amount of compensation provided to CONTRACTOR for each calendar year shall not exceed \$1,360,176 or such other amount set

forth in the purchase order approved by the CITY, commencing January 1, 2014, the maximum amount of compensation provided to CONTRACTOR for each calendar year shall not exceed \$1,390,176 or such other amount set forth in the purchase order approved by the CITY.”

Section 3. Except as specifically amended by this Amendment No. 1, all terms and conditions set forth in the Agreement shall remain in full force and effect.

EXECUTED the ____ day of _____, 2014, at Beverly Hills, California.

CITY OF BEVERLY HILLS
A Municipal Corporation

LILI BOSSE
Mayor of the City of Beverly Hills, California

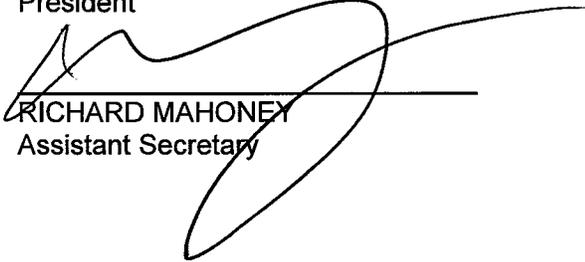
ATTEST:

BYRON POPE (SEAL)
City Clerk

CONTRACTOR: WEST COAST ARBORISTS, INC.



PATRICK MAHONEY
President



RICHARD MAHONEY
Assistant Secretary

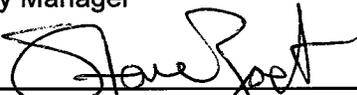
APPROVED AS TO FORM:



LAURENCE S. WIENER
City Attorney

APPROVED AS TO CONTENT:

JEFFREY C. KOLIN
City Manager



STEVE ZOET
Director of Community Services



KARL KIRKMAN
Risk Manager