



CITY OF BEVERLY HILLS STAFF REPORT

Meeting Date: April 22, 2014
To: Honorable Mayor & City Council
From: Nancy Hunt-Coffey, Assistant Director of Community Services
Subject: Request to provide for ancillary items related to the Roxbury Community Center and park project

Attachments:

INTRODUCTION

As the Roxbury community center is nearing completion, there are additional items, totaling \$175,000, which would make the community center more comfortable and useful to the patrons. Additionally, there is a desire for more substantial outfield fencing on the Roxbury field, which was recently renovated. As the community center costs have come in approximately \$1.5 million under the amount budgeted in the capital improvement project, staff will proceed with purchasing these items unless directed otherwise by City Council

DISCUSSION

When the Roxbury Community Center project was put out to bid, staff was cautious about ensuring that the project came in at or below the budget that the City Council had established. As a result, a number of items which would make the community center more comfortable and useful were excluded at that time. Fortunately the bids for the community center came in \$1.5 million under budget. Likewise, it appears that the field restroom project will come in substantially under budget. As the community center project is nearing completion, it appears that the project will come in on or even slightly under the bid amounts. Now that we have assurance that the project will be completed on time and within the bid amounts approved by City Council, staff requests the ability to purchase \$175,000 in additional items for the community center and for field fencing. This funding would be used to purchase:

- Furniture (additional tables and chairs for the public, stage components for the multipurpose room, teen and child-specific furnishings, a preowned upright piano, portable whiteboards, new coffee urns, and patio furnishings for the seniors)
- Technology (2 Apple laptops, portable external speakers, additional assisted listening devices, laptop locking mechanisms, spare mice; software to manage the digital display in the lobby)

Meeting Date: April 22, 2014

- Kitchen items to support the senior nutrition program (tray rack, plates, silverware, serving trays, etc.)
- Netting over the ball wall to extend the height and prevent errant balls from falling on the walkway
- Teen related items (Portable ping pong table, video gaming systems and games, tack boards)
- Cost of grand opening food and small giveaway
- Portable restroom rentals for field restroom project
- Outfield fencing for recently renovated baseball field which is easier to put up and provides more safety for outfield players

It should be noted that the playground project is the only component of the Roxbury project that has not yet been bid. The budget for the playground project was estimated to be \$425,000. Even with the expenditure of the \$175,000 for the additional items described above, there will be approximately \$1.3 million in funding from the community center project that City Council could choose to use to supplement the budget for the playground. There will also likely be savings from the field restroom project which could also be applied toward the playground project.

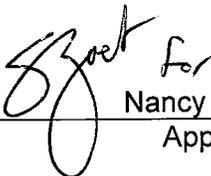
Unless directed to the contrary by City Council, staff will proceed with purchasing the additional items described above.

FISCAL IMPACT

\$175,000 from the Capital Improvement Fund allocated for the Roxbury community center project.

RECOMMENDATION

Unless otherwise directed by the City Council, staff will proceed with purchasing the additional items described in this report, for a cost not to exceed \$175,000.

 For
Nancy Hunt-Coffey

Approved By