



## CITY OF BEVERLY HILLS STAFF REPORT

**Meeting Date:** May 20, 2014  
**To:** Honorable Mayor & City Council  
**From:** Trish Rhay, Utilities Manager  
**Subject:** Water Enterprise Plan Development and Approval Process  
**Attachments:** None

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### INTRODUCTION

The City of Beverly Hills City Council has requested that the Public Works Services Department (PWS) develop a Water Enterprise long term strategic plan. Staff will provide the current project scope as well as an update on the progress of the plan development. Staff will also cover the schedule for completion of this project.

### DISCUSSION

It is the intent of the Water Enterprise Plan to accomplish the following:

1. Analyze, recommend and establish the major business directions listed below as well as any others identified through this planning process:
  - a. Short and Long Term Water Supply Development (Imported & Groundwater) Policy
  - b. System Demand Management Policy
  - c. Growth Management Policy
  - d. Water Rights Assessment
  - e. Water System Improvement Program (WSIP) Development
  - f. Cost of Service Recovery Policy
2. Formally document the City of Beverly Hills Water Enterprise Plan including goals, policies and direction and a ten (10) year Action Plan.
3. Identify and detail the Capital and Operational projects/programs recommended to achieve overall Water Enterprise Plan.
4. Develop a 10 year Financial Plan.

For the last two months, PWS has completed a competitive selection process for the consultant support to develop this plan. PSOMAS was selected based on the quality of their written

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proposal, in-person presentation and contract cost. PSOMAS proposed a nine month schedule at a cost of \$489,325.

Over the next nine months staff will be working closely with the City Council and the Public Works Commission to work through each of the four tasks outlined earlier in the document.

Additionally, the Public Works Commission is recommending City Council allocate \$5 million as a Water Enterprise Plan Capital Project placeholder from the City's revenue surplus. This placeholder would be a funding source that would allow Public Works Service to begin work on projects once the plan is complete without waiting for the next budget cycle.

**FISCAL IMPACT**

The submitted consultant proposal includes a \$489,325 bid to be covered by the Water Master Plan Capital project.

**RECOMMENDATION**

Staff seeks feedback and input of the proposed plan development process and schedule. Additionally, staff seeks direction on the Public Works Commission recommendation of a \$5 million placeholder.



George Chavez

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Approved By