



## AGENDA REPORT

**Meeting Date:** April 1, 2014  
**Item Number:** D-15  
**To:** Honorable Mayor & City Council  
**From:** Craig Crowder, Fleet Manager *uc*  
**Title:** APPROVAL OF A CHANGE ORDER IN THE AMOUNT OF \$112,125.00 TO THE PURCHASE ORDER TO 10-8 RETROFIT, INC. FOR ADDITIONAL UPFITTING OF VARIOUS TYPES OF PUBLIC SAFETY VEHICLES FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$224,250.00

**Attachments:**

1. Amendment No. 1 to the Agreement between the City of Beverly Hills and 10-8 Retrofit, Inc.
2. Letter of Extension for FY 13-14 and FY 14-15
3. Purchase Order No. 12201287 to 10-8 Retrofit

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### **RECOMMENDATION**

Staff recommends that the City Council move to approve a purchase order change in the amount of \$112,125.00 to "10-8 Retrofit, Inc." for additional upfitting of various types of public safety vehicles for a total not-to-exceed amount of \$224,250.00 for Fiscal Year (FY) 13-14 and FY 14-15 upfitting services.

### **DISCUSSION**

This report constitutes a request for City Council approval of a purchase order change to "10-8 Retrofit, Inc." in the amount of \$112,125.00 for upfitting of various types of public-safety vehicles with emergency equipment. These vehicles will replace old and job-worn vehicles currently assigned to the Police and Fire Departments and are listed in the Vehicle Replacement Schedule for FY 13-14 and FY 14-15. This purchase order will bring the total agreement consideration figure to \$224,250.00 as per Amendment No. 1 (Attachment 1).

On April 5, 2012, City issued Purchase Order No. 12201287 (Attachment 3) was issued to 10-8 Retrofit for upfitting of various public safety vehicles. Based on the proposals received from Bid 12-18 detailed below as well as the vendor's past performance, Staff has chosen to extend the contract with 10-8 Retrofit, Inc. as per Letter of Extension for FY 13-14 and FY 14-15 dated February 24, 2014 (Attachment 2).

Description	Quantity	Cost W/Tax
Upfitting of Standard Patrol Ford Crown Victoria Police Interceptor (CVPI) Sedans	5	\$40,689.96
Upfitting of K9 Patrol CVPI Sedan	1	\$11,482.79
Upfitting of Traffic Control Pickup Trucks	2	\$9,227.12
Upfitting of Ford Fusion Hybrid Sedans	3	\$9,328.11
Upfitting of Miscellaneous Admin Vehicles (Projected from list) based on similar need and staff experience	8	\$30,080.25
	<b>Subtotal:</b>	\$100,808.23
	<b>Contingency amount (12%):</b>	\$11,316.77
	<b>Annual Purchase Total:</b>	<b>\$112,125.00</b>

The eight miscellaneous Admin Vehicles represent hybrids and other various selected vehicles for police (7 units) and fire (1 unit) utilization and are on the list for replacement in FY 13-14 and FY 14-15.

**FISCAL IMPACT**

Funding for these services is appropriated from the Fiscal Year 2013-14 Council-approved CIP budget.

Budget Unit	Account #	Description of Fund Source/Account #	Amount
49	85050	Vehicle Replacement / 35498502	\$112,125.00

Don Rhoads  
Approved By



George Chavez  
Approved By



# **Attachment 1**

AMENDMENT NO. 1 TO THE AGREEMENT BETWEEN THE CITY OF BEVERLY HILLS AND 10-8 RETROFIT, INC. FOR UPFITTING OF VARIOUS TYPES OF PUBLIC SAFETY VEHICLES

NAME OF CONTRACTOR: 10-8 Retrofit, Inc.

RESPONSIBLE PRINCIPAL OF CONTRACTOR: Dan Keenan, President

CONTRACTOR'S ADDRESS: 415 West Main Street  
Ontario, CA 91762  
Attention: Dan Keenan, President

CITY'S ADDRESS: City of Beverly Hills  
455 N. Rexford Drive  
Beverly Hills, CA 90210  
Attention: Craig Crowder, Fleet Manager

COMMENCEMENT DATE: March 6, 2012

TERMINATION DATE: June 30, 2014, and may be extended as described in Section 2 of the Agreement

CONSIDERATION: Original Agreement: Not to exceed \$112,125.00 per year for fiscal year 2011-2012 and fiscal year 2012-2013; Total not to exceed \$224,250.00

Amendment No. 1: Total not to exceed \$224,250.00 over the term of the Agreement

AMENDMENT NO. 1 TO THE AGREEMENT BETWEEN THE CITY OF BEVERLY HILLS AND 10-8 RETROFIT, INC. FOR UPFITTING OF VARIOUS TYPES OF PUBLIC SAFETY VEHICLES

This Amendment No. 1 is to that certain Agreement between the City of Beverly Hills, a municipal corporation (hereinafter called "CITY"), and 10-8 Retrofit (hereinafter called "CONTRACTOR") dated April 3, 2012, and identified as Contract No. 118-12 as amended by letter dated December 20, 2012 to provide for upfitting of various types of public safety vehicles ("Agreement"), copies of which are on file in the Office of the City Clerk.

