



**CITY OF BEVERLY HILLS  
STAFF REPORT**

**Meeting Date:** March 4, 2014  
**To:** Honorable Mayor & City Council  
**From:** Sandra Olivencia, Asst Director of Administrative Services/Human Resources  
**Subject:** Employee Recognition: Shirley Byrd

Development Services Technician Shirley Byrd is retiring from the City on March 6, 2014 with 32 years of service with the City. As part of the City's employee recognition program, she will be recognized at the March 4<sup>th</sup> Council Study Session. This ceremony will involve the presentation of a Certificate of Recognition by the Mayor.

A handwritten signature in cursive script, reading "Sandra Olivencia", is written over a horizontal line.

Approved By