RECITALS

A. CITY entered into the Agreement with CONTRACTOR to provide upfitting of various types of public safety vehicles on April 3, 2012 which was amended by letter dated December 30, 2012.

B. CITY desires to amend the Consideration so that the total Consideration may be expended over the term of the Agreement.

NOW, THEREFORE, the parties agree as follows:

Section 1. The Consideration shall be amended as set forth above.

Section 2. Except as specifically modified by this Amendment No. 1, the provisions of the Agreement shall remain in full force and effect.

EXECUTED the 19<sup>th</sup> day of September 2013, at Beverly Hills, California.

CITY OF BEVERLY HILLS  
A Municipal Corporation

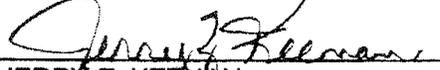
  
\_\_\_\_\_  
JEFFREY C. KOLIN  
City Manager

[Signatures continue]

CONTRACTOR: 10-8 RETROFIT, INC.



DAN KEENAN  
President



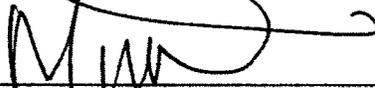
JERRY Z. KEENAN  
Secretary/Treasurer

APPROVED AS TO FORM:

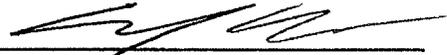


LAURENCE S. WIENER  
City Attorney

APPROVED AS TO CONTENT:



MAHDI ALUZRI  
Acting Director of Public Works & Transportation



KARL KIRKMAN  
Risk Manager

# **Attachment 2**



February 24, 2014

Mr. Dan Keenan  
President  
10-8 Retrofit, Inc.  
415 West Main Street  
Ontario, CA 91762

Re: Agreement between the City of Beverly Hills and 10-8 Retrofit, Inc. for upfitting of various types public safety vehicles, Agreement No. 360-13, Amendment No. 1, dated September 19, 2013 ("Agreement")

Dear Mr. Keenan:

The purpose of this letter is to extend the time of performance of the Agreement as set forth in Section 2, which provides that the Manager or his designee may extend such time in writing for two additional one year periods. The term of Agreement is hereby extended to January 13, 2015, pursuant to the same terms and conditions of the Agreement.

Sincerely,

George Chavez  
Director of Public Works Services

cc: Byron Pope, City Clerk  
Laurence S. Wiener, City Attorney  
Don Rhoads, Director of Administrative Services/Chief Financial Officer

# **Attachment 3**



**CITY OF BEVERLY HILLS**  
 455 N Rexford Drive  
 Beverly Hills, CA 90210

**PURCHASE ORDER NO. 12201287**

PAGE NO. 1

**BILL TO:** 345 Foothill Road  
 Beverly Hills, CA 90210  
**Attention: Marina**

VENDOR  
 10010878  
 10-8 RETROFIT INC  
 415 W MAIN STREET  
 ONTARIO CA 91762

SHIP TO  
 VEHICLE & MAINTENANCE - P W  
 CITY OF BEVERLY HILLS  
 9355 W THIRD STREET  
 BEVERLY HILLS, CA 90210  
 ATTN: R BIADOMA/MK 310.285.2483

ORDER DATE: 04/05/12		BUYER: RENE BIADOMA/MK		REQ. NO.: 12101698	REQ. DATE:
TERMS: NET 30 DAYS		F.O.B.:		DESC.: CIP EQUIPMENT	
ITEM#	QUANTITY	UOM	DESCRIPTION	UNIT PRICE	EXTENSION
01	1.00	EA	COUNCIL APPROVED ON 4/03/2012, ITEM H-9. AGREEMENT #118-122 EXPIRES 1/12/2013. CHARGES ARE NOT TO EXCEED TOTAL. UPTFITTING OF VARIOUS PUBLIC-SAFETY VEHICLES TO INCLUDE 5 POLICE PATROL SEDANS, 1POLICE K9, 2 TRAFFIC-CONTROL PICK UP TRUCKS, 3 FORD FUSION HYBRID SEDANS & 8 ADMINISTRATIVE VEHICLES.	112125.0000	112,125.00
ITEM#	ACCOUNT		AMOUNT	PROJECT CODE	PAGE TOTAL \$
01	35498502	85050	112,125.00	35498502	112,125.00
					<b>TOTAL \$ 112,125.00</b>

**APPROVED BY**

AUTHORIZED SIGNATURE

**APR - 5 2012